#### DOCUMENT RESUME

ED 129 274 IR 004 057

TITLE Twenty-Eighth Annual Report of the Mississippi Library Commission, July 1, 1974-June 30, 1975.

INSTITUTION Mississippi Library Commission, Jackson.

PUB DATE 75 NOTE 35p.

MF-\$0.83 HC-\$2.06 Plus Postage.

DESCRIPTORS Annual Reports; Financial Support; Library Programs;

\*Public Libraries; \*State Libraries; Statistical

Data

IDENTIFIERS \*Mississippi

ABSTRACT

The history and objectives of the state library commission are briefly reviewed and the current Mississippi library system is described. A yearly budget summary and data on bookmobile expenditures, equipment purchases, and construction projects are included. Tables present the allocations of state funds for library construction, personnel grants for upgrading library staffs, special service grants, and per capita grants for multi-county libraries. Projects listed for 1974-1975 include a summer reading program for children, a library intern program, 18 in-service training workshops for library personnel, and preparation of the Mississippi Union List of Periodicals. (KB)

# TWENTY-EIGHTH ANNUAL REPORT OF THE HISSISSIPPI LIBRARY COMMISSION

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JACKSON, MISSISSIPPI 1975



MARY LOVE, DIRECTOR

#### MISSISSIPPI LIBRARY COMMISSION

June 30, 1975

ADMINISTRATION
LIBRARY DEVELOPMENT
WOOLFOLK BUILDING
INFORMATION SERVICES
RESOURCES DEVELOPMENT
TECHNICAL SERVICES
WEST CAPITOL
SERVICE F/T HANDICAPPED
EXECUTIVE PLACE

P. O. 80X 3260 / JACKSON, MISSISSIPPI 39207 TELEPHONE 601/354-6369

To His Excellency William Lowe Waller, Governor of Mississippi, and MEMBERS OF THE LEGISLATURE of the State of Mississippi

We are pleased to present the annual report of the Mississippi Library Commission prepared by the Director covering the period July 1, 1974, through June 30, 1975. This is done in compliance with Section 39-3-107, Mississippi Code of 1972.

Respectfully submitted,

The Board of Commissioners

Mrs. Robert M. Hederman, Jr., Chairman



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# MISSISSIPPI LIBRARY COMMISSION Jackson, Mississippi

The Board of Commissioners of the Mississippi Library Commission as of June 30, 1915

Mrs. Doris G. Boyer, Librarian, Mississippi Delta Junior College, Moorhead Stanley F. Gaines, Jr., Trustee, Bolivar County Library, Cleveland

> Mrs. Robert Powers, President, Mississippi Federation of Women's Clubs, Greenwood

Mrs. Gordon White, Trustee, Meridian Public Library, Bailey

Mrs. Robert M. Hederman, Chairman, Jackson



#### OBJECTS AND PURPOSES

The Mississippi Library Commission was established by an Act of the Mississippi Legislature in 1926. At that time the Commission proposed "to work to the end that a free county library for all of the people of the county be established in every county of the state." The first report of the fledgling state agency, issued in 1927, listed ten counties in which the boards of supervisors and municipal libraries were cooperating. In 1975, after forty-nine years of unremitting effort, there are eighty-two counties in which the boards of supervisors and/or municipal officers are supporting, in varying degrees, municipal, county, or regional libraries, which means that public library service is now available in every county in the state.

## Statutory authority and outline of role and scope which generally encompasses the duties and responsibilities of the agency

Section 39-3-107, Mississippi Code, 1972, states that the Library Commission has the responsibility of expending any funds coming into its custody for the "purpose of establishing, stimulating, increasing, improving, and equalizing library service in the various counties within the state under such rules....as may be fixed by the Mississippi Library Commission."

Additionally, this agency has, under the same law, the responsibility for library service to State institutions and provides library service to the blind and physically handicapped.

#### Briefly this agency:

- 1. Gives advice and concrete help to public libraries and to communities proposing to establish libraries.
- 2. Campaigns for and helps organize local libraries.
- 3. Advises public library boards of trustees in their duties and responsibilities.
- 4. Promotes cooperation among all types of libraries.
- 5. Offers professional development workshops and seminars for librarians.
- 6. Purchases, catalogs, and prepares books for use in various public libraries and institutions and for the agency itself.
- 7. Provides service for blind and handicapped.
- 8. Gives direct library service to people without public libraries and to state employees for jub-related purposes.
- 9. Works with state institutions in providing library service to their residents.



- 10. Administers federal funds for public library construction and to improve public library services.
- 11. Administers state aid to local libraries.
- 12. Obtains from public libraries reports showing conditions, growth and development.
- 13. Reports annually to the legislature on activities.

In carrying out the duties and responsibilities of the Library Commission as outlined we are presenting this annual report for Fiscal 1975, which summarizes the activities of the agency as reported by its various divisions.

#### FUNDS RECEIVED AND EXPENDED

The following reflects those funds received and expended during the fiscal period July 1, 1974 through June 30, 1975:

From the State Legislature\$ From the Library Services and Construction	1,565,518
Act (Federal)	649,390*
of Public Library Buildings	-127,725**
Total\$	2,642,633
*Of this amount: Title I for LIBRARY SERVICES\$ Title III for INTERLIBRARY COOPERATION	604,230 45,160
**Appropriated for State Revenue Sharing for Construction was\$  Amount shown (\$427,725) was actually expended during the fiscal year and the difference was reappropriated for one going construction projects in Fiscal 1976.	3,000,000
Total funds received from all sources and for all purposes during the period July 1, 1974 through June 30, 1975\$	5,642,633

#### 1975 - A Brief Summary

STATE REVENUE SHARING FUNDS - The allocation of State Revenue Sharing funds for public library construction and the planning and supervision of construction was the number one priority for MLC in Fiscal 1975. Included in the Library Commission's functions in this aspect of our work is guidance in selecting appropriate building sites, planning the interior of the building for effective functioning and later assistance in purchasing suitable furnishings and equipment, not to mention the all-important matter of finding qualified library personnel. Details of these activities are found in the Library Development Division report.



STAFF IMPROVEMENT - STATE AGENCY - In mid year the Board of Commissioners authorized the creation of a new assistant directorship - Assistant Director for Administration - with responsibilities to include management of Federally funded programs. Two new clerical posicions were added and the Classification Commission approved the regrouping of positions classified as Librarian I - V and Library Consultant II and III.

SELF STUDY/EVALUATION - The Information Services Department of the Library Commission conducted a self study/evaluation of its staff, methods and effectiveness. The findings of the study bring into focus the factors which inhibit information dispersal. Specific recommendations are made for the more. efficient operation of the department.

