#### DOCUMENT RESUME

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Lubrication Specialist: Task List and Competency TITLE Record. Developed for Vocational-Technical Curriculum

Articulation in Minnesota.

Minnesota State Dept. of Education, St. Paul. Div. of INSTITUTION

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ABSTRACT

Intended for the vocational instructor, the booklet presents a task list and competency record for the occupational program of lubrication specialist. The list was developed by a working committee of auto mechanics instructors and industry representatives throughout the state of Minnesota for use in program articulation between secondary and postsecondary institutions. From the task list for the occupational program of automotive mechanic, groups of tasks are organized into 12 areas of competence: Steering and Suspension System, Drive Train, Engine Mechanical, Cooling and Heating System, Air Conditioning, Brake, Electrical, Engine Tune-Up, Fuel and Emission System, Body Adjustments, Exhaust and Lubrication, and Related Subject Activities. The competency record is a suggested replacement for the traditional report card and would accompany the student through his or her vocational training in the secondary and/or postsecondary school. For each group of tasks within the competency areas, the student is graded for each competency in task performance on a 6-point scale ranging from "received introduction only" to "able to help others; very competent." Also included in the booklet are the job description for lubrication specialist, list of references, the industry representatives involved in developing the task list, members of the curriculum articulation project, and maps showing the locations of vocational centers and area vocational technical institutes in the state. (Author/RG)

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# LUBRICATION SPECIALIST

# task list and competency record

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# Division of Vocational - Technical Education

For implementation assistance contact:

I & I Supervisor (Williams, Ryerson) 547A Capitol Square Building 550 Cedar Street St. Paul, MN 55101 (612) 296-3755



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# I. JOB DESCRIPTION

Lubrication Specialist - (DOT 915.887)
(Other common job titles: lubrication person, lube person)

The lubrication specialist installs or replaces minor cooling, heating and electrical units, exhaust system components, performs lubrication service, changes the oil in the engine and replaces parts and accessories. He/she discusses problems or requests with the customer or reads the work order to determine probable repairs.

In doing service and replacing parts, the lubrication specialist visually inspects the vehicle and notifies the customer of defects and impending problems.

Graduates of the lubrication specialist occupational program find employment in independent garages, auto service centers, dealerships and fleet maintenance shops.

It is <u>not</u> assumed that he/she could be employed as a foreman, service manager, automotive mechanic, service center mechanic or as any other automotive specialist.



Graduate: A student who has demonstrated competent performance of all tasks designated on the task list for this occupational program.

# II. TASK LIST

The following task list gives you, the vocational instructor, recommendations about what your students should be able to do when they take a job as a LUBRICATION SPECIALIST. It was developed by a working committee of auto mechanics instructors and industry representatives throughout the state of Minnesota.

The task list on the following pages include only the tasks in the AREAS OF COMPETENCE recommended for a graduate of the LUBRICATION SPECIALIST occupational program. These tasks were selected from the task list for the Automotive Mechanic. The occupational program for LUBRICATION SPECIALIST does not require that the student be competent in performing all tasks recommended for the Automotive Mechanic. The numbering system used for this task listing shows the tasks that were selected from the Automotive Mechanic task list.

As you utilize this task list, you will need to continue working with your local advisory committee and with other instructors in your geographic area. Judgments must be made, by you, concerning the amount of time to spend in teaching various tasks, the conditions surrounding performance of each task, and the performance level for each task that will be acceptable.



