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AUTHOR

Petersen, M. Larry

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#### ABSTRACT

The report describes a career guidance program for grade 10 students at Logan Senior High School involving parents, teachers, and guidance counselors. Parent and student occupational aspirations and knowledge of career development principles and planning were investigated with three groups--tutor-parent-student, parent-student, and student. All three groups received guidance materials and school counseling. The first two added direct solicited parental involvement, and the first also received home visits by guidance tutors (graduate students from Utah State University in Logan). Pretests and posttests of all groups revealed no significant differences in career development knowledge, but it appeared that parents had higher aspirations than their children. Recommendations based on the study data included: (1) establishing a career center at the school, (2) providing career counseling for sophomores in an English program, (3) employing guidance tutors (graduate students from the university) for home visits, (4) holding inservice programs for school faculty, and (5) providing career counseling to sophomore students using career files. About half of the document consists of an appended report on a previous study to ascertain the feasibility of conducting a career information education program with parents of grade 10 students at Logan Senior High School. Included in the appended report are questionnaires used in the study and samples of career information packages. (MF)

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#### FINAL REPORT

# THE EFFECTS OF A CAREER GUIDANCE PROGRAM INVOLVING TEACHERS . AND PARENTS OF TENTH GRADE STUDENTS

M. Larry Petersen
Logan City Board of Education
101 West Center
Logan, Utah
James C. Blair, Supt.

December 1974

U.S. DEPARTMENT OF HEALTH, EDUCATION AND WELFARE

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#### Summary

#### Purpose

The primary purpose of the study was to provide students in the 10th grade at Logan Senior High School the opportunity of participating in a career guidance program that involved their parents, community resource persons, teachers and guidance counselors. It was also the intent of this study to asceratain the change between the parent occupational desires and those of their sons or daughters. Specifically the purpose of the study was to answer the following question: What is the effect of the Career Education Program on the (1) Student's knowledge of reality factors in career development, (2) Student's knowledge of basic career development principles, (3) Student's knowledge of career planning, and (4) Occupational aspiration of the parent and child?

The study also attempted to identify specific techniques in the program that were considered to be the most successful with counselors and parents when counselors made visits to the home.

## Methods of Research

This investigation was conducted with three groups of 10th grade students, all students had the opportunity of participating in a career guidance program at school. One group of students and parents worked directly with guidance personnel visiting the home.



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Group 1 = Tutor-parent-student--N = 91

Group 2 = Parent-student--N = 82

Group 3 = Student (placebo) -- N = 90

post testing of parents and students at school was done followed by a statistical analysis of data. The American College Testing (Copyright) Assessment of Carcer Development was administered, which included knowledge of career development, knowledge of career reality factors and knowledge of career planning. The degree of parent-student career aspiration was ascertained, also an attempt was made to identify techniques of tutor-parent-student interaction that was felt to be successful by parents.

The analysis of variance and chi-square were utilized to test the main effects of the methods employed. The .05 level of significance was used as the standard for rejecting the null hypothesis in all statistical tests.

#### Conclusions

To the extent that the findings resulting from the research procedures employed in this study and the assumptions made are valid, the following conclusions may be drawn:

1. Since there was no significant difference in the statistical analysis on the Assessment of Carcer Development it may be concluded that either approach identified in the study could be used in a career education program.



- 2. Based on the differences occurring between the parents and the child's career information needs, parents indicated more of a need for career information than their sons or daughters.
- 3. Based on the cost of the tutor visiting the parents at their homes and the cost of the regular school counselor, in terms of face-to-face counseling the tutor visiting the home is approximately one-half the cost of the regular school counselor.
- 4. Parents reaction would conclude the program to be worthy of continuation with guidance contacts made to the home for the purpose of explaining contents of a career file.
- 5. Reaction would conclude the career file to be a useful tool for guidance counselors, students, and parents.
- 6. The school can initiate a career education program operating from the school with counselors assisting the parents and their children with career guidance information.
- 7. Parents reaction indicated two, three, or four visits to be made to the home by the guidance tutors with a 20 to 30 minute visit which parents indicated to be sufficient to present the material.
- 8. Based on a Chi-square analysis of data, parents consistently have a higher education aspiration for their sons and daughters.



9. Pased on parent's indication, it may be concluded the DAT and the Kuder Interest Inventory contain information that parents feel important to aid them in their knowledge of their child.

#### Recommendations

The following recommendations are based on the statistical data derived in this study and the investigators observation of a Career Guidance Program that involved (1) The establishing of a Career Center at Logan Senior High School, (2) Sophomore students enrolled in an English program which provided one semester of career education 1 hour per week for 18 weeks, (3) A staff of guidance tutors employed to make home visits to parents.

- 1. Administrators anticipating a career guidance center in their school should initiate a seminar to acquaint all professional staff of the need for career education and the operation of the center in the school.
- 2. School administrators should consider releasing the counselors from the non-guidance activities and allowing them to make home contacts to inform parent of the student's interests and aptitudes.
- 3. Further study should be undertaken to ascertain the effect, if any on a parent having a higher occupational aspiration than those of their sons and daughters.
- 4. Due to the fact no significant difference occurred in the student's knowledge of career reality, planning, and career reality factors, further study is recommended involving guidance tutors, parents and their child.

- 5. It is recommended that administrators staff career centers with qualified counseling personnel experienced with career counseling technique, materials and programs.
- 6. Career programs being initiated in a school should be integrated with the present programs operating in the curriculum, such asEnglish or social studies.
- 7. Career counseling programs beginning at the 10th grade should continue throughout the 11th and 12th grades with comselors providing face-to-face counseling.
- 8. A career file should be developed for each student to be used by the counselor, teacher, administrator, parent and student and the file be maintained and used each year to review career plans while the students are at the school and upon graduation or termination 'he file be presented to him.
- 9. The director of the Career Center should initiate a job placement service in cooperation with the Department of Employment Security and other civic groups for the purpose of assisting students with job placement based on their needs, interests and aptitudes.



#### Introduction

Career Education in the public schools of Utah has been initiated in the elementary, junior and senior high schools. Administrators, teachers, and students have been involved for the past number of years in the new thrust to provide students the opportunity to learn more about their interests and aptitudes and aline these with the job opportunities in the world of work. One very important element of the career education program that has been receiving emphasis in Logan City Schools is the involvement of the parents in the career guidance program at Logan Senior High School. A number of educational leaders in the area of career education have suggested that parental involvement be included in the total school community career education program.

Schinburg (1972) states,

Unless career education planners take the parental equation into account and successfully modify the attitudes and expectations of parents, they are likely to discover that support for their programs can evaporate quickly.

Authorities writing in the field of education have indicated that the need for changing parental attitudes is imperative for the success of a school career education program. Hoyt (1972) indicates:

Basic attitudes toward career activity are developed in the home. The family experiences are major influences on the occupational aspirations. The school can identify and point out the meaning of ordinary experiences from which life long attitudes are formed.