COMPLETION OF STATEWIDE SURVEY - The consultant who was employed in Fiscal Year 1974 to conduct a statewide evaluation of Mississippi's library needs completed this survey in June 1975. The report of the survey is entitled Better Library Service for Mississippi. The conclusions and recommendations it contains are expected to form the basis for further improvement of library services at local, regional and state levels.

PERSONNEL - On June 30, 1975, the following named persons comprised the staff of the Mississippi Library Commission:

#### Director - Miss Mary Love

#### Administration

Mrs. Vera Bearden Daphne Brewer Mrs. Jackie Cox Mrs. Karen Goode Mrs. Becky Houston Mrs. Katie Ingram Mrs. Elizabeth Long Mrs. Mary McCraney Robert Mark Merkle Mrs. Agnes Middleton Jack C. Mulkey Phillis A. Tarter

Library Operations Gerald Buchanan

Information Services

Mrs. Marjorie C. Bell W. C. Blackwell

Mrs. Florence Breckenridge

Barbara Carroon Mrs. Martha Chunn Mrs. Linell Corban Mrs. Linda Gammon

Purchasing Agent 1

Accountant 2 Secretary 3 Secretary 4

Clerk 2 Clerk 3

Administrative Assistant 2

Secretary 4

Duplicating Equipment Operator 2

Accounting Clerk 3 Assistant Director

Public Relations Representative 1

#### Assistant Director

Librarian 2 Clerk 1 Librarian 2 Librarian 3 Clerk-Typist 2 Librarian Clerk 2



Information Services (continued) Mrs. Jacqueline C. Payne Clerk 4 Mrs. Barbara Smith Librarian 2 Nancy K. Williams Librarian 3 Resources Development Mrs Carrie C. Harris Clerk 5 Mrs. Betty Knott Clerk 1 Sara Tubb Librarian 4 Service to the Blind & Physically Handicapped Mrs. Zelda Davis Librarian 4 Betty Butler Clerk 2 Mrs. Bonnie Gross Clerk-Typist 2 Mrs. Julie Hutson Clerk 1 Mrs. Carol McDuffie Clerk 5 Mrs. Birgitta M. Richards Clerk 2 Mrs Marcella Thompson Clerk 1 Donald V. Vance Clerk 2 Mrs. Esther Vaughn Library Consultant 2 Technical Services Mrs Cathy Albright Clerk-Typist 3 John F. Branson Duplicating Equipment Operator 2 Clerk 3 Mrs. Linda Conerly Myrtis V. Foster Librarian 3 Mrs. Sharon D. Harris Clerk-Typist 2 Geraldine W. Harrison Librarian 3 Mrs. Orlane Harvey Librarian 3 Jean Hudspeth Librarian 3 Mrs. Barbara Jones Clerk 1 Delilah Jones Clerk-Typist 1 Mrs. Katherine McCardle Clerk 1 Mrs. Carolyn Morgan Clerk 2 Mrs. Jo Ann Nipper Clerk 1 Mrs Elaine Owens Clerk 3 Mrs. Jane Richardson Clerk 2 Karen Rodgers Cler - Typist 2 Mrs. Dorothea Wells Clerk 3 Library Development Thomas F. Jaques Assistant Director Construction Mrs. Kathryn Burt Clerk-Typist 3 Mrs. Sadie DuVall Library Consultant Buildings & Equipment Robert Grady Library Technician Buildings & Equipment Mrs Jean McKinley Clerk 3 Simmie H. Roberts Library Consultant 2 General Services

Library Consultant 2

Secretary 4

10



Mrs. Bettye Broome

Mrs, Mary Yoakum

Institutional Services

Wilanna Bennett
Mrs. Joan Evans
Mrs. Frances Koch
Suzette Montgomery
Rachel Winters

Librarian 1 Library Consultant 1 Library Consultant 2

Library Consultant 2 Library Consultant 2

Special Services

Linda Gates Mrs. Willie Dee Gharst Gail Ann Marks Mrs. Madel Morgan Library Consultant 3 Librarian 4 Library Technician Library Consultant 2

The departmental structure of the Commission is organized by divisions as shown above. The individual reports of these divisions — llow.

#### LIBRARY DEVELOPMENT

The development and growth of libraries is the Mississippi Library Commission's primary concern. The Library Development Division is in constant contact with librarians, library boards and local officials concerning construction, remodeling, and furnishing of buildings. Personnel appointments and problems, new and ongoing library programs, budgeting and finance are all brought to the attention of Library Development consultants in all stages of planning, development and evaluation. This division collects and publishes annual reports from public libraries and advises on personnel and per capita grants and grants for special service demonstrations.

#### **GRANTS**

#### A. Personnel Grants to Local Libraries

Once again, one of the most significant steps toward meeting the objectives of the Library Commission's Long Range Program in FY 1975 was the continued funding by the legislature of the Personnel Grants Program.

This program has done much to insure that qualified librarians are employed in the public libraries of the state, even in those libraries previously unable to afford professional salaries. Both the quality of local service and the effectiveness of the state library agency have been enhanced by employment of professional librarians in local libraries.

The policies set by MLC in administration of the program are steps toward uniformity in qualifications for librarians and in the equality of salaries across the state. The table on page 7 lists those libraries receiving state personnel grants in FY 1975, the potential population to be served by each, and the amount of the grant.



TABLE I

STATISTICAL	DATA FO	R LIBRAR	Y SYSTEMS	PAR	TICIPATING
ĪN F	PERSONNEL	GRANTS I	PROGRAM,	FY !	975

Name of Library	Location Or	Type of ganiaztion	Population	Amount of Grant
Bolivar County Library Clarksdale Public Library Copiah-Jefferson Regional Lib. Dixie Regional Library East MS Regional Library First Regional Library Greenwood-Leflore Pub. Lib. Harrison County Library Hattiesburg Public Library Jackson-George Regional Lib. Jackson Metropolitan Lib. Sys. Judge George W. Armstrong Lib. Kemper-Newton Regional Lib. Laurel-Jones County Library	Pontotoc Quitman Hernando Greenwood Gulfport Hattiesburg Pascagoula Jackson Natchez Union Laurel	County City-County Multi-County Multi-County Multi-County County City-County City-County City-County City-County City-County City-County City-County County County County County County County County County	31,986 47,693 117,293 42,111 79,926 57,849 100,434 358,764 37,293 29,216 56,357	\$ 24,640 23,128 11,760 13,294 17,948 54,048 24,080 63,154 27,474 40,320 192,220 12,600 14,533 17,136
Lee-Itawamba Libraries Lincoln-Lawrence-Franklin Regional Library System Lowndes County Library Madison County Library Marion-Jefferson Davis Regional Lib. Sys. Marshall County Library Meridian Public Library Mid-Mississippi Regional Lib. Northeast Regional Library	Tupelo Brookhaven Columbus Canton  Columbia Holly Springs Meridian Kosciusko Corinth	Municipal Multi-County Multi-County	45,346 49,700 29,737 35,807 26,770 67,087 77,376 85,609	42,538  22,254 28,688 11,760 11,760 10,640 43,751 33,936 41,640
Oktibbeha County Library Pearl River County Library Pike-Amite Library System Pine Forest Regional Library Ricks Memorial Library Sunflower County Lib. Sys. Tombigbee Regional Library Washington County Library	Starkville Picayune McComb Richton Yazoo City Sunflower West Point Greenville	County County Multi-County Multi-County Multi-County County Multi-County City-County	28,752 27,802 45,519 54,922 38,978 25,149 71,370 70,581	10,640 11,760 20,346 21,168 23,520 23,072 30,864 40,824

# B. Per Capita grants

Per Capita Grants were awarded by MLC to 15 multi-county library systems in 1975 at the rate of .05 per capita. Table II lists the libraries receiving cash per capita grants.