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### II. TASK LIST

#### AREA OF COMPETENCE #1

### PERFORM STEERING AND SUSPENSION SYSTEM SERVICE

- IA. Inspect Steering and Suspension System
  - 1. Inspect springs for breakage and sag
    - a. Coil
    - b. Leaf
    - c. Torsion Bar
  - 2. Inspect shock absorber for leaks, operation, and mounting
    - a. Standard
    - b. Air
  - 3. Inspect control arm bushings for distortion and wear
  - 4. Check ball joints for wear and lubrication
  - 5. Check spindles and steering knuckles for bent parts and worm parts
  - 6. Inspect tires and wheels for wear pattern
    - a. Air pressure
    - b. Proper size
  - 7. Inspect wheel bearings for noise and condition
  - 8. Inspect tie rods for looseness, seals, and bent rods
  - 9. Inspect idler arms for worn bushings
  - 10. Inspect stabilizer bars for breakage and bushing wear
  - 11. Inspect steering arms for damage
  - 12. Inspect drag links for damage and loose ends
  - 13. Inspect bell-crank assemblies for damage and wear
  - 14. Inspect rear-axle housing for damage, broken welds, bushings, and leaks
  - 15. Inspect frame and body for bends, cracks, damage, and height
  - 16. Inspect sway bars for bushing wear
  - 17. Inspect strug bars for bushing wear
  - 18. Inspect solid-beam axles for damage and bushing wear
  - 19. Inspect trailing and torque arm for distortion
  - 20. Inspect trunnions for looseness
  - 21. Check torsion bar height
  - 22. Inspect front wheel drive/steering axle for worm parts
- IIA. Remove and Replace Steering and Suspension Components
  - 2. R/R shock absorbers
    - a. Standard shock components
    - b. Air shock components
  - 6. Mount and demount tires. Use tire changing machine
    - a. Repair tires
  - 7. R/R wheel bearings, pack and adjust
    - a. Replace seals
  - 24. Perform lubrication service
  - 25. Perform safety inspection



- Inspect Manual and Power Steering Systems IB.

  - Inspect fluid levels and leak
     Inspect pump for mounting, lines, seals, hoses, noise, pulley, and belts
- IIB. Remove and Replace Manual and Power Steering System Components
  - 1. R/R belts, hoses, and lines



# AREA OF COMPETENCE #2 PERFORM DRIVE TRAIN SERVICE

- IA. Inspect Clutch Assembly
  - 1. Inspect clutch operation
  - 2. Inspect pedal free play
  - 4. Inspect engine and transmission mounts
- IIA. Remove and Replace Clutch Components
  - 5. Adjust free play and total travel
- IB. Inspect Manual Transmission Assembly
  - 1. Inspect fluid levels and leaks
- IC. Inspect Automatic Transmission Assembly
  - 1. Inspect fluid levels, leaks, and conditions
  - 4. Inspect lines and hoses
- ID. Inspect Drive Shaft Components
  - 1. Inspect drive shaft condition
  - 2. Inspect universal joints for wear
  - 3. Inspect center bearing for condition
  - 4. Inspect constant velocity joint
  - 5. Lubricate components
- IE. Inspect Drive Axle Assemblies
  - 1. Inspect fluid levels and leaks
    - a. Rear axle assembly
    - b. Front axle assembly
    - c. Four wheel drive
    - d. Transfer case
  - 2. Inspect mounting and noises

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# AREA OF COMPETENCE #3

# PERFORM ENGINE MECHANICAL SERVICE

- IA. Inspect Engine Condition
  - 1. Inspect fluid levels and leaks
  - 2. Check performance and condition

    - a. Check abnormal noises, smoke, and roughnessb. Check for oil deposits in tailpipe, radiator, and air cleaner
    - c. Use infra-red to check engine condition



### AREA OF COMPETENCE #4

#### PERFORM COOLING AND HEATING SYSTEM SERVICE

- IA. Inspect Cooling and Heating Systems
  - 1. Inspect and test pressure cap
  - 2. Pressure test cooling system
  - Inspect and test combustion leakage
     Use pressure test, fluid gas detector, and infra-red testers
  - 4. Inspect, test, and add coolant
  - 5. Inspect system for leaks
  - 6. Inspect and replace hoses
  - 7. Inspect, replace, and adjust fan belt with tension gauge
  - 8. Inspect radiators, flush, and replace coolant
  - 9. Inspect, test, and replace thermostat and by-pass valves
  - 10. Inspect operation of cooling system block and tank heaters
  - 11. Inspect air-cooled engine cooling systems
  - 12. Inspect and test operation of blower motor, speed controls, and air temp
  - 13. Inspect radiator for obstructions and clean exterior components
  - 14. Inspect operation of semi-sealed and recovery systems
  - 15. Inspect water pump for bearing condition and water leaks
  - 16. Inspect thermostatic fan for condition of blades, hub, and mounts
  - 17. Test operation of heater control valves for air and water with vac. gauge
  - 18. Inspect auto transmission fluid coolers
    - a. Inspect radiator for contamination with fluid
    - b. Inspect transmission for contamination with coolant
  - 19. Inspect warning light system
  - 20. Reverse flush heater core