## Motivation for Study

The need for involving parents as a member of the career education program has been described by a number of leaders in education. It is the desire of the administration of the Logan City Schools to have a Career Education program that involves the community, the school system, parents, teachers, and students directed upon helping the parent understand the child-and help the child to understand his interests, aptitudes, and special abilities as . they relate to the opportunities in the world of work. Petersen (1972) conducted a study to ascertain the feasibility of a Career Guidance program with parents participating along with the students of the 10th grade of Logan Senior High School. Indications from this study were favorable and the conclusions indicated a program with parental involvement in a career education program could be undertaken. The study was designed to ascertain if parents would work with their children in dissemination of career information. In 1973 Petersen conducted a study entitled "The Effects of a Career Guidance Program Involving Teachers-Parents-10th Grade Students.." The findings of the study concluded



that parent and teacher working together can have more effect than either the parent or the teacher working alone on a child's occupational aspiration. There was a significant difference in the informational achievement level of students in the teacher directed classroom, as compared to the parent working alone indicating that a teacher can disseminate more information than the parent are able to in an organized instructional program. Guidance tutors were employed to work with students and parents at home as part of the guidance program. Parents indicated two to three visits by the guidance tutor were the most efficient in the home counseling situation. One recommendation suggested in the study was continued research should be undertaken to study the effects of the methods used in working with students and parents and personnel from the school. Another recommendation was the high school originating a career guidance program should provide the opportunity for teacher to become more involved in a broader program of career education. One other major conclusion from an carlier study was the uncertainty of the parent involvement on a child's occupational goals or on the child's tentative career decision. There was also the need to continue the career education program for a longer period of time, to ascertain any change that might occur in parent and child's attitudes toward the world of work. Based on the conclusions and recommendations from the 1973 report, a study was designed and carried out to ascertain the effect of parental involvement in a broad approach to carcer education.

### Purpose of the Study

It was the primary purpose of the study to provide students in the 10th grade at Logan Senior High School the opportunity to participate in a career guidance program that involved their parent, community resource persons, teacher and guidance counselors. It was also the intent of this study to ascertain the relationship between the parents occupational desires and those of the sons or daughters. Specifically the purpose of the study was to answer the following question: What is the effect of the Career Education Program on the (1) Students' knowledge of reality factors in career development, (2) Students' knowledge of basic career development principles, (3) Students' knowledge of career planning, and (4) Occupational aspiration of the child as viewed by the parent and the occupational aspiration of the child.

The study also attempted to identify specific techniques in the program that were considered to be the most successful with counselors and parents in the visits made by the guidance tutor to the home.

#### **Population**

The program was undertaken in the Logan City School District,

Logan, Utah, with a city population of 23,000 people. Logan Senior High School is the only senior high school in the Logan District with an enrollment of 964 students. The high school has the 10th, 11th, and 12th grades and employs 35 teachers.

Logan, Utah, is the home of Utah State University and the students represented in the study are from families that have an above average education for a city of this size. Students from Logan High School have a 68%-72% attendance to university educational programs.

The parent population shares in a cultural influence that fosters the belief that parents help and work with their child and in-turn the child will work with their parents.

and in operation at the Logan Senior High School. The career center was equipped with commercial filmstrips, audio tapes, facilities for resource persons, TV players and monitors, and other material and equipment necessary for its operation. A new packet was developed and identified as the Caripac which was used in conjunction with audio-visual presentation and resource persons visiting the center. It also allowed students to become involved in a number of activities as they moved about the career center during the duration of the project.

# Definition of Terms

Career Development. --A lifelong process which involves a series of experiences, decisions, and interactions, and which, taken cumulatively, results in the formulation of a viable self-concept and provides the means through which that self-concept can be implemented both vocationally and avocationally (AVA, 1971).

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Career Guidance. -- Career guidance is the utilization of techniques including individual, group counseling and a variety of media for the dissemination of occupational information and modifications of existing curriculum to meet the student needs. Career guidance assists the student to view life styles and personal satisfaction; and investigates education, work, and leisure alternatives.

Caripacs. -- A career instructional package containing directions, information, and the necessary materials to be used by the student in a career education program.

Guidance Tutor. -- A graduate student from Utah State University,

Department of Psychology, having had experience in counseling and guidance

employed for the purpose of counseling high school students and their parents

at home.

## Project Description

The project was designed to provide a career guidance program based at the Logan Senior High School with guidance counselors operating in the school and guidance tutors visiting the parents at their homes for the purpose of helping parents to be better informed about the child and the world of work.

students of the 10th grade were scheduled in their English classes in a manner allowing all students exposure to the career center and career counseling by the school counselor.

English teachers participated in a career seminar which did include all the teachers of the school. This was done to inform teachers of the career

education program and to extend an opportunity for other teachers to learn the operation of the career center and of the need for career education programs.

English teachers committed one class period per week to work with the counselors and provide students with a career education program. Teachers worked with the guidance counselors within the school to develop a program that allowed students from 9-10 visits to the career center during the regular English class time. Teachers of the English classes on an alternating schedule set aside the Monday class periods of 50 minutes each, for the purpose of participating in career guidance activities. Class would meet, roll would be taken, and then students would have the opportunity of attending one of the following areas:

- 1. Visit the counselor to discuss: (required of all students)
  - a. Küder interest inventory (previously administered to all 10th grade students)
  - b. Class grades from grades 9-10
  - e. Henmon Nelson (previously administered to students at the 9th grade).
  - d. Career profile form
  - e. Differential Aptitude Test (previously administered to students at 9th grade)
- 2. Complete a number of Caripaes (required of all students)
- 3. View filmstrips on careers

- 4. View a video tape on careers and participate in a class discussion
- 5. Attend a discussion session with a resource person (example:

nurse, M.D., forester)

Table I describes the activities pursued by each group.

Table 1

Activities for Students in the Three Groups

· ·									
Student Groups.	a	b ,	c <sub>.</sub> .	d	Ţe,	f g	đ h	i ,	j
, .					, ,				
1. Stúdent .	, •		x	x	•	x	x	x	x
	~					,			
2: Parent-student	•	x	x	X	Х.,	$\mathbf{x} \cdot \mathbf{x}$	x'	x	x
		ŕ			٠.	•			
3. Tutor-parent-student	'x	x	x	х.	x	$\mathbf{x} \rightarrow \mathbf{x}$	X	X	X,
						_			

## Description of Activities:

- a. Had a guidance tutor visit home
- b. Received Career Education material mailed or carried home
- c. Had a school counselor at school
- d. Had access to career information
- e. Were encouraged by parents to use school career center
- f. Were in a captive career education program at school
- g. Used a parent-child interaction packet
- h. Received employment security job information
- i. Were encouraged to visit the school counselor at school
- j. Received information from the Kuder and Henmon Nelson instruments



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Guidance tutors were employed and organized for the purpose of acquainting parents with guidance information that was available to them and their children. The guidance tutors employed were doctoral and masters candidates from Utah State University engaged in a counseling course of study.

Tutors visiting the home met periodically in a guidance seminar at

Utah State University for the purpose of reviewing and interpreting guidance

materials. Their efforts were spent in studying and interpreting the following:

- 1. Kuder DD interest inventories
- 2. Student grades
- 3. Differential Aptitude Test
- 4. Henmon Nelson
- 5. Career Profiles charts

Letters were sent to all parents indicating a career education program was to be initiated by the Logan City Schools and asked for their assistance. Guidance tutors made four to five visits to the home, depending on time needed to complete the specific task. Tutors would meet with either or both parents. It was not necessary for the child to be present during the discussion, although, he was welcome when the guidance tutor came to the home. The first visit was spent interpreting the Kuder DD Interest Inventory. The second visit was to explain results of the Differential Aptitude test and to plot these on a career profile sheet (Appendix A). In both visits, counselors:

1. Explained the career program at the senior high school.

- 2. Encouraged the parent to read career information materials that were left by the counselor or mailed or carried home by the child.
- 3. Discussed the use of the parent-child interaction packet which was designed to bring about parent-child discussion regarding the father's or mother's occupations and other pertinent information that either parent could provide.