TABLE II

#### CASH PER CAPITA GRANTS AWARDED TO PUBLIC LIBRAR IES, FY 1975 Amount of Grant Library System Population > \$ 1,702.20 Copiah-Jefferson Regional Library 34,044 Dixie Regional Library 31,986 1,599.30 First Regional Library 117,293 5,864.65 Jackson-George Library System 5,027.70 100,434 17,938.20 Jackson Metropolitan Library System 358,764 1,460.80 Kemper-Newton Regional Library 29,27 6 Lee-Itawamba Libraries 62,995 3,149.75 2,267.30 Lincoln-Lawrence-Franklin Regional 45,346 1,790.35 Marion-Jefferson Davis Library 35,807 3,868.80 Mid-Mississippi Regional Library 77,376 Northeast Regional Library 4,280.45 € 06, 28 2,275.95 Pike-Amite Library System 45,519 Pine Forest Regional Library 54,922 2,746.10 38,978 1,948.90 Ricks Memorial Library (Serving Yazoo, Sharkey, Issaquena Couraties) 3,568.55 Tombigbee Regional Library <u>71 ,37 O</u> 1, 189,659 \$ 59,483.00 TOTALS \*Based on 1970 Census

C. Table III lists other cash grants to Tocallibraries.

TABLE III

	TARREST PART BETT ABOUT THE PRO-		1880 B 108 108	6 EV 303E
	GRANTS FOR DEVELOPMENT AND EQU	IPMENT AWARDED TO	FOCAL FIRE AKIE	.5, Fr 19/5
7	Library	Type of Grant	Anioun t	TOTAL
	Lincoln-Lawrence-Franklin Library System Sunflower	Development Development	\$ 3,01 8.34 50 0.00	
				\$ 3,518.34
	Bolivar County Library Copiah-Jefferson Library Dixie Regional Library East MS Regional Library Holmes County Library Judge George W. Armstrong Lib. Kemper-Newton Regional Library Pike-Amite Library System Tallahatchie County Library		1 0,60 0.00 1,185.75 12,000.00 594.00 2,500.00 4,000.00 366.40 22,212.00 1,185.75	
				\$54,643.90



Addenda

TABLE IV

GRANTS FOR SER	VICE TO THE DISADVAN	ITAGED
Name of Library	Population	Amount of Grant
Clarksdale Public Library Copiah-Jefferson Regional Library First Regional Library Holmes County Library Jackson Metropolitan Library System Northeast Regional Library	40,447 34,044 117,293 23,120 358,764 85,609 TOTAL 659,277	\$ 5,000 3,760 3,761 3,761 3,761 3,761 \$23,804

TABLE V

GRANTS FOR SEF	RVICE TO INSTITUTIONS	
Name of Library	Purpose	Amount of Grant
First Regional Library	Service to North Mississippī Retardation Center	\$6,089
Judge George W. Armstrong Library (For Natchez Charity Hospital)	Service to Natchez General Hospital	1,800
Laurel Library Association	Service to South Mississippi State	. 680
	Hospital	\$8,569

TABLE VI

SUMMARY OF GRANT	S FY	1975	
Personnel Grants Program Per Capita Grants Resources Development Equipment Service to the Disadvantaged Service to Institutions		TOTAL	965,496.00 59,483.00 3,518.34 54,643.90 23,804.00 8,569.50



Interns (continued)

NAME	COLLEGE	LIBRARY ASSIGNMENT
Farrar, Callie S.	MUW	Lincoln-Lawrence-Franklin Regional
Gasper, Linda	MUW	Pearl River County Library System
Hastings, Herbert S.	USM	Copiah-Jefferson Regional Library
Henderson, Susan	MSU	Waterways Experiment Station,
		Vicksburg
Hicks, Angela C.*	UM	Madison County-Canton Public Library
Irving, Margie	Belhaven	Tombigbee Regional Library
James, Martha★	USM	Meridian Public Library
Mansfield, Meg	MSU	First Regional Library
Mosley, Elizabeth P.	MSU	Oktibbeha County Library
Seward, Sylvia A.	USM	Jackson Metropolitan Library
Wimberly, Miriam*	D\$U	Carnegie Public Library
Yates, Margaret	MSU	Greenwood-Léflore Public Library

<sup>\*</sup>Salary paid by Governors office for Education and Training

#### READING PROGRAM FOR CHILDREN - SUMMER '75

The 1975 statewide reading program for children was coordinated by MLC. Participating were 48 public libraries (including systems and county units), the Mailibrary, which provides mail service to 27 counties, the School for the Blind, Columbia and Oakley Training Schools, Ellisville State School and young patients at the University Hospital, East Mississippi State Hospital and Mississippi Crippled Children's Hospital. "All Patriots Great and Small" was the theme selected by a committee of public librarians in observation of the Bicentennial.

#### NATIONAL LIBRARY WEEK

The Library Commission cooperated with the Mississippi Library Association in sponsoring National Library Week activities. Francis Lundy of Jackson was chairman of the State Citizens Committee and Mrs. Anice Powell of the Sunflower County Library was Executive Director.

#### LIBRARIES AND THE HUMANITIES

At the invitation of the National Endowment for the Humanities and in cooperation with Mississippi State University, the Library Commission submitted a proposal for a program entitled "Mississippi Writers in Context." This program will take place in the next fiscal year.