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# AREA OF COMPETENCY #6 PERFORM BRAKE SERVICE

- IA. Inspect Drum/Disc Brake System
  - 1. Check operation of brake system
  - 2. Inspect drums/discs
  - Inspect linings or pads 3.
  - 4. Inspect brake hardware
    - a. Springs
    - b. Holddowns
    - c. Adjusters
    - d. Backing plate
    - e. Anchors
    - f. Parking brake
  - 5. Inspect hydraulic system
    - a. Wheel cylinders/calipers
    - b. Master cylinder

    - c. Lines/hosesd. Control valves
  - 6. Inspect wheel bearings and seals
  - 7. Inspect brake pedal rod, mounting, linkage, and free travel
  - 8. Inspect operation of brake booster
  - 9. Inspect operation of stoplight and brake warning light



### AREA OF COMPETENCE #7

# PERFORM ELECTRICAL SERVICE

- IA. Inspect and Service Battery
  - 1. Inspect battery electrolyte level and refill
  - 2. Remove and clean battery terminals and cables
  - 3. Test state of charge and determine battery condition
  - a. Use hydrometer
    - b. Use load type testers
  - 4. Start vehicle using jumper cables
  - 5. Charge battery
    - a. Use fast charger w/thermometer and voltmeter
    - b. Use slow charger
  - 6. Inspect carrier and holddown
- IIA. Remove and Replace Battery
  - 1. Prepare and install battery
    - a. Wet
    - b. Dry
    - c. Maintenance Free
  - 2. R/R cables
- IIIA. Diagnose Battery Problems
  - 1. Diagnose electrical problems
  - 2. Diagnose mechanical problems
  - IB. Inspect Charging Circuit
    - 2. Inspect and adjust tension of belts with tension gauge
  - IIB. Remove and Replace Charging Circuit Components
    - 5. R/R belts and pulleys
  - IC. Inspect Cranking System
    - 1. Inspect cranking motor cables and connections
- IIC. Remove and Replace Cranking Circuit Components
  - 1. R/R battery cables
- IE. Inspect Electrical Accessories
  - 1. Inspect wiring and connections of all circuits
  - 2. Inspect operation of windshield wipers and blade condition
  - 4. Inspect operation of washers, clean and aim nozzles
  - 5. Inspect operation of horn



# AREA OF COMPETENCE #8 PERFORM ENGINE TUNE-UP SERVICE

- IA. Perform Minor Tune-Up Service
  - 5. Service air cleaner element and P.C. valv.
  - 6. Service battery and cables
  - 7. Inspect fluid levels and belt condition
  - 8. Inspect intake and exhaust pre-heat exhaust 1 mechanism
- Perform Major Tune-Up Service
  - 8. Service air cleaner, P.C. valve, and fuel filter
  - 10. Imagect and tighten all hose connections
    11. Check and adjust belts
    12. Check fluid levels

# AREA OF COMPETENCE #9 PERFORM FUEL AND EMISSION SYSTEM SERVICE

- IA. Inspect Fuel and Emission Systems
  - 1. Inspect fuel pump for mounting and leaks
  - 2. Inspect emission system belts, hoses, and connections
  - 4. Inspect fuel tank for leaks and dents
  - 5. Inspect indicator gauge for operation
  - 7. Inspect manifold heat control valve for operation
  - 9. Inspect catalytic converter for condition/operation
  - 10. Inspect positive crankcase ventilation system
  - 12. Inspect heated air intake system
- IIA. Remove and Replace Fuel and Emission Components
  10. R/R and test P.C.V.



# AREA OF COMPETENCE #10 PERFORM BODY ADJUSTMENTS AND SERVICE

- IA. Inspect and Adjust Body Components
  - 1. Inspect and adjust doors
    - a. Strikers and locks
- IIA. Remove and Replace Body Components
  - 1. R/R door components
    - a. Strikers and locks



### AREA OF COMPETENCE #11

# PERFORM EXHAUST AND LUBRICATION SERVICE

- IA. Perform safety inspection
  - 1. Inspect tires and air pressure
  - 2. Inspect shocks
  - 3. Inspect lines and hoses
  - 4. Inspect fluid levels
  - 5. Inspect lights and wipers
  - 6. Inspect warning devices
  - 7. Inspect suspension and steering
  - 8. Inspect drive belts
  - 9. Inspect brake pedal reserve
  - 10. Inspect engine mounts
  - 11. Inspect glass
  - 12. Inspect exhaust manifold
  - 13. Inspect muffler/resonator and pipes
  - 14. Inspect catalytic converter
  - 15. Inspect clutch pedal free travel