A third visit was to explain the child's school grades received in the 9-10th grades, and also explain the Henmon Nelson results. A fourth visit was to acquaint the parent with the next year's registration procedures and materials, class offerings, and schedules. A fifth visit was made to the home answering any question parents might have regarding previous visits or interpreting career information left with parents. The guidance tutor administered a questionnaire during the fifth and final visit. Guidance tutors made no attempt to become involved in psychological counseling or deviate from the designed procedure-that of interpretation and dissemination of carcer information to the parent and the child. Guidance summary forms were maintained by each counselor on every home visit (Appendix B). There forms were completed and placed in the student's career file. Any special problems occurring in the home or observed by the guidance tutor were noted on the guidance referral form and this form was sent directly to the school counselor where the necessary action was taken to remedy the situation.



## Parent and Community

A letter of introduction was sent to all parents participating in  $T_1$  and  $T_2$  groups, accompanied by another letter indicating support of the program signed by the Logan High School Parent-Teacher Association officers. The letters served as an introduction for the guidance tutors, and made it easier for them to make the initial contact and meet the families at home.

Weekly radio broadcasts over the local radio station provided an opportunity of explaining the role of the school based career guidance program. It also served to encourage parents to read and review career information mailed home or carried home by the child.

An invitation was extended to the investigator to speak to the Lions Club of Logan, to explain the role of the parent in parent-counselor program originating at Logan High School.

An information card of "Career Education" was designed and mailed home to parents describing a need for parental support in helping a child involved in the career decision making process. This card was mailed home to all parents in the tutor-parent-student group  $(T_1)$  and parent-student group  $(T_2)$ .

Students in all 10th grade classes were informed of a continual effort on the part of the school to have the school and the parent work together in a cooperative career effort and it was suggested that students carry the message home to their parents requesting their assistance with the program.



The local newspaper (The Herald Journal) carried career information describing specific jobs and details of employment needed by a person interested in entering the World of Work.

Telephone contacts were made by regular Logan High School counselors answering questions of parents and students-questions that were referred to them by guidance tutors using the Guidance Summary Forms to the homes of parents and students participating in the project.

Contact was made with the local Department of Employment Security office asking for their assistance with employment information that could be mailed or taken into the home to help parents see the need for career education (Appendix C).

## Research Methodology

Three groups were established (Table 2) by random assignment of classes among the eight sections of English taught at Logan Senior High School. Prior to school beginning it was the observation of the investigator that students were placed in the English sections by the school administration on a random basis, thus providing randomization of students among all classes.

All students were pre and post tested in their regular classrooms.

Parents were also pre and post tested with instruments carried and administered in a door step interview by the guidance tutors.

Use of materials and interaction methods by parents were on a "volunteer" basis, especially among those in groups  $T_1$  and  $T_2$ . The parent sample will, therefore, not be considered random.



Table 2

Treatment Groups

Group	Test variables	Test variables	٠	Student Common Variables	ables
Treatment (T <sub>1</sub> ) N = 91	Guidance tutor to assist at home	Direct solicited parental involvement	Use of all available guidance materials	Interaction with school counsclor	Interaction packets available to home and parents
Treatment ( $T_2$ ) N = 82	·	Direct solicited parental involvement	Use of all available guidance materials	Interaction with school counselor.	Interaction packets available to home and parents
Placebo ( $T_3$ ) $N = 90$		·	Use of all available guidance materials	Interaction with school counselor	Interaction packets available to home and parents

 $T_1$  group = tutor-parent-student

 $T_2$  group = parent-student

 $T_3$  group = students-placebo

Post testing of students and parents was carried out in the same manner as pre testing. In addition a "post test" instrument was designed and administered to (T<sub>1</sub>) tutor-parent-student group to determine amounts and kinds of parent-child interaction that occurred.

#### Selection of Instruments

The following instruments were administered to ascertain the degree of effectiveness occurring among the solicited groups. The American College Testing Career Development Test (Copyright by ACT) were administered prepost to all students in groups (T<sub>1</sub>) tutor-parent-student, (T<sub>2</sub>) parent-student, (T<sub>3</sub>) student. A statistical analysis of these instruments was made and reported.

A questionnaire designed by the investigators was used to ascertain the degree if agreement occurring between the parent and the child in relation to their occupation aspirations. This was administered pre-post to all students and parents in  $T_1$ - $T_2$ - $T_3$ . Those parents and children cooperating provided a matched comparison of agreement on questions regarding career education.

The assessment of materials, technique used by counselors visiting the home was undertaken using an instrument designed by the investigator. It was administered to the parents of the (T<sub>1</sub>) tutor-parent-student group to ascertain the areas of importance as they relate to the total career education program with parent participation.

The information regarding reliability of the assessment of career development and other data with reference to the test is to be made to American College Testing Services, Box 168, Iowa City, Iowa 52240.



## Statement of Hypotheses

The primary research hypotheses of this study were there would be a significant difference between the scores made by these students in three basic career counseling treatment groups in the career guidance program. The groups designed for use in this study were:

- T<sub>1</sub> = Students, teachers, parents, home tutors, and school counselors
  working in a career program. (Parents were contacted direct by
  tutors four to five times-during-the-project.)
- T<sub>2</sub> Students, teachers, parents, and school counselors working in a career program. (Parents were asked to assist by mail and use materials sent in the mail.)
- T<sub>3</sub> Students, teachers, and school counselors working in a career program. (No solicited parent involvement--placebo group.)

The research effort was interested in knowing is there a difference between the three groups in a student's knowledge of: (1) Career development pri ciples, (2) reality in factors in terms of career development, and (3) knowledge of career planning process.

The null hypotheses were subjected to statistical analysis.

- H<sub>0</sub>1. There is no difference between scores made by groups of students receiving different career counseling treatments on their knowledge of career development principles.
- H<sub>0</sub>2. There is no difference between scores made by groups of students receiving different career counseling treatments on their career reality factors.



II 3. There is no difference between scores made by groups of students receiving different career counseling treatment on their career planning programs.

#### Analysis of Results on Hypotheses

#### American College Testing: The Assessment of Career Development

Data resulting from the administration of the American College Testing
Instrument: (1) The assessment of career development-knowledge of basic
career development, principles, (2) reality factors, and (3) career planning
were analyzed for differences which may have resulted from the treatment
variables.

On the basis of the analysis of variance (Table 3) the analysis fails to show any significant difference on pre test scores on the assessment of career development principles. At the end of the treatment there is no difference occurring (Table 4) and when there was a control for pre test differences using analysis of covariances, there is no difference occurring between the groups as shown by Table 5. Table 6 shows no difference on the pre test of scores of the assessment of career development-knowledge of reality factors and no differences were registered on the post test (Table 7). There was no difference when there was control for pre test differences using analysis covariance as indicated in Table 8. Table 9 indicated no difference in the groups on the basis of career development principles-knowledge of career planning. At the end of the

Table 3

Analysis of Variance on Pre Test on ACT. The Assessment of Career

Development (Knowledge of Basic Career Development Principles)

	Group _		Means	
Tutor-P	arent-Student		6.567	•
Parent-S	Student .		6.299	-
Student			6.245	
Source	df	S. S.	M.s.	F
Tot.	262	483.482		¥ <del>u©</del> nephraina
TRT.	2	5.280	2.640	1.436
ERŖ.	260	478.202	ſ. 8 <b>3</b> 9	

Table 4

Analysis of Variance on Post Test on the ACT. (The Assessment of

Career Development, Knowledge of Basic Career

Development Principles)

Group	•	Means	•
Tutor-Parent-Stud	ent	6.634	
Parent-Student	v	6.483	,
Student	. •	6.756	
Source df	, S. S.	M.S.	F
Tot. 262	475.733		,,
Trt. 2	3.237	1.618	.890
Err. 260	472.496	1.817	