#### TABLE IV Multi-County Library Systems as of June 30, 1975

First Regional Library - 1950 Hdgrs.: Hernando

Northeast Regional Library - 1951 2. Hdgrs.: Corinth

3. Tombigbee Regional Library - 1952 Hdgrs.: West Point

Lincoln-Lawrence-Franklin Regional Library - 1955 Hdgrs.: Brookhaven

Lee-Itawamba Libraries - 1957 Hdqrs.: Tupelo

Pine Forest Regional Library - 1957 Hdgrs.: Richton

Mid-Mississippi Regional Library - 1957 Hdgrs.: Kosciusko

Dixie Regional Library - 1960 Hdgrs.: Pontotoc

9. Copiah-Jefferson Regional Library - 1961 Hdgrs.: Hazlehurst

10. Yazoo-Sharkey-Issaquena Library System - 1963 Hdgrs.: Yazoo City

11. Pike-Amite Library System - 1965 Hdqrs.: McComb

East Mississippi Regional 12. Library - 1968 Hdgrs.: Quitman

13. Kemper-Newton Regional Library System - 1969 Hdgrs.: Union

14. Jackson-George Regional Library System - 1970 Hdgrs.: Pascagoula

15. Marion-Jefferson Davis Regional Library Sys tem 1972 Hdqrs.: Columbia

16. Jackson Metropolitan Library Sys tem - 1973

Hdgrs .: Jackson

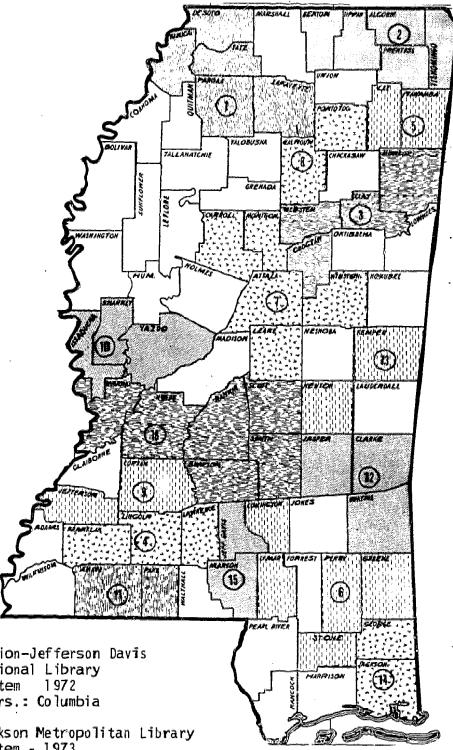




TABLE V

Institutions	Location	Service Initiation	Collection Established
Correctional			
Columbia Training School	Columbia	1965	1965
Oakley Training School Mississippi State	Raymond	1966	T 967
Penitentiary	Parchman	1964	1965
dealth Care			
Kuhn Memorial State	مرسما ما ما ما	1000	ነለርዕ
Hospital	Vicksburg Meridian	1968 1968	1969 1971
Matty Hersee Hospital Mississippi State	rier iu ian	1300	1211
Sanatorium	Sanatorium	i∌68	1971
Natchez Charity Hospital	Natchez	1973	1975
South Mississippi State			
Hospital	Laurel	1969	1969
University Medical Center	Jackson	1967	1968
Mental .			
East Mississippi State	7		
Mospital	Meridian	1968	1968
Mississippi State			
Hospital	Whitfield	1967	1968
Central Mississippi		1000	1050
Retardation Center* Ellisville State School	Whitfield Ellisville	1969 1968	1969 1968
North Mississippi	CITISVILLE	1300	1900
Retardation Center	0xford	1975	1975
Physically Handicapped			
Mississippi School for			¢
the Blind	Jackson	1967	1967
Mississippi School for		1005	3 0 C C
the Deaf	Jackson	1965	1965
Mississippi Crippled			
Children's Treatment &	Jackson	1968	1969
Training Center	Vacksun	1500	, 1905



#### CONSTRUCTION

On July 1, 1964, the Library Services and Construction Act (P.L. 88-269) became effective, providing federal library construction funds to be matched at the local level for library buildings. Since that time 34 new or renovated libraries have been completed in Mississippi with another one now under construction. From 1969 to the present time there has been a severe decrease in LSCA Title II funds to the states, with no funds provided since the 1973 allocation which was impounded until 1974.

FISCAL 1974 FROJECT, LSCA, TITLE II - The total allocation for the State of Mississippi - \$204,521 - was committed to the applicant next in line, City-County Public Library in Bay St. Louis. This is a combination county library system headquarters and city library of 10,000 square feet. Construction is well underway, with completion projected for early in 1976. The local funds are provided by Hancock County, the municipalities of Bay St. Louis and Waveland, and the City-County Library Board.

The LSCA Title II program has not been funded since 1974, but that program has had a dramatic impact on library programs, adding new and important dimensions to library service. A sustained high level off interest in new libraries has continued, with applications for construction funds being filed with the Library Commission continually, indicating the need for matching funds from the Library Commission.

STATE REVENUE SHARING FUNDS FOR LIBRARY CONSTRUCTION - Public library construction made giant steps in Mississippi during the past year due to State legislation enacted in April, 1974, providing \$3 million in Revenue Sharing funds on a 50-50 state-local matching basis for library construction in Fiscal 1975. This action by Mississippi law-makers was hailed by citizens across the State and has enabled 31 "library-needy" towns to proceed with building new libraries. With libraries as one of the priority items for using Revenue Sharing funds, library advocates asked their legislators to consider House Bill 1356, which pass d by a very large majority of votes, to provide for new libraries in the following towns: Ackerman, Belzoni, Booneville, Bruce, Burnsville, Columbia, Eupora, Jackson (branch), Leland, Liberty, Lucedale, Lumberton, Madison, Magee, Magnolia, Mendenhall, Monticello, Oxford, Philadelphia, Pontotoc, Sardis, Sebastopol, Senatobia, Taylorsville, Union, and Wiggins. The five following towns will have renovations and/or additions to existing libraries: Durant, Greenwood (branch), McComb, Moorhead and Shelby.

Under the Fiscal 1975 program, six towns are receiving the maximum of \$200,000 allowed under the law. They are Booneville, Columbia, Jackson, Oxford, Philadelphia and Pontotoc. The size of each new library, ranging from 2,500 to 16,000 square feet, is determined by present population and needs projected for the next 15-20 years. All of the 31 projects are members of one of the State's county or multi-county library systems.



CONSTRUCTION ACTIVITIES, TITLE I, LSCA - A significant amount of time was spent in helping to plan, equip, and open the following libraries:

TOWN	TYPE OF CONSTRUCTION	DEDICATION DATE
Newton	New	August 1, 1974
Tunaca .	New	August 11, 1974
West	Renovation	September 29, 1974
Sumrall'	New	October 6, 1974
Scooba	New	November 16, 1974
Orange Grove	Renovation	December 7, 1974
McNei 11	Renovation	January 18, 1975
Victoria Park, Laurel	New	May 3, 1975
Belzoni	New	June 22, 1975

The Construction Department assisted librarians throughout the state in various details of maintaining, improving, or extending library service through equipment planning and maximum use of library space. This work involved making inspection trips, submitting recommendations to library trustees, ordering and installing equipment, moving equipment, etc. in the following towns: Tylertown, Waveland, Burnsville, Corinth, Iuka, Holly Springs, Grenada, Magnolia, McNeill, Waynesboro, Brookhaven (Redmond Branch), Fulton, Greenville, Jackson (South Hills, White Rock Road, and Albemarle branches), Eupora, Canton, Sebastopol, Lucedale, Wiggins, Newton, Flora, Harrisville, Columbia, Magee, Mendenhall, Bruce, Madison, Marietta, Isola, Hattiesburg, Meridian (East Mississippi Hospital), Ellisville State School, Lumberton, Forest, Florence, Osyka, Gulfport, Kosciusko, and Tupelo.