#### IIA. Perform Exhaust and Lubrication Service

- 1. Lubricate chassis
- 2. Charge engine oil and filter
- 5. Change automatic transmission fluid and filter
- 4. Repack wheel bearings
- 5. Test anti-freeze protection
- 6. Flush and install anti-freeze
- 7. Clean windows
- 8. Vacuum interior
- 9. R/R exhaust manifold and pipe
- 10. R/R muffler, resonator, and pipes
- 11. R/R catalytic converter
- 12. R/R exhaust heat riser



# AREA OF COMPETENCE #12

# PERFORM RELATED SUBJECT ACTIVITIES

- I. Demonstrate Prescribed (OHSA) Safe Work Practices in Each AREA OF COMPETENCE
  - 1. Demonstrate Shop Safety Practices
    - a. Personal
    - b. Co-Worker
    - c. Fire
    - d. Shop
    - e. Equipment
    - f. Tools
    - g. OSHA
    - h. Shop and personal appearance
- II. Operate Welding Equipment
  - 1. Demonstrate gas procedures
- III. Perform Shop Related Skills
  - 1. Identify and select fasteners
    - a. Nuts, bolts, and screws
    - b. Clips, retainers, and snap rings
    - c. Washers
    - d. Clamps and licking devices
  - 2. Maintain tools
    - a. Drills, bits, and cutters
    - b. Chisels and punches
    - c. Screwdrivers
    - d. Handles
  - 3. Demonstrate proper use of tools
    - a. Stud extraction tools
    - b. Torque wrenches
    - c. Tap and die (thread chasers)
      - (1) Thread repair
    - d. Power hand tools
    - e. Cutting tools
    - f. Grinders
  - 4. Demonstrate use of shop manuals
    - a. Repair manuals
    - b. Parts and Time Guide
    - c. Specifications
    - d. Wiring diagrams
    - e. Technical bulletins
- IV. Solve Automotive Math and Related Measuring Problems
  - 1. Solve shop-business problems
  - 2. Solve metric problems
  - 3. Demonstrate precision tool measuring

- V. Perform Communication Activities
  - 1. Write business letters
  - 2. Prepare resume
  - 3. Perform job application procedures
    - a. Application forms
    - b. Interview procedures
  - 4. Write work orders and service reports
- VI. Maintain Bookksering Record for a Small Business
  - 1. Perform basic bookkeeping procedures
- VII. Perform Management and Business Procedures
  - 1. Estimate jobs (local and state laws)
  - 2. Perform sales and service selling techniques
  - 3. Evaluate time management
  - 4. Determine employee productivity
  - 5. Perform inventory control and security
- VIII. Solve Customer and Employer Relation Problems
  - 1. Solve communication problems
  - 2. Solve attitude problems of supervisor-employee relations
  - IX. Participate in Union Orientation
  - X. Participate in Supervised Work Experience Training (Co-op or Internship)
  - XI. Participate in Club Activities



# III. REFERENCES

- Action Handbook for Automotive Service Instruction. Motor Vehicle

  Manufacturer's Association of the United States, Inc., 1974,
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- American National Standards for Training of Automotive Mechanics for Passenger Cars and Light Trucks. American National Standards Institute, 1972, ANSI D18.1-1972, 1430 Broadway, New York, New York 10018.
- Automobile Mechanic Training Program Curriculum Outline. Ford
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  Michigan 48207.
- Chilton's Labor Guide and Parts Manual. Chilton Company, 1974, Radnor, Pennsylvania 19089.
- Directory of Occupational Titles, Vol. 1, 3rd Edition. United States

  Department of Labor, 1965, Superintendent of Documents,

  U. S. Government Printing Office, Washington, D. C. 20402.
- Motor's Parts and Time Guide. 1974, New York, New York 10019.
- National Automotive Data. Mitchell Manuals, 1974, Post Office Box 80427, San Diego, California 92138.
- Program Planning Guide. McGraw-Hill, Inc., 1972, Manchester Road, Manchester, Missouri 63011.