Table 5

Analysis of Covariance on the Post Test of the ACT. The Assessment of Career Development. (Knowledge of Basic Career Development Principles)

Group		Means	• •
Tutor-Parent-Student	<del></del>	6.543	· · ·
Parent-Student	,	6.518	
Student	•	6.816	· · · · · ·
·	` <u>`</u>		
Source df	,	M:Ś:	Adj. F
	•	2.366	1.664
Reg.	a · .	104:249	`73.
Err., 259 ·	. *	1.421	

Analysis of Variance on the Pre Test on the ACT. The Assessment of Career Development. (Knowledge of Reality Factors)

Group		
	6.600	
	6.897	
•	6.559	
S. S. `	. M.S.	. F
680.806		
5.928	2,964	1. 141
<b>674.</b> 878	2.596	
	S. S. 680. 806 5. 928 674. 878	6.897 6.559 S. S. M. S. 680.806 5.928 2.964 674.878 2.596

Analysis of Variance on the Post Test of the ACT. The Assessment of

Career Development: (Knowledge of Reality Factors)

		<u> </u>	1		•
	Group		Means	,	•
Tutor-	Parent-Student	•	6.956		
Parent	-Student	. •	6.782		
. Student	, , , , , , , , , , , , , , , , , , ,	•	6.966		;
·•	·	<u> </u>	·.		*
Source	df	, s.s.	M.S.		F
Tot.	. 262	725.430		•	
Trt.	2	1.861	930	•	:334
Err.	260	723.568	· 2.782		
:	<b>₽</b>	•	\$	•	

Table 8

Analysis of Covariance on the Pre Post of the ACT. The Assessment of

Career Development. (Knowledge of Reality Factors)

	Grou	ıp	Means	
Tu	itor-Parent	-Student	6.988	, ,
Pa	rent-Stude	nt	6.702	
. Sto	udent	•	7.013	,
Source	•	df	M.S.	. Adj. F
Trt.	•	. 2	2.584	1.067 , '
Reg.	•	1	<b>96.433</b> .	39.825
•	*	259	2.421	



Table 9

Analysis of Variance on the Pre Test of the ACT. The Assessment of

Career Development. (Knowledge of Career Planning)

Group		Means		
Tutor-Parent-St	udent ,	14.623		
' Parent-Student		14.391		
Student		14.628		
Source df	S. S.	M.S.	, F	
Гоt. ' 262	2095.156		~	
Trt. 2	3.194	1.596	. 198	
Err. 260	- 2091.961	8 <b>. 046</b>	*	

treatment there was no difference as indicated by Table 10. Controlling for pre test difference, no difference among the groups was found as indicated in Table 11.

The statistical analysis applied to the scores made on the American College Testing Instrument—The Assessment of Career Development

- (a) Knowledge of basic career development
- (b) Knowledge of Reality Factors
- (c) Knowledge of Career Planning
  indicated that no significant difference occurred between the three groups.

  Therefore the null hypothesis of no significant difference between scores made by groups of students receiving different counseling treatments on:
  - H.1. The knowledge of Career Development Principles
  - Ho2. The knowledge of Carcer Reality Factors
- $_{0}^{\text{H}}$ 3. The knowledge of Carcer Planning Process was not rejected.

## Summary of Data-Assessment of Carcer Development

The purpose of the study was to ascertain the effect of a career education program on the student's knowledge of career planning, reality factors, and career development principles. Hypotheses were formulated to answer questions concerning the effect of treatment upon a student's knowledge of career development principles, career reality factors and career planning processes.

Treatments were organized and administered and the data analyzed and the data revealed no significant difference. Hypotheses were, therefore,



Analysis of Variance on the Post Test of the ACT. The Assessment of

Career Development. (Knowledge of Career Planning)

Group Tutor-Parent-Student Parent-Student			Means	
		.;	15. 034	
		-	15.345	
Studen	t.		15.780	
Source	. df	S. S.	M.S.	F
Tot.	262	1719.977		
Třt. · .	2	24.619	12.309	1.888
Err.	260	1695.357	6.520	•



Table 11

Analysis of Covariance on the Pre Post of the ACT. The Assessment of

Career Development. (Knowledge of Career Planning)

Grốup		Means		
, Tutor–Paren	t-Student	15.003		
Parent-Stude	ent	15.409		
Student	•	15.746		
Source	df	M.S. `	Adj. F	
rrt.	2	12.205	2.343	
Reg.	1.	346.459	66.523	
Err.	<b>259</b> .	5. 208		

33



accepted, stating no difference occurred within the groups of students
participating in this study using the ACT Assessment of Career Development.

## Analysis of Responses of Parent and Student Career Education

The degree of agreement on occupational aspiration between the parents and their child was ascertained by the use of a questionnaire designed to compare occupational aspiration responses of the parents and their son or daughter.

The following tables report the results of the questionnaires circulated to parents and their sons and daughters in each of the three groups participating in the study. The statistical application of the Chi-square test to the scores was made to ascertain any difference.

Table 12

If You (Parent--Choose a Career for Your Son or Daughter)

(Student--Choose an Occupation) What Occupation

would You Select

## Tutor-parent-student group

## Number Student-Parent Responses

Degree of Agré	ement	Prc		Post	Chi-square Value
Complete	*	14	-	11	5.5
Area		14 .	(	10	
Mixed		9		18	•
Disagreement		30		21	



Table 13

If You (Parent--Choose a Career for Your Son or Daughter)

(Students--Choose an Occupation) What Occupation

would You Select

# Parent-student group

Number Student-Parent Responses

Degree of Agreement	Prc	Post	Chi-square Value
Complete	13	16	1.26
Area	8	8	
Mixed	11	. 14	
Disagreement	* 34 <sup>}</sup>	28	-
			<b>v</b>

Not Significant.

Table 14

If You (Parent--Choose a Career for Your Son or Daughter)

(Students--Choose an Occupation) What Occupation

# would You Select

Number of Student-Parent Responses							
Degree of Agreement	Pre	Post	Chi-square Value				
Complete	17	20	.35				
Area	<b>5</b> .	7					
Mixed	7.	7					
Disagreement	26	· 26	•				



Table 15<sup>2</sup>

How Certain are You that (Parent--Your Child) (Student--You) will

Choose the Occupation Selected

Tutor-parent-student grou	<u>p</u>	,	
Num	ber Student-Pa	rent Responses	
Degree of Agreement	Pre	Post	-Chi-square Value
Agree	34	27	.72
Disagree	33	<b>33</b> .	,
Not Significant.		64	•

Table 16

How Certain are You that (Parent--Your Child) (Student--You) will

Choose the Occupation Selected

Parent-student group	,		
	Number Student-Pa	rent Responses	•
Degree of Agreement	Pre	Post	Chi-square Value
Agree	29	37	.04
Disagree	33	29	<b>3.</b>
Not Significant.		<u>,                                     </u>	



Table 17

How Certain are You that (Parent--Your Child) (Student--You) will

Choose the Occupation Selected

• ,		
ıb <b>cr</b> Student-Pa	rent Responses	•
Pre	Post	Chi-squarc Value
26	34	.67
<b>2</b> 9	26	•
	Pre 26	Pre Post  26 34

Table 18

Which Education Program (Parent-- Would You like Your Son or Daughter to Complete) (Student--Would You like to Complete)

Num	ber Student-Pa	rent Responses	•
Degree of Agreement	Pre	Post	Chi-square Value
Agree	22 ^	23	.09
Disagree	44	<b>37</b> .	