SPECIAL PROJECTS - The Comstruction Department also worked with the following state agencies and organizations in planning library facilities: Mississippi Geological Survey, St. Dominic's Hospital, Mississippi Baptist Hospital, and Research and Development Center (Information Services Division).



#### LIBRARY OPERATIONS

The Library Operations Division includes Information Services, Technical Services, and Service for the Handicapped as well as Resources Development.

#### INFORMATION SERVICES

The purposes of the Information Services department are to:

- Serve as a back-up reference/resource center for public libraries for materials and information unavailable in local libraries and system headquarters
- 2. Serve as a reference/resource center of public library material for academic, special, and school libraries
- 3. Serve as a connecting link between public and academic or special libraries for interlibrary loan
- 4. Serve as the source of interlibrary loan information to public libraries
- 5. Maintain a collection of infrequently used materials (Book Pool)

The department serves as the hub of an interlibrary loan network of public, academic, and special libraries. On a regular basis this network includes:

- 45 Public library administrative units, called on a twice-weekly schedule via outgoing Wide Area Telephone Service (WATS)
- Il Junior colleges once weekly via WATS
- 3 State universities via teletype

The Information Services Division of the Research and Development Center via local telephone and teletype

Public and private colleges in the Jackson area via local telephone

An after hours collect line (Code-A-Phone) is available to public and junior college network members to record rush requests.

In addition to telephone/teletype communication, libraries request via mail. Five public libraries use mail exclusively.

Students and teachers in public and private schools channel requests through local public libraries.

The Mississippi Library Commission pays the monthly rental charges for teletype equipment for the three state universities and the Information Services Division, Mississippi Research and Development Center. In return these four libraries, upon request from the Library Commission, mail books



directly to public and junior college libraries on interlibrary loan. Out-of-state toll charges are paid by the library in which the teletype equipment is located.

A list of libraries participating in the network follows:

#### Public Libraries via WATS, Code-A-Phone, and Mail

- 1. Bolivar County Library
- 2. Carnegie Public Library, Clarksdale
- City-County Public Library, Bay St. Louis
- Copiah-Jefferson Regional Library
- 5. Dixie Regional Library
- 6. East Mississippi Regional Library
- 7. Elizabeth Jones Library
- 8. First Regional Library
- 9. Greenwood-Leflore Public Library
- 10. Harrison County Library System
- 11. Hattiesburg Public Library
- 12. Henry M. Seymour Library
- 13. Holmes County Library
- 14. Humphreys County Library
- 15. Jackson-George Regional Library
- 16. Jackson Metropolitan Library System
- 17. Jennie Stephens Smith Library
- 18. Judge George W. Armstrong Library
- 19. Kemper-Newton Regional Library
- 20. Laurel Library Association
- 21. Lee-Itawamba Regional Library
- 22. Lincoln-Lawrence-Franklin Regional Library
- 23. Lowndes County Library
- 24. Madison County-Canton Public Library
- 25. Marion-Jefferson Davis Regional Library
- 26. Marks-Quitman County Library
- 27. Marshall County Library
- 28. Meridian Public Library
- 29. Mid-Mississippi Regional Library
- 30. Neshoba County Library
- 31 Northeast Regional Library
- 32. Okolona Carnegie Library
- Oktibbeha County Library
- 34. Pearl River County Library System
- 35. Pike-Amite Regional Library
- 36. Pine Forest Regional Library
- 37. Ricks Memorial Library
- 38. Sunflower County Library

#### Public Libraries via Mail Only

Coffeeville Public Library Harriette Person Memorial Library Houston Carnegie Library Noxubee County Library Oakland Public Library



#### Junior Colleges via WATS and Mail

1. Coahoma Junior College

2. East Mississippi Junior College

3. Holmes Junior College

4. Jones County Junior College

5. Mary Holmes Junior College

6. Meridian Junior College

7. Mississippi Delta Junior College

8. Mississippi Gulf Coast Junior College, Perkinston Campus

9. Northwest Mississippi Junior College

10. Southwest Junior College

11. Utica Junior College

#### Universities via Teletype

Mississippi State University University of Mississippi University of Southern Mississippi

#### Other State Agency Libraries via Local Telephone

Department of Archives and History
Educational Media Services, State Department of Education
State Board of Health Library
Department of Public Welfare Library
State (Law) Library
Rowland Medical Library, University Medical Center

#### Other Jackson Area Public and Private Academic Libraries via Local Telephone

Hinds Junior College Jackson State University Millsaps College Mississippi College

Information Services Department recorded receipt of 29,988 requests in Fiscal Year 1975. Of these 24,251 were Author/title requests; 5,737 were Subject requests. Received via WATS and Code-A-Phone were 24,553 requests; mail and local telephone requests totaled 5,435. Filled were 21,725 requests; unfilled were 8,103.

Requests were counted as unfilled if no information or material was mailed. The unfilled requests include 2,777 Author/title requests with instructions to check the MLC catalog only and 1,027 requests for in-print fiction not owned by MLC.

The statistics indicate a decline from the previous year of 1.021% in the number of requests received, but an increase of 8% in the percentage of requests filled. See Table VI for comparative figures.

#### Other Departmental Responsibilities

In addition to its primary reference and interlibrary loan function, the Information Services Department also:



- Recommends books, magazines, newspapers and audio-visual materials for purchase.
- 2. Receives, books, circulates, and maintains a 16mm film collection.
- Assists in professional research for MLC staff.
- 4. Assists in weeding the collection.
- 5. Circulates library materials on both Short-Term and Long-Term Loan.
- 6. Maintains shelves of library books.
- 7. Assists in assembling, listing, and mailing childrens books in the Book Examination Circuit.
- 8. Selects, orders, processes, and makes available for use both state and federal government documents.
- 9. Maintains files of magazines, journals and newspapers.
- 10. Attempts to locate books unavailable through usual network channels.
- Collects and assembles materials from each of the state agencies for the Mississippi section of the annual STATESMAN'S YEARBOOK.
- 12. Delivers mail, supplies, and "rush" material to other MLC departments.