# IV. COMPETENCY RECORD

The COMPETENCY RECORD that appears in this section is suggested as a replacement for the traditional report card. It can be used to give employers, teachers, counselors, students and parents information about what each student can and cannot do.

The COMPETENCY RECORD should follow the student through his or her vocational training in the secondary and/or the post secondary school. The recommended grading scale is shown on the COMPETENCY RECORD. The COMPETENCY RECORD on the following pages includes <u>ALL</u> the AREAS OF COMPETENCE recommended for the graduate of the Automotive Mechanic occupational program. However, the occupational program for LUBRICATION SPECIALIST <u>does not</u> require that the student be competent in all AREAS OF COMPETENCE which are recommended for the automotive mechanic. The AREAS OF COMPETENCE which are recommended for a graduate of the Lubrication Specialist occupational program are summarized below. See the task list in the front of this booklet for more detailed information.

#### LUBRICATION SPECIALIST

#### TASK LIST

Tasks that should be performed by the Lubrication Specialist have been taken from the following areas of the task list developed for the Automotive Mechanic:

```
Competence Area #1
IA, IIA (2, 6, 7, 24, 25), IB (1, 3),
IIB (1)

Competence Area #2
IA (1, 2, 4), IIA (5), IB (1),
IC (1, 4), ID (1, 2, 5, 4, 5),
IE (1, 2)

Competence Area #3
IA (1, 2)

Competence Area #4
IA

Competence Area #6
IA
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Competence Area #7
IA, IIA, IIIA, IB (2), IIB (5),
IC (1), IIC (1), IE (1, 2, 4, 5)
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Competence Area #8 IA (5, 6, 7, 8), IIA (8, 10, 11, 12)

Competence Area #9
IA (1, 2, 4, 5, 7, 9, 10, 12), IIA (10)

Competence Area #10
IA (1a), IIA (1a)

Competence Area #11
IA. IIA

Competence Area #12 I, II (1), III, IV, V, VI, VII, VIII, IX, X, XI

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# **COMPETENCY RECORD**

Occupational Program: Lubrication Specialist
(Competencies of the Lubrication Specialist are shaded grey)

This competency record tells what the student, who is named below, has demonstrated that he or she can do. A committee of industrial representatives from throughout Minnesota assisted in identifying the competencies needed by graduates of the occupational programs shown above. For more specific information, refer to the task list for each occupational program.

Grading:	5 - able to help others; very competent 4 - able to perform the task(s) without supervision; competent 5 - able to perform the task(s) with limited supervision 2 - able to perform the task(s) with direct supervision 1 - unable to perform the task(s)
	✓ - received introduction only

Name of Student ——	ED DATES ATTENDED INSTRUCTOR'S NAME		
SCHOOL(S) ATTENDED	DATES ATTENDED	INSTRUCTOR'S	NAME
		·	
		<del>_</del> _	
		<u></u>	
		Calandana	
	Gra	<u>Secondary</u> de Year Teacher l	<u>Post Secondary</u> Grade Year Teacher

	<u>s</u>	econdary	7	Post Secondary		
	Grade	Year Te	eacher	Grade	Year	Teacher
REA OF COMPETENCE #1: PERFORM STEERING AND SUSPENSION SERVICE					· · · · ·	
IA. Inspect Steering and Suspension System		١		1		
IIA. Remove and Replace Steering and Suspension Components				H		