Table 19

Which Education Program (Parent--Would You like Your Sen or Daughter to Complete) (Student--Would You like to Complete)

Num	ıbcr Student-P	arcnt Responses	
Degree of Agreement	Pre	- Post	Chi-square Value
Agrec	14	24	2.29
Disagree	48	42	•

Table 20

Which Education Program (Parent--Would You like Your Son or Daughter to Complete) (Student--Would You like to Complete)

## Student group

Degree of Agrcement	Pre	Post	Chi	i-square V	alue
Agree	20	26	•	.32	
Disagree	35	34	•	v	
Not Significant.		<del>-</del>	<u> </u>		

Table 21
Would You like Information Describing Jobs, Requirement for Entrance into
Employment, Job Listings, and Career Counseling Information

Tutor-parent-student gro	up	`` ,	
Nu	mbor Student-Pa	rcnt Responses	^ '
Degree of Agreement	: Pre	Post	Chi-square Value
Agree,	55	37	5.7
Disagree	. 12	· 23	•

Table 22
Would You like Information Describing Jobs, Requirement for Entrance into
Employment, Job Listings, and Career Counseling Information

Number Student-Parent Responses					
Degree of Agreement	Pre	Post	Chi-square Value		
Agree	49	50	.05		
Disagree	13	16	•		
Not Significant.		<del></del>			

Significant.

Parent-student group

Table 23

Would You like Information Describing Jobs, Requirement for Entrance into
. Employment, Job Listings, and Career Counseling Information

## Student group

# Number Student-Parent Responses.

Degree of Agreement	,	Pre ·	Pos	зţ ' .	Chi	-square Val	ue
Agree	•	40	47	7 ,	*	.24	
Disagrec	•	15.	. 13	j. ⊅			
Not Significant		, •					

Table 24

Do You Feel Vocational Education Programs are Adequate, Challenging and
Rewarding Enough to Select Them as You Prepare for Your Vocation

# Tutor-parent-student group

# Number Student-Parent Responses

Degree of Agreement	Pre Post		Chi-square Value
Agree	35	37	~8
Disagree	32	23	•

≺ Not Significant.

\*

Table 25

Do You Feel Vocational Education Programs are Adequate, Challenging and Rewarding Enough to Select Them as You Prepare for Your Vocation

## Parent-student group

# Number Student-Parent Responses

Degree of Agreement	Pre .	Post	Chi-square Value	
Agree	36	44	.71 °	
Disagree	26	22	-	
Not Significant				

Table 26

Do You Feel Vocational Education Programs are Adequate, Challenging and
Rewarding Enough to Select Them as You Prepare for Your Vocation

# Student group

Degree of Agreeme	nt /	Pre	Post	Chi-square Value
Agree		22	34	. 2,58
Disagree		33	26	
Not Significant.		<del></del>	<del></del> ,	



Table 27

Have You Spent Time with Your (Parent--Son or Daughter) (Student--with Parents) Discussing Interests in School, Careers and

# Job Opportunities

# Tutor-parent-student group

# Nümber Student-Parent Responses

Degree of Agreement	Pre	Post	Chi-gauana V-1
Agrae		· · · · · · · · · · · · · · · · · · ·	Chi-square Value
Agree.	47	. 48	1.13
Disagree	· 20	12	
Not Significant.			

### Table 28

Have You Spent Time with Your (Parent--Son or Daughter) (Student--with Parents) Discussing Interests in School, Careers and

# Job Opportunities

# Student group

Degree of Agreement	Pre	Post	Chi-square Value
Agree	32	44	2.39
Disagree	30	22	
Not Significant.			<u> </u>



Table 29

Have You Spent Time with Your (Parent--Son or Daughter) (Student--with Parents) Discussing Interests in School, Careers and

### Job Opportunities

## Student group

### Number Student-Parent Responses

Degree of Agreement	Pre	Post	Chi-square Value	
Agree .	34	. 35	.04	
Disagree	21	25		
Not Significant	<del></del>			

## Table 30

Which Parent (Parent--Parent) (Student--Parent) Provided the Most Career Information--Discussing Your Career Interests, School Interests,

Entrance Requirements for Employment, or Job Interests

## Tutor-parent-student group

Degree of Agreement	Pre	Post	Chi-square Value
Agree	132	37	1.95
Disagrec	<b>. 35</b>	23	
Net CimiCianut			





Table 31

Which Parent (Parent--Parent) (Student--Parent) Provided the Most Career Information--Discussing Your Career Interests, School Interests,

Entrance Requirements for Employment, or Job Interests

### Parent-student group

## Number Student-Parent Responses

Degree of A	greement	Pre	Post	Chi-square Value
Agree	NA E CON LINES	32	39	<^ .45 <sup>^</sup>
Disagree	o	30	27	
No.4 Ciamiti	Ar			

Not Significant.

Table 32

Which Parent (Parent--Parent) (Student--Parent) Provided the Most Career Information--Discussing Your Career Interests, School Interests,

Entrance Requirements for Employment, or Job Interests

### Student group

Degree of Agreement	Pre	Post	Chi-square Value	
Agree	35	33	. 57	
Disagree	20	27		
Not Significant.	_ <u>,`</u>			



Table 33

Summary Table of Chi-square

able	Group	Statement	Chi-square Values	Findings
1	<b>-</b>	Occupational selection	5.5	Not Significant
87	7	11 11	1.26	Not Significant
က	က		. 35	Not Significant
4	<b>⊢</b>	Certainty of selection	.72	Not Significant
2	7	11 11	. 04	. Not Significant
9	က		29.	Not Significant
2		Educational program selection	60.	Not Significant
<b>&amp;</b>	<b>8</b>		2.29	Not Significant
6	က	11 11	.32	Not Significant
10	-	Request for information	5.7	Significant
=======================================	7		.05	Not Significant
12	С		. 24	Not Significant
13	<b>.</b>	Vocational program adequate	φ.	Not Significant
4	73	,	. 71	Not Significant
12	, თ		2.58	Not Significant
91	-	Spent time on career education	1.13	Not Significant
1.1	7	11 11 11 11	2.39	Not Significant
81	<b>හ</b>		٠0.	Not Significant
61	1	Which parent assists in career education	sation, 1.95	Not Significant
20.	7		57.	Not Significant
21	ო		1.00	Not Significant



Table 34

Analysis of Variance on the Type of Educational Program the Parents and
Their Sons and Daughters Agree on

, G:	roup		leans	•
Tutor-pa	rent-student	÷ 3.	. 39	
Parent-st	iudent	3.	.75	
Student		3	.7	*
Student		3	.36 %	
Parent	•	3.	.87	•
sv	df	. S.S.	M.S.	F
Student-Parent	1	46.88	46.88	23.21*
3 Trt. Groups	· 2	19.02	9.51	4.71*
Pre-Post	1	1.1	1.1	. 54
Error	718	1450.26	2.02	

<sup>\*</sup>Significant beyond the .01 level.

Table 34 indicated there was no difference from the pre to post scores.

A statistically significant difference occurs among the three treatment groups. Parents and their children in the tutor-parent-student group had a lower mean than other groups--3.39.

The mean for parents was higher with 3.87 mean as compared to 3.36 for students in the entire group.

On the basis of the analysis of the responses of parents and their child in the areas of career education, it was noted no change between the pre and post scores occurred. One exception was noted, Table 21, which states "Would you like information describing jobs, requirement for entrance into employment, job listing and career counseling information?" A significant difference of 5.7 was cited. An analysis of the data revealed parents of the tutor-parent-student group were interested in more career information and as a result disagreed with their sons and daughters resulting in the difference.