TABLE VI

# REQUESTS FOR BOOKS AND INFORMATION RECEIVED AND FILLED - FISCAL YEARS 1971 - 1975

FY		RECEIVED		,	FILLED	
	Author/ Title	Subject	Total	Author/ Title	Subject	Total
1975	24,251	5,737	29,988	15,711	6,014	21,725
1974	24,802	5,816	30,618	14,356	5,190	19,546
1973	19,955	4,943	24,898	14,254	5,144	19,398
1972	19,448	4,546	23,994	11,386	4,773	16,159
19 1	19,472	5,135	24,607	13,507	5,636	19,143

SELF-STUDY/EVALUATION - In January-March, 1975, this department undertook an extensive self-study/evaluation, with concentration on the efficiency and effectiveness of the WATS reference, interlibrary loan service.



#### NEEDS

The primary needs of the department are:

- Adequate stack, work, and office space in a building which (a) is designed and built as a library, (b) is shared with all other departments of the parent agency, (c) is conveniently located for use by employees of other state agencies, and (d) has adequate space for both optimum utilization of the present collection and the expected growth of both the collection and the staff.
- 2 Sufficient storage equipment for non-book materials such as films and microforms
- Additional clerical support for professional positions: (a) a film clerk/technician, (b) a secretary for the department head, (c) clerical assistance for the Recorder of Documents.
- 4. At least one additional professional position -- a documents librarian.

CONTINUING THE MLC BOOK POOL - Storage of seldom used but sometimes very inportant books continues to be of great benefit to the Library Commission's reference service. Because this collection is made up of many out of print or difficult to locate titles, it is viewed as a major strength in the development of the Commission's resources. Libraries from all parts of the state are encouraged to take advantage of both storing and making use of the MLC Book Pool.

#### Securing Up-to-Date and Suitable Equipment

#### The Following Equipment was Purchased in Fiscal 75:

1	\$	7,595.25
2		1,167.81
. 1		435.00
1		189.50
1		644 00
1		44.98
2		221.34
1		408.22
1		35.00
1		43 - 40
1		197.55
-1		62.96
1		14.03
3		114-87
1		185.84
	1 2 1 1 1 2 1 1 1 1 1 3	1 \$ 2 1 1 1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1



Typing Table	2	62.60
15 Drawer Card Catalog Cabinet & Base	1	240.87
Book Truck	4	278.07
Book Truck	1	· 67 <sub>-</sub> 89
4 Drawer File, Storage Cabinet	2	243.70
Arm Chair	2	50.05
Correcting Selectric Typewriter	1	630.00
Republic Steel Shelving	1	373.77
Remington Shelving (Shelves)	28	201 . 80
Selectric Typewriter	1	594.00
Microfilm Cabinets	3 .	1,292.85
Sharp Electric Calculator	1	311.25
2 Drawer Lateral File	1	161.70
Chesley Mail Cart	1	113.89
Selectric II Typewriter	1	594.00
Adler Typewriter	1	553.50
Reader Printer	1	2,533.00
Portable Slide Show (R/Screen)	2	314.86
Telescreen W/Stand	1	22.45
<b>&gt;</b>		\$ 20,000.00

PURCHASE OF BOOKS AND OTHER LIBRARY MATERIAL - The MLC book collection was increased by 16,311 items during the year. Of these, 13,339 books were purchased, 2,884 were gifts, and 88 were reinstatements. Withdrawn from the collection were 7,079 books. At the end of FY 1975, MLC's total book collection was 378,339. The film collection was expanded to the total of 247, with the addition of 50 films. Periodicals on microfilm were purchased, almost completing MLC's collection of magazines indexed in Reader's Guide. In addition, magazines included in other indexes, such as Popular Periodicals Index, were received.

BATAB - In January 1975, the Library Commission began Batab, a program of automated purchase of library materials. It was necessary that MLC's Technical Services staff be capable of preparing orders and other input in machine readable form, and then of using the computer print-outs of various reports. Formal instruction in these techniques was held in December 1974.

Batab supplies the Resources Development section of MLC with the following reports concerning orders:

Open Order Reports - listings of current orders for the Fiscal Year replacing the card file previously maintained.

Fund Status Report - entries for funds by categories and types of materials, giving amounts paid, encumbered, and available.

Selection lists - entries can be keyed to be included on special lists of various kinds, including types of materials, prepublications, and standing orders.

These reports are broken down by individual library orders and MLC orders.



Also used in the ordering process are other reports, such as the Vendor Directory. The potential in the total utilization of these reports is still being explored and has not been fully realized.

MLC general collection expenditures in approximate round numbers:

Books	•	\$ 81,780
Periodical total		37,000
Current Subscriptions	\$ 14,000	
Microfilm	23 000	
Recordings		340
Films		10,000
	TOTAL	\$ 129,120

#### TECHNICAL SERVICES

MLC's Centralized Processing Center provides standardized ordering and cataloging of books and audio-visual materials for 26 public libraries (serving 40 counties), 7 state agencies (including the Library Commission), and 13 state institutions. Table VII gives a breakdown on the number of items that were processed through the Center in 1975. Table VIII, a map, shows the wide distribution of service by the Center.

#### SERVICE FOR THE HANDICAPPED

The federal program for library service to blind and later other physically handicapped citizens was established by an act of Congress in 1931. A pioneer in "mailibrary" and "outreach," the program was conceived and operated in the tradition of free library service. In 1970, the Mississippi Library Commission assumed responsibility for administering library service to the handicapped in Mississippi. In the belief that "Reading can be for everyone," this department works with cooperating public libraries and institutions to reach and serve physically handicapped Mississippians.

During fiscal year 1975 an estimated 4,155 people received service from this department, an increase of 787 over the previous year. The estimated total number of visually impaired served is 2,922; the estimated number with other physical handicaps is 1,233.

Individuals served through public libraries numbered 3,025. Of these, 2,696 could not read conventional print because of visual disabilities and 329 had other physical handicaps which prevented them from using ordinary books

The chart below shows the proportions in which individual patrons used the reading formats during Fiscal Year 1975.

FORMATS	PATRONS*
Talking Books	2,947
Braille	201
Open Reel Tape	63
Cassette	844

<sup>\*</sup>Many patrons used more than one format.