IIA. Diagnose Steering and Suspension Systems	<u> </u>			·	· +	
IB. Inspect Manual and Power Steering Systems		<u> </u>				
IIB. Remove and Replace Manual and Power Steering System Components		1		į		
IIB. Rebuild Manual and Power Steering Components	1	!				
IVB. Diagnose Manual and Power Steering System						
omments						
		•				



	Secondary Grade Year Teacher		Post Secondary Grade Year Teache			
		Year	Teacher	Grade	rear	Teache.
AREA OF COMPETENCE #2: PERFORM DRIVE THAIN SERVICE			i	Sanda and Sanda Sanda Sanda		
IA. Inspect Clutch Assembly	\		1	ļ	_	<u> </u>
IIA. Remove and Replace Clutch Components			1			1
IIIA. Rebuild Clutch Components	1		!			1
IVA. Diagnose Clutch Operation	1		†	1		<u> </u>
IB. Inspect Manual Transmission Assembly	1		1	1		1
IIB. Remove and Replace Manual Transmission			: : :	!		!
IIIB. Rebuild Manual Transmission	1		!			1
IVB. Diagnose Manual Transmission Operation	1.			J		1
IC. Inspect Automatic Transmission Assembly			:			<u> </u>
IIC. Remove and Replace Automatic Transmission Components						! !
IIIC. Rebuild Automatic Transmissions	ı				_	l
IVC. Diagnose Automatic Transmission Operation	:			i		;
ID. Inspect Drive Shaft Components		Ţ		}		1
IID. Remove and Replace Drive Shaft Components		1				1
IIID. Diagnose Drive Shaft Operations		-		1		!
IE. Inspect Drive Axle Assemblies		!				1
IIE. Remove and Replace Drive Axle Components		!		1		,
IIIE. Rebuild Drive Axle Components	i	+		1		
IVE. Diagnose Drive Axle Operation	,	_				1
Comments						
			1			
			1			
AREA OF COMPETENCE #3: PERFORM ENGINE MECHANICAL SERVICE		•••				an in a deposit of a self-
IA. Inspect Engine Condition		1				
IIA. Remove, Replace, and Inspect Engine Comp.		i		1		
IIIA. Rebuild, Measure, Assemble, and Adjust Engine Components	_	; 		1		
IVA. Perform Final Inspection and Break-In Procedure		 				
Comments			- <del></del>			
<u></u> <u>_</u> <u>_</u>						



	Secondary	Post Secondary			
	Grade Year Teacher	Grade Year Teacher			
COMPETENCE AREA #4: PERFORM COOLING AND HEATING SYSTEM SERVICE					
1A. Inspect Cooling and Heating System	1 !				
IIA. Remove and Replace Cooling and Beating System Components					
IIIA. Diagnose Cooling and Heating System					
Comments					
	ł				
	į				
AND COMPLETE AND A CO					
AREA OF COMPETENCE #5: SERVICE AIR CONDITIONING SYSTEM					
IA. Inspect Air Conditioning System	'				
IIA. Remove and Replace Air Conditioning Components	i !				
IIIA. Rebuild Air Conditioning Components					
IVA. Diagnose Air Conditioning System					
Comments					
	1	÷			
. pš					
ADDITION OF CONTRACT III					
AREA OF COMPETENCE #6: PERFORM BRAKE SERVICE					
IA. Inspect Drum/Disc Brake System  IIA. Remove and Replace Brake System Components	l i	ı			
IIIA. Rebuild and Machine Brake Components					
IVA. Diagnose Drum/Disc Brake System	, ,				
Comments					
AREA OF COMPETENCE #7: PERFORM ELECTRICAL SERVICE					
IA., Inspect and Service Battery		! !			
IIA. Remove and Replace Battery					
IIIA. Diagnose Battery Problems					



		Secondary Grade Year Teacher	Post Secondary Grade Year Teache			
IB.	Inspect Charging direuit	1 1	31240 1041 1000110			
IIB.	Remove and Replace Charging Circuit Components	1				
IIIB.	Rebuild Charging Circuit Components	1 1	1			
IVB.	Diagnose Generator/Alternator Charging Circuit					
IC.	Inspect Cranking System					
IIC.	Remove and Replace Cranking Circuit					