It was concluded that parents working in the tutor-parent-student program were requesting career information and were not in agreement with their sons or daughters who felt they did not need additional career information.

Table 34 reflected a significant difference in occupational aspiration of a parent and their son or daughter. An analysis of the data indicated no change occurred from the pre to post testing. Parents' aspiration was considerably higher in all groups at all times during this project.

The significant difference occurring between student and parent cannot be attributed to the treatment since the aspiration level was preset on the pre.



and post testing. It can be concluded that parents have a higher educational aspiration than those of their sons and daughters.

### Analysis of Counseling Techniques

Questions regarding the attitudes parents reflect about the techniques used in aiding them with career information were sought. Parents of the (T<sub>1</sub>) tutor-parent-student group responded to the questions which were carried to the home by the guidance tutor.

Parents were asked to respond to the questionnaire in an attempt to identify those parts of the career education program that were most benefitical and most important to them in helping them in the dissemination of career information with their children.

Parents were asked the following questions.

1. How would you describe the overall contribution made by counselors visiting the home and presenting career-guidance information?

#### Responses as to Usefulness

<b>Essential</b>	<u>Useful</u> _ <u>Inter</u>	esting Useles	98
3	32 2	<b>24</b> 6	
	Presentation by (	Counselor	
Very Clear	Moderately Cl	ear <u>Unclear</u>	Not Presented
42	22	1	0

Counselor as stated on the parent questionnaire throughout this section are the guidance tutors visiting the home.



The contribution made by the program to help parents was considered useful and interesting in assisting them with their discussions about careers with their sons and daughter--90% of the parents reported. The presentation by the counselors (tutors) was done in a very clear to moderately clear manner as indicated by 98% of the parents reporting.

2. Specific areas were presented to you during the counselor visits.

Please rate these areas as most useful.

# Presentation by Counselor

Rank	Essen	tial %	<u>Us</u> f	eful %	Intere:	sting %	Us f	eless %			
1 ·	44	67	20	30	1	1	0	0	65	a.,	Counselor's presenta-
2	40	61	19	<b>2</b> 9	6	9	0	0°	<b>65</b>	<b>b.</b>	mation (DAT) "areas of strength; for my
3	34	<b>52</b>	21	32	10	15	0	0	65	c.	son/daughter The Interest Inventory describing areas of interest for my son/- daughter
4	26	40	16	24	15	23	8	12	<b>65</b>	ď.	Printed materials about employment information left by counselor
5 .	. ,	33	14	21	14	21	<b>15</b>	23	65	е.	The parent-son/daughter interaction
6	12	18	12	18	16	24	25	38	65	f.	packet Career information mailed to the home: Cards, fact sheets, etc.

It may be concluded by the results of the questions that parents were impressed with the counselor presentation of the DAT and the Kuder Interest



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Inventory as being essential and useful information for the parent. The parent-son/daughter interaction packed ranked low as did career education mailed to or left with the parent.

3. What are your opinions as to the importance of the following items when you discuss career opportunities with your son/daughter?

Rank	Essential	Useful	Interesting	Useless	N		
1	34	24	4 .	3	65	a	· How long will the prep-
2	32	30 .	2	1	65	b	aration take?  What does a person do
3	32	24	8	1	65		in this career? What must one do to
4	32	23	7	3	65	d.	prepare for this career? Where must one go to
5 _	28	29	6	2	65	e.	get the training? What are the chances
6 7 8	27 25 24	29 31 32	7 6 7	2 3 2 2	65 65 65	f. g. h.	country might one expect to find employ- ment? What are some related careers one might consider? What vocational offer-
10	19 18	32 35	7	7 .	65	<b>j.</b> ,	ings leading to employ- ment are available at the high school and post-high school levels? Are opportunities avail- able locally in this career?
				4	65	k.	What starting salary is it reasonable to expect?

44

Rank	Essential	Useful	Interesting	Useless	N		,
12	16	34 .	9	6	65	1.	What sort of training will be expected to
13	13	34	<sup>,</sup> 10	8	<b>65</b>	m.	gain promotions? How much change in "responsibility" should one expect in this career over his employable years?

How long is the preparation? What does a person do in the career and what must one do to prepare for this career? Where must one go for training all of the above ranked in the upper five areas of interest. One area of interest that ranked low was the item stating, "What are the related career opportunities one might consider?"

4. What was the most effective method used to reach your son/daughter with career information during the past semester. (Please rank 1 to 4, 1 being the most effective.)

	Rank	_1_	2	3	4	<u>_N</u> _		1
\	1	26	25	10	4	65	, a.	Materials mailed or left with the parent.
`,	.2	25	19	17	4	65		The counselor going to the home and
	3	14	15	<b>. 2</b> 5	11	, 65		assisting the parent and son/daughter.  The parents using the interaction
	4	<b>. 2</b>	4,	23	36	65	d.	packet. The parents attending school in a career program.

Materials mailed or left with the parent rank first with parents, followed closely by the counselor going to the home and assisting the parent. Parents attending a school program ranked lowest of the suggested methods.

information to adequately explore career opportunities?

Rank

1. 52 Completed some of the materials left by the counselor.

2. 44 Encouraged my son/daughter to visit the Career Center at the high school.

3. 31 Reviewed articles on careers printed in newspapers or magazines.

4. 25 Told my child about my occupation with the use of an "interaction guide."

5. 13 Other: These included: talks with people in field, TV career programs, open discussions, more conversations.

6. 12 Worked with my child in completing a programmed course of instruction on career education.

7. 10 Attended career education programs with him at the

Parents completing some of the materials left by the counselor ranked as number one. It was followed by the item stating "parents encouraged by son or daughter to visit the career center at the high school." Ranking third was the item "parents used the interaction guide followed by reviewing articles found in newspapers and magazines.

school, at a business firm.

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6. Which of the following items do you think might be most useful with your son/daughter in exploring career education? Rank 1st, 2nd, 3rd, etc.)

Rank	1	2	3	4	_5	6	7	8_	9	
1	20	15	13	2	3	2	1	0	ر 1	On the job tryouts
2	19	15	10	. 5	2	0.	1,	0	,. 0	Direct observation
3	16	13	11	8	5	2	0	0	0	Interviews with experts
4	6	7	3	6	7	11	2	3	3	Publications describing employment demands
5	5	8	4	4	4	5	2	5	5	- Vocational school programs
6	. 5	1	3	6	6	5	5	,8	4	University level programs
7	/3	<b>'7</b>	8	9	9	6	5 ੍ਰ	1	0	Audio-visual aids
8	0	0	6	<u>6</u>	6	3	6	.7	11	Simulated situations
9	0	5	. 4	3	. 8	3	8	8	4	Directed exploratory experiences

On the job tryouts ranked first in identifying the most useful way parents might explore career education with their sons or daughters followed by direct observation. Interviews with experts ranked third with publications describing employment demands ranked fourth.

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7. How much time did you invest with your son/daughter exploring careers—talking about tentative occupational goals, child's likes or dislikes—during this program?

### Rank

- 1. 42 a. 10-15 minutes per week (average)
- 2. 14 b. 30/minutes to 1 hour per week (average)
- 3. 4 c. 1 to 2 hours or more per week (average)
- 4. \_ 5 d. None

Sixty-four percent of the parents indicated they spent some time talking with their sons or daughters about occupational information. Through the use of the information that was made available to the parents, parents were in a better position to intelligently discuss a student's interests, aptitudes, job information, and future educational opportunities. Seven percent of the parents indicated there was no interaction at all with their sons and daughters.