#### TABLE VII

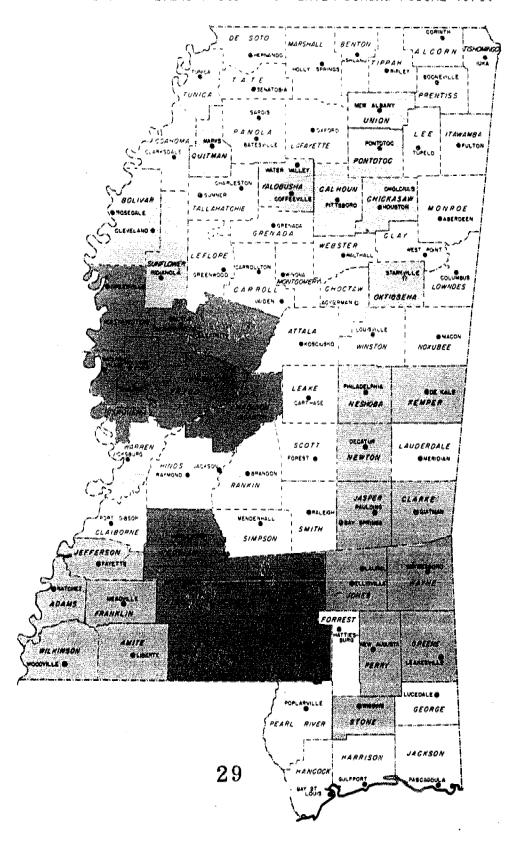
MISSISSIPPI LIBRARY COMMISSION TECHNICAL SERVICES Books & Audio-Visual Materials Processed During Fiscal Year July 1, 1974 - June 30, 1975

		-				
PUBLIC LIBRARIES	B00KS				A۷	
Bolivar County Library	3,551					
Copiah-Jefferson Regional Library	1,499				3	
Dixie Regional Library .	930					
East Mississippi Regional Library	826					
Holmes County Library	980					
Humphreys County Library	230					
George W. Armstrong Library	3,577					1
Jennie S. Smith Library	1,736					
Kemper-Newton Regional Library	1,206					
Laurel Library Association	1,385					,
Lincoln-Lawrence-Franklin Regional Lib.			•			
Madison County Library	2,577			1	13	
Marshall County Library	799				1.5	
Neshoba County Library	76			1 - 2 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		
Oakland Public Library	70					
	740					•
Oktibbeha County Library						
Pike-Amite Library System	2,683					
Pine Forest Regional Library	2,761				20	
Quitman County Library Shelby M <b>e</b> morial Library	1,258				30	
	885					
Sunflower County Library	878					
Walthall County Library	206					
Washington County Library	658					
Water Valley Public Library	67					
Wilkinson County Library	447					
Yazoo-Sharkey-Issaquena Regional Lib.	2,342	TOTAL -	35,415		59	TOTAL - 105
STATE AGENCIES						
Dept. of Public Welfare Library	156					
Educational Media Services	465					
Geology Library	451					
Law Library	9					
Services for the Handicapped	18					
Wildlife Museum	23	TOTAL -	1,122			
INSTITUTIONS						
Columbia Training School	362					
Deaf Schools	313					
East MS State Hospital	274				10	
Ellisville State School	123				95	
Institutions	324		•		14	
Kuhn	74					
Matty Hersee School of Nursing	29				7	
MS State Hospital	297				39	
MS Crippled Childrens Center (Cerebral)	103				16	
Oakley Training School	495					
Penitentiary	400				٠	
South MS State Hospital	43				Contras	
University Hospital	156				13	
Title IV B	114	TOTAL -	3,107		2	TOTAL - 190
MLC	12,623	IOIAL -	3,10/		501	INIUE - 130
GRAND TOTALS	$\frac{12,023}{52,267}$	•			<del>796</del>	
INED GRAND TOTALS	JZ, ZU/		53,063		, 50	
TANTA ALWAND LAIMES			55,005			

28

#### TABLE VIII

COUNTIES IN WHICH THE PUBLIC LIBRARIES WERE SERVED BY THE CENTRALIZED PROCESSING CENTER DURING FISCAL 1975.





Approximately 1,130 patrons were served through 113 institutions during the fiscal year, an estimated 10 patrons per institution. Of these, 226 are estimated to be visually impaired and 904 are estimated to have other handicaps

The bulk of the collection is provided by the Library of Congress Division for the Blind and Physically Handicapped. Patrons draw on a collection of 39,279 books, an increase of 4,967 over fiscal year 1974. 31,663 are on phonograph records, 2,167 are in Braille, 1,314 are on open reel tape and 4,135 are on cassette tape. Only a small rotating collection of large print books is maintained since large print books are distributed primarily by public libraries. Circulation figures for 1975 are shown on Table IX.

Book and periodical circulation increased from 88,473 in fiscal year 1974 to 92,662 in fiscal year 1975. These figures do not include periodicals circulated to Mississippians by national distributors. The Periodicals Section arranges for subscriptions, changes of address and cancellations of periodicals mailed by national distributors.

The Service for the Handicapped receives invaluable assistance from a volunteer group, the Telephone Pioneers of Mississippi. The Pioneers are a service organization of telephone company employees, retired or with at least twenty-one years of service, who have adopted many projects to help the handicapped. They repair talking book machines, cassette players and cassette tapes for readers throughout Mississippi, often delivering and demonstrating the equipment. In the Jackson area alone during FY 1975 these dedicated volunteers gave 2,098 hours of their time and traveled 12,167 miles in delivering and demonstrating talking book machines and cassette players to blind and physically handicapped persons.

WORKSHOPS - FISCAL YEAR 1975

As an important part of its services to library personnel and trustees, the Library Commission promotes, sponsors and encourages workshops which provide continuing education and practical information on improving service. The 1975 workshops are listed below.

August 15, 1974

Reading Program Planners. Children's Services Librarians reviewed effective programs for children and made plans for Summer Reading 1975.

September 26, 1974

Reading Is Our Business - This workshop was for school and public librarians. It was co-sponsored by MLC and the State Department of Education's Educational Media Services.

November 13-14,1974

Workshop for Library Administrators to study annual report forms, personnel grants, automation of technical services, and target activities of MLC's long range plan.

October 24-25, 1974-Coahoma County January 28-29, 1975-Hinds County February 11-12, 1975-Tunica County February 13-14, 1975-Prentiss County March 18-19, 1975-Holmes County March 20-21, 1975-Jefferson County

Workshops of Service to the Disadvantaged. Conducted jointly by staff from Appalachian Adult Education Center and MLC.



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SERVICE FOR THE HANDICAPPED CIRCULATION STATISTICS July 1, 1974-June 30, 1975

TABLE IX

92,662	8,04/ 92,662	/,8/5	8,283	8,131	/,/6/	8,8/0	/,330	9,030	1,000	0,700	3,000	7,001	IOIAL
	2		283	0 123	7 7/7	0 070	7 330	- 1	7 903	6 753	7 281 7 686	7 281	TOTAL
55 55 57	52	35	40	45	39	69	39	45	54	40	52	45	Large Print Volumes
769 7,234	769	737	766	. 619	644	684	561	488	567	443	. 467	489	Cassette Containers
358	40	<u>u</u>	33	27	32	29	23	23	30	17	33	40	Magnetic Tape Containers
215 2,750	215	187	185	192	229	315	161	258	306	223	253	226	Braille Volumes
81,765	6,971 81,765	6,885	7,259	7,248	6,823	7,773	6,546	6,022	6,846	6,030	6 881	6,481	Talking Book Containers
TOTAL	June TOTAL	Мау	April	March	Feb	Jan	Dec	Nov	0ct	Sept	Aug	July	Books & Periodicals*

<sup>\*</sup>The magazines sent directly to patrons by the national distributors are not included in these statistics.