IIIC.	Rebuild Cranking Circuit Componerts					
IVC.	Diagnose Cranking Motor Circuit	;				
ID.	Inspect Ignition System					
IID.	Remove and Replace Ignition Circuit Components	. 1				
IIID.	Rebuild Ignition Circuit Components					
IVD.	Diagnose Ignition Circuit	1				
IE.	Inspect Electrical Accessories					
ITE.	Diagnose and Repair Electrical Accessory Circuits		1			
IF.	Inspect and Replace Lighting System Components	:	!			
IIF.	Diagnose and Repair Lighting Circuits					
Commer	nts		•••			
AREA (	OF COMPETENCE #8: PERFORM ENGINE TUNE-UP SERVICE+					
IA.	Perform Minor Tune-Up Service					
IIA.	Perform Major Tune-Up Service					
IIIA.	Diagnose Engine Performance					
Commer	its					



	Secon Grade Yea			Secondary Year Teache:
AREA OF COMPETENCE #9: PERFORM FUEL AND EMISSION SYSTEM SERVICE			!	
IA. Inspect Fuel and Emission Systems		<u> </u>	!	
IIA. Remove and Replace Fuel and Emission Components			The state of	
IIIA. Rebuild Fuel and Emission Components	!	_1		
IVA. Diagnose Fuel and Emission Systems		!		
Comments				
AREA OF COMPETENCE #10: PERFORM BODY ADJUSTMENTS AND SERVICE	1			
IA. Inspect and Adjust Body Components	<del>                                     </del>		, , , , , , , , , , , , , , , , , , ,	<u>;</u>
IIA. Remove and Replace Body Components				
IIIA. Diagnose Body Problems	<u> </u>			
AREA OF COMPETENCE #11: PERFORM EXHAUST AND LUBRICATION SERVICE		· ·		
IA. Perform Safety Inspection	!	1	1	· · · · · · · · · · · · · · · · · · ·
IIA. Perform Exhaust and Lubrication Service		<u> </u>	1	1
IIIA. Diagnose Exhaust System		1	1	
Comments	-			
AREA OF COMPETENCE #12: PERFORM RELATED SUBJECT ACTIVITIES				
I. Demonstrate Prescribed (OSHA) Safe Work Practices in Fach AREA OF COMPETENCE				
II. Operate Welding Equipment				



			conc	iary Teacher			econdary ar Teacher
111.	Perform Shop Related Skills	Grade	1681	reacher	DETE	<u>e 1e</u>	ar Teacher
IV.	Solve Automotive Math and Related Measuring Problems			i.		;	
٧.	Perform Communication Activities					1	i
VI.	Maintain Bookkeeping Record of a Small Business	-					: 
VII.	Perform Management and Business Procedures	1				1	ł
VIII.	Solve Customer and Employer Relation Problems			1		!	
IX.	Participate in Union Orientation			1		!	1
х.	Participate in Supervised Work Experi- ence Training	1				<u> </u>	1
XI.	Participate in Club Activities (Co-op or Internship)					1	1
OTHER							
Comm	ents						

Statements of competencies can be checked at either the secondary  $\underline{\text{or}}$  post-secondary level.

10 . 2 .



# V. REPRESENTATIVES

The following Industry Representatives were involved in the development of the task list for this occupational program.

Gary Kruger Automotive Center Sears Store Rochester, Minnesota 55901

Loren Christianson Sears Auto Center 1297 Brookdale Center Brooklyn Center, Minnesota

Jerry Kramm Target Stores 777 Nicollet Mall Minneapolis, Minnesota 55402

Steve Lutz Crown Auto Stores 7750 Corporate Way Eden Prairie, MN 55343

Dennis Foshe Crown Auto 4308 Central Avenue Minneapolis, Minnesota 55421

Don Wigley Wards-Northtown 99 Northtown Mall Blaine, Minnesota 55434

Wayne Comstock Comstock Shell 1251 Madison Avenue Mankato, Minnesota

Dell Fisher Fisher Oil Company 1830 SE 3rd Avenue Rochester, Minnesota 55901