9. How would you react to the length of time the counselor visited the home (20-30 minutes)?

#### Rank

- 1. 58 a. Adequate
- 2. <u>5</u> b. Too long
- 3. 2 c. Too short

Counselors were instructed to stay approximately 20-30 minutes. This was sufficient time to present the necessary materials. Counselors reported in some cases they were detained as long as 1 hour or more answering questions

about school programs that affect their child. Counselors reported the average time spent at the home was approximately 30 minutes. Appointments were made prior to going to the home allowing parents the opportunity to make arrangements for the meeting without any interruptions.

10. How many visits should be made during the school year?

#### Rank

- 1.\_\_\_22 a. 3 visits
- 2. 19 b. 2 visits
- 3. 15 c. 4 visits
- 4. <u>6</u> d. 0 visits
- 5. <u>3</u> e. 1 visit

Counselors made four to five visits to the home to accomplish the purposes of the program. In some cases the parents felt there was no need to have the counselor return for a fifth visit after the parents had received the program information as was outlined in previous visits. Parents indicated this was the first time a counselor had made the effort to inform the parents bout their child's interests and abilities.

11. How would you describe the contribution of the program in helping you understand you son/daughter?

#### Rank

- 1. 48 a. Very good
- 2. 9 b. Fair
- 3. 5 c. Excellent
- 4. <u>3</u> d. Poor



Seventy-three percent of the parents indicated the program was very good to excellent in assisting them in making a contribution to the better understanding of their son or daughter. In some cases, parents indicated they had discussed career goals with their son or daughter and the parent had a fair to good understanding of their child's occupational aspirations.

12. Would you recommend this program be continued next year?

Ninety-two percent of the parents indicated the program should be extended for another year. Parents were very impressed with the career file that was made available to them and the fact that the counselor would visit the parents and discuss the child's aptitudes and interests.

13. How would you describe your attitude toward the career education program which included home visits and school assistance?

#### Rank

- 1. 40 a. Very good
- 2. 10 b. Excellent
- 3. 12 c. Fair
- 4. <u>3</u> d. Poor

Seventy-six percent of the parents indicated their attitude toward the career education program was very good to excellent.

14. As you now view your son/daughter, what appears to be the best alternative for your son/daughter after completing high school?

#### Rank

- 1. 32 a. To attend a university
- 2. 21 b. To attend a vocational school
- 3. \_\_5 c. To get a job
- 4. 7 ( All of the above

Forty-nine percent of the parents indicated their son or daughter should attend a university after completing high school.

# Summary of Data Counseling

### Technique Questionnaire

Response recorded by the parents regarding their feelings toward the various techniques used in the tutor-home career program are concluded as follows:

- 1. Parents considered the program useful in helping them and their children with discussions on career education.
- 2. Career guidance tools specifically Kuder and the DAT were useful to the parent in helping them understand their child.
- 3. Guidance tutors can present materials in a clear and understandable manner to parents.



- 4. Parents feel it important to have answers to the following questions as they discuss career information with their sons and daughters.

  How long does it take to prepare for this career? Where must one go for the training and what are the chances for employment?
- to the home and assisting the parent and their son or daughter with career information was ranked as the most effective method used to reach their son or daughter.
- 6. Parents spent time completing materials left by the guidance tutor and encouraging their son or daughter to visit the career center at the high school. This statement favored as the better way to help the child gain the career information.
- 7. On the job tryouts--Direct observation and interview with experts were considered useful in exploring career education.
- 8. Parents spent 10-15 minutes per week exploring careers with their son or daughter.
- 9. Twenty to 30 minutes was the suggested time limit for tutor to home visits.
- 10. The number of visits to the home for counseling purpose was two to three visits by a counselor.
- 11. The total program and the attitudes of the parent towards parentchild-school, the approach was stated as being very good.



12. It was suggested that the program continue next year with counselors visiting the parents with career information.

### Cost Analysis

The costs of the program that would be applicable to other school districts are reflected in three major areas: (1) Costs of the guidance tutors.

(2) Testing, writing and reproducing materials for use by the parent. (3) Administration cost. (1) The cost of the guidance tutor was set at \$4.50 per home contract, which was designed to be 30 minutes per visit. The home tutor prepared all the profile charts in advance that were included at a cost of \$4.50.

Each home contact was scheduled to receive up to five visits to complete the program, each counselor would receive five times \$4.50 or \$22.50.

Six counselors were employed in this project to assist in the tutorparent-student program. They also assisted with making contacts to the home in order to gather data from other parents participating in this experiment.

Costs for travel were paid to the tutors at the rate of 10¢/mile

The guidance tutors met in seminars or counseling groups to coordinate the interpretation of the instruments and also the program for which they were reimbursed. The average cost for the four to five contacts would be approximately \$26.25 per student.

(2) The testing program using Kuder-DAT all part of the regular counselors assignment and no cost was assumed. There was the need to assemble the students career file and have an extra copy available for the tutor to make the



home contact. The cost of each file to duplicate and assemble is approximately \$1.15 per student.

Duplication of career information from agencies such as the Office of Employment Security was done on a Xerox 2600 Copier at a fee of 3¢ per page.

(3) Administration costs for this program required one director. In a normal school operation the school counselor could organize and administer the program which would substantially reduce the cost of the program.

#### Conclusions

To the extent that the findings resulting from the research procedures employed in this study and the assumptions made are valid, the following conclusions may be drawn:

- 1. Since there was no significant difference in the statistical analysis on the assessment of eareer development it may be concluded that either approach identified in this study could be used in a career education program.
- 2. Based on the differences occurring between the parents and the child's career information needs, parents indicated more of a need for career information than their sons or daughters indicated.
- 3. Based on the cost of the tutors visiting parents at their homes and the cost of the regular school counselor, in terms of face-to-face counseling the tutor visiting the home is approximately one-half the cost of the regular school counselor.



- 4. Parents' reaction would conclude the program to be worthy of continuation with guidance contacts made to the home for the purpose of explaining contents of a career file.
- 5. Parent reaction would conclude the career file to be a useful tool for use by the guidance counselors, student and parents.
- 6. The school can initiate a career program operating from the school with counselors assisting the parents and their children with career and guidance information.
- 7. Parents' reaction indicated two, three, or four visits to be made to the home by the guidance tutors. A 20 to 30 minute visit to be sufficient to present the material.
- 8. Based on an analysis data, parents consistently have a higher educational aspiration for their sons and daughters.
- 9. Based on parents' response, the DAT and the Kuder Interest Inventory contain information that parents feel important to aid them in their understanding of their child.

# Discussion of Findings

Although no significant results occurred as the result of the statistical analysis some significant observations were made by the investigators, they are directly related to the program and could well be part of other guidance programs.



- 1. In-service career education programs are essential to inform faculties of schools sponsoring career education programs. Faculty members of a school fail to become involved in career education programs and many are not knowledgeable of a career center operation.
- 2. A cooperative effort must exist between principal, school career education coordinator and media personnel and others assisting with the career center operation.
- 3. Counselors visiting the home were accepted as an innovative approach to the present high school career guidance program. Parents reacted "This is the first time anyone has contacted me at home to help understand my child and I hope it can be continued."
- 4. Counselors in the school program felt part of their day could be spent visiting the home and working with parents if their assignment at school were re-defined.
- 5. Counselor aids could be employed to carry out a home counselor program at a cost of \$4.50 per contact (could be applicable to other districts) for a class size of 350 students for a cost of less than \$2,000.00.
- 6. The image of the counselor was reinforced. A counselor doing career counseling with sophomore students—face-to-face counseling and discussing a student's interests, aptitudes, and special abilities.