Workshops (continued)

December 17, 1974

Workshop on Humanities and the Public

Library.

December 5-6, 1974

Conference on Cooperative Library Automation in Mississippi for public, school,

academic and special librarians.

January 9, 1975

Seminar for Local Chairmen, National

Library Week, and librarians.

April 8-9, 1975

Library Administrators Conference and

LSCA Advisory Council.

June 9-10, 1975

Orientation workshop for library interns

and librarians new to the state.

July 31, 1974 October 3, 1974 March 12, 1975 June 12, 1975 Workshops for Institutional Librarians.

#### GOVERNORS CONFERENCES

During FY 1975 the Library Commission conducted resource centers for four governors conferences and prepared bibliographies for distribution to conference participants. These conferences were: Children First, September 11-12, 1974, Jackson; and a series of three conferences on Parenthood Education at Hattiesburg, Greenwood and Jackson in April and May, 1975.

#### INSTITUTES AND CONFERENCES ATTENDED BY COMMISSION STAFF MEMBERS

In other efforts to develop an informed and capable staff the Board of Commissioners utilized every opportunity to encourage self-improvement of staff members. Attendance at professional meetings has been one of the most effective means of making staff members more cognizant of the latest trends in the field. During the past year staff members and board members participated in the following meetings:

July 5~14, 1974

American Library Association meeting, New York
New York. Attending: Peggy May, assistant director, Library Development; Jack Mulkey, consultant;
Bronwyn Bowen, information specialist; Johanne Bryant,
head, Technical Services; Mary Love, director;
Dr. Sara S. Hederman, chairman, Board of Commissioners Amount \$2,115.65

August 20-22, 1974

Automation Evaluation at Washington State Library, Olympia, Washington. Attending: Gerald Buchanan, assistant director, Library Operations. - Amount \$399.56

November 11, 1974

Adult Basic Education Workshop, Memphis, Tennessee. Attending: Jack Mulkey, consultant. - Amount - \$60.06



September 24-25, 1974	Regional meeting of state library agency heads, Library Services and Construction Act, Atlanta, Georgia. Attending: Mary Love, director; Thomas F. Jaques, consultant - Amount \$236.07
October 15-19, 1974	Southeastern Library Association Meeting, Enchmond, Virginia. Attending: Thomas F. Jaques, consultant; Jack Mulkey, consultant; Mary Love, director; Madel Morgan, consultant; Mrs. Robert Powers, member, Board of Commissioners Amount \$1,097.08
November 24-26, 1974	Meeting of Chief of State Library Agencies, Atlanta, Georgia. Attending: Mary Love, director - Amount \$178.23
January 19-25, 1975	American Library Association Mid-winter meeting, Chicago, Illinois. Attending: Jack Mulkey, assistant director, administration Amount \$333.44
February 18-19, 1975	Meeting of Library Services and Construction Act regional officials for orientation purposes, Atlanta, Georgia. Attending: Jack Mulkey, assistant director, administration - Amount \$119.22
March 7-8, 1975	Workshop for Anglo American Cataloging Rules revision, Tallahassee, Florida. Attending: Geraldine W. Larrisca, assistant head, Technical Services Amount \$194.41
April 13-16 1975	Meeting regarding Automation for Hississip, ( Washington, D.C. Attending: Mary Love, director Amount \$315.93
April 20-24, 1975	Conference for the Librarians for the Blind and Physically Handicapped (Second Biennial Southern Conference) East Point, Georgia. Attending: Zelda Davis, head, Service to the Handicapped Amount \$194.51
May 4-5, 1975	Conference of State Agency heads Washington D.C. Attending: Mary Love, director - Amount \$262.71
June 27-29, 1975	American Library Association meeting, San Francisco, California. Attending: Mary Love, director, Gerald Buchanan, assisant director, Library Operations; Mrs. Robert Powers and Mrs. Doris Boyer, members, Board of Commissioners Amount \$1,078.88



#### PUBLICATIONS

The Mississippi Library Commission issues three newsletters: (quarterly) Here's What's Happening - Institutional Libraries (quarterly) Reading Light - Service to the Handicapped (monthly) The Packet - Seneral library newsletter

MULP

MISSISSIPPI UNION LIST OF PERIODICALS is an outgrowth of the Mississippi Library Commission's continuing efforts to encourage cooperation among all types of libraries

In early 1974, the Mississippi Library Commission called for grant proposals in the area of interlibrary cooperation. Shortly thereafter, the Gulfport-Harrison County Library, in Gulfport, Mississippi, submitted a proposal for a union list of periodical holdings of libraries in southern Mississippi. When the Mississippi Library Commission suggested the expansion of the project to include the entire State, and the Gulfport-Harrison County Library accepted this expanded project, the Mississippi Union List of Periodicals project was born, with a grant of \$51,293 from Library Services and Construction Act, Title III, funds.

Actual work on MULP began in September, 1974 with the employment of the editor. The deadline for the project was identified as June 30, 1975, and the work was completed and published by that time. Among the participating libraries that furnished lists of their periodical holdings were 37 university, college and junior college libraries, 27 public libraries and 18 special libraries. The 227-page publication will be of invaluable aid to students, business men and industrialist, scholars and persons engaged in general research who need information from professional journals, magazines or newsletters.

#### VEHICLES

Vehicles owned by the Mississippi Library Commission are used for the following purposes:

- 1. Temporary loans to local libraries
  - a. to use locally until their capital outlay funds can be built up sufficiently to buy their own
  - b to enable the local officials to determine whether mobile library service is feasible for their area
  - c. to demonstrate what modern library service is
- 2. Haul basic collections of books and pieces of furniture and equipment to the new and renovated public libraries of the state.



BOOKMOBILES	COST	OF	OPERATION
1965 International Bookmobile		\$	11.15
1965 International Bookmobile			592.07
1963 Ford Econoline Van			329.20
1965 Plymouth Station Wagon			298.59
1967 Chevrolet Station Wagon			192.45
1968 Chevrolet Bookmobile			522.46
1968 Chevrolet Bookmobile			889.07
1968 Chevrolet Station Wagon			383.67
1973 Chevrolet Station Wagon			1,399.56
1974 Chevrolet Carry-all			1,210.18
1974 Chevrolet Station Wagon			364.33
Total Cost of Operation of all Vehicles		\$	€,192.73
Total Cost of Travel in Privately Owned Vehicles		\$	4,396.76