Gordon Hicks Gordy's Standard Service 4701 Excelsior Boulevard Minneapolis, Minnesota 55416

Odell Coenen Lighthouse Ford Highway 10 South Little Falls, MN 56345 Dick Youngberg Village Chevrolet Company 16200 Wayzata Boulevard Wayzata, Minnesota 55391

Bill Linn Village Chevrolet Company 16200 Wayzata Boulevard Wayzata, Minnesota 55391

Harvey Field Anderson Cadillac 7400 Wayzata Boulevard Minneapolis, Minnesota 55426 Duluth, Minnesota

Don Greenberg Greenberg AMC 6415 Highway 10 NW Anoka, Minnesota 55303

John Engfer Engfer Automotive 11 West 58th Street Minneapolis, MN 55419

Bob McNaughton McNaughton Motors 2513 East 33rd Street Minneapolis, Minnesota 55406

Bill Sauer Minnesota Dyno 3620 Harding Street NE Minneapolis, MN 55418

John Maxwell Hunter Sales 2266 County Road F White Bear Lake, MN 55110

Allen Johnson Minnesota Automotive Wholesalers & Mfgs. 5509 44th Avenue North Minneapolis, MN 55422

Dick Cossette Auto Service Council 5431 Lyndale Avenue South Minneapolis, MN 55419

Burt Morgan General Motors Training Ctr. 800 North Lilac Drive Minneapolis, Minnesota 55422

Daryl Thompson Mining Company 331 South 10th Street Virginia, Minnesota 55792

Carl Johnson Johnson Auto Electric 3158 Chestnut

John Beutz Beutz Dodge 2000 No. Front Street Mankato, Minnesota 56001

Bill Abraham Metro Auto Dealers Assoc. Griggs Midway Building St. Paul, Minnesota 55104



### VI. DEVELOPERS

#### CURRICULUM ARTICULATION PROJECT

Dr. Laura J. Burger, Director
Ms. Deena B. Allen, Research Assistant
Curriculum Articulation Project
Research Coordinating Unit for
Vocational Education
145 Peik Hall
University of Minnesota
Minneapolis, Minnesota 55455

Mr. John Mlinar, Consultant Curriculum Articulation Project Hutchinson AVTI 200 Century Avenue Hutchinson, Minnesota 55350

Mr. Coler Peterson Rochester AVTI 1926 S.E. Second Street Rochester, Minnesota 55901

Mr. Robert Poupore Dunwoody Industrial Institute 818 Wayzata Boulevard Minneapolis, Minnesota 55403

Mr. Marson Rinkenberger Agassiz Valley Vocational Center Crookston Public Schools Crookston, Minnesota 56716

Mr. Gary Zaudtke
Duluth AVTI
2101 Trinity Road
Duluth, Minnesota 55811

Mr. Dale Hungerford Suburban Hennepin AVTI North Campus 9000 North 77th Avenue Brooklyn Park, Minnesota 55445

Mr. Earl Jenson Suburban Hennepin AVTI South Campus 9200 Flying Cloud Drive Eden Prairie, Minnesota 55343 Mr. Gordon Williams
Post Secondary T & I Supervisor
State Department of Education
550 Cedar Street
St. Paul, Minnesota

Mr. Tom Ryerson
Secondary T & I Supervisor
State Department of Education
550 Cedar Street
St. Paul, Minnesota
Mr. Roger Anderson
Mankato AVTI

Mr. Howard Olson Viking Vocational Center New Ulm, Minnesota 56073

Mankato, Minnesota 56001

Mr. Vern Skredvet Bemidji AVTI Roosevelt and Grant Bemidji, Minnesota 56601

Mr. Ken VanMeter St. Paul Transportation Center 731 Raymond

Mr. Vernon L. Westbrock John Marshall High School Rochester, Minnesota 55901

St. Paul, Minnesota 55114

Mr. Ronald Felt Mayo High School Rochester, Minnesota 55901





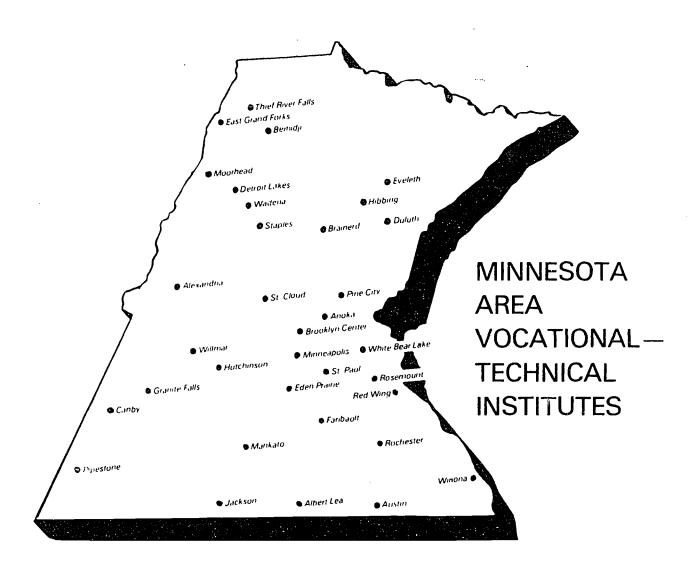
# VII. PROGRAMS IN THE STATE



AUTO MECHANICS TRAINING IS OFFERED AT MOST SECONDARY AND POST-SECONDARY VOCATIONAL TECHNICAL INSTITUTES IN MINNESOTA. MANY COMPREHENSIVE HIGH SCHOOLS ALSO HAVE AUTO MECHANICS PROGRAMS.



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