- 7. Parents are interested in career information and should receive supportive materials to help them in their parent son/daughter career discussions.
- 8. A counseling program functioning in the school should provide faceto-face counseling and provide parents with information to help
  them be better informed about world of work requests and opportunities.

### Recommendations

The following recommendations are based on the statistical data derived in this study and the investigator's observation of a career guidance program that involved: (1) The establishing of a career center at Logan Senior High School, (2) Sophomore students in an English program providing one semester of counsel 1 hour per week for 18 weeks, (3) A staff of guidance tutors employed to make home visits, (4) An in-service program for all faculty of the school, and (5) Counselors providing career counseling to sophomore students using a career file.

- Schools anticipating a career guidance center should initiate a seminar to acquaint all professional staff of the need for career education.
- 2. Schools administrators should consider releasing the counselor from the non-guidance activities and allowing them to make home



- contacts to inform parents of the students, the students' interests and aptitudes.
- 3. Further study should be undertaken to ascertain the effect, if any on a parent having a higher occupational aspiration than those of their sons and daughters.
- 4. Due to the fact no significant difference occurred in the students' knowledge of career reality, planning, or career development principles, further study is recommended.
- 5. It is recommended that administrators staffing career centers use qualified counseling personal experiences with career counseling techniques, materials and programs.
- 6. Career programs being initiated in schools should be integrated with the present programs operating in the present curriculum, such as English or social studies.
- 7. Carcer counseling programs beginning at the 10th grade should continue throughout the 11th and 12th grades with counselors providing face-to-face counseling.
- 8. Career files should be developed for use by the counselor-teacher-administrator, parent and student and the file be maintained and used each year to reserve career plans while the students is at the school and upon graduation or termination the file be presented to him.

9. The Director of the Career Center should initiate a job placement service with cooperation of the Department of Employment Security and other civic groups for the purpose of assisting students with job placement based on their needs, interests, and aptitudes.

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-Appendixes

## Appendix A: Career Profile Form

Name	

#### OCCUPATIONAL INTEREST SURVEYS

ACT	Kuder DD	٠.	Occupational Categorie	es (Rankings from ACT and Kuder)
1	1	•	Social Service	
2	. 2	1	Business Contact	•
3 ູ	3	_	Business Detail	
ŧ	4		Trades	
	. 5	•	Science/Technical	
	6		Arts	

Preferred Working Conditions (Student Rating)

Indoor Working with Others Varied Work Physical Work

<u>·</u>			
	<del></del>	<del> </del>	
	,	_ د	
	<u> </u>	<u> </u>	<u> </u>

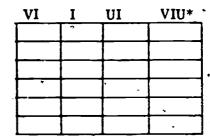
Outdoor Work Alone Routine Work Non-Physical

Job Values (Student Rating)\*

Job Values (Parent Rating)\*

_VI	I	UI	VIU*
. ,	7		
			,

Co-Workers
Independence
Interest
Job Security
Pay
Responsibility





# Appendix B: Guidance Summary

# GUIDANCE SUMMARY

Siuc	icht's Name	Interview No	Date
/1.	Additional information requested	d by student:	
		./	·
2.	Additional information requested	I by parent:	
3. (	Counselor/student/parent comm	ents:	
4. A	Additional help wanted:		· · ·
5. F	ollow-up plans:	•	
6. S	unmary implications (counselor	): ·	
7. P	arent/student questions and/or r	ecommendations:	•
	\	t .	

Appendix C: Job Information Series



# AVERAGE ANNUAL JOB OPENINGS

## IN UTAH 1970-1975

Following is a list of selected occupations and their expected number of job openings each year. Job openings include new job openings plus replacement openings that occur due to persons either dieing, retiring or leaving their employment for other reasons.

Accountants and Auditors  Assemblers, Electrical Equipment  Attendant, Auto Service Station  Bookkeeper 1 & 11  Carriers, Moil  Carriers, Moil  Cashiers 1 & 11  Cement Mason  Clerk, Account  Clerk, Account  Clerk, General  Clerk, General Office  Clerk, Shipping & Receiving  Clerk, Stock  Clerk, Stock  Clerk, Stock  Clork, Stock  Cook, Hotel & Restaurant  Cook, Hotel & Restaurant  Cook, School Cafeteria  Commetologist  Commetologist  Commetologist  Commetologist  Commetologist  Consector  Cormetologist  Counselor  Driver, Light Truck  Driver, Passenger Transportation  Driver, Truck Heavy  Electrician  Engineer, Mechanical  Engineer, Mechanical  Engineer, Stationary  Guard  Janitor  Key Punch Operator  Kitchen Worker  Laborer, Stores  Laborer, Stores  Laborer, Stores  Laborer, Stores  Laborer, Stores  Laborer, Stores  Manager, Office  Manager, Personnel  Material Handler	Occupational Title	· Average Annual Job Openings
Assemblers, Electrical Equipment 50 Attendant, Auto Service Station 600 Barber 50 Bookkeeper 1 & 11 200 Carriers, Mail 50 Cashiers 1 & 11 200 Cement Mason 56 Clerk, Account 100 Clerk, General 100 Clerk, General 300 Clerk, General 300 Clerk, Post Office 300 Clerk, Shipping & Receiving 100 Clerk, Strok 100 Clerk, Typist 100 Cock, Hotel & Restaurant 100 Cook, Shool Cafeteria 200 Cook, Short Order 100 Cook, Short Order 100 Coomstologist 200 Counselor 50 Driver, Light Truck 50 Driver, Lassenger Transportation 100 Driver, Truck Heavy 100 Electrician 50 Engineer, Mechanical 50 Engineer, Mechanical 50 Engineer, Stationary 50 Guard 100 Key Punch Operator 400 Kitchen Worker 100 Kachinist 50 Manager, Personnel 50	Accountants and Auditors	
Attendant, Auto Service Station 600 Barber 50 Barber 50 Bookkeeper 1 & 11 Carriers, Mail 50 Cashiers 1 & 11 Cement Mason 50 Clerk, Account 100 Clerk, General 100 Clerk, General 0ffice 300 Clerk, General 0ffice 50 Clerk, Shipping & Receiving 100 Clerk, Strock 100 Clerk, Typist 800 Clerk, Typist 800 Construction Worker 100 Cook, Bott Order 100 Cook, School Cafeteria 200 Cook, School Cafeteria 200 Cook, School Cafeteria 200 Coometologist 200 Comselor 50 Draftsman 50 Draftsman 50 Driver, Light Truck 100 Driver, Truck Heavy 100 Electrician 50 Engineer, Mechanical 50 Engineer, Stationary 50 Güard 50 Janitor 200 Key Punch Operator 100 Kitchen Worker 400 Lawyer 50 Manager, Office 100 Manager, Gffice 100 Manager, Personnel 100 Material Worker 100 Manager, Personnel 100 Material Worker 100 Manager, Personnel 100 Material Worker 100 Material Worker 100 Manager, Personnel 100 Material Worker 100 Manager, Personnel 50 Manager		•
Barber       50         Bookkeeper 1 & 11       200         Carriers, Mail       50         Cashiers 1 & 11       200         Cement Mason       50         Clerk, Account       100         Clerk, General       300         Clerk, General Office       300         Clerk, General Office       50         Clerk, Post Office       50         Clerk, Shipping & Receiving       100         Clerk, Stock       100         Clerk, Stock       100         Colerk, Typist       800         Construction Worker       100         Cook, Robot Cafeteria       200         Cook, School Cafeteria       200         Cook, Short Order       100         Cosmetologist       200         Counselor       50         Draftsman       50         Driver, Light Truck       100         Driver, Passenger Transportation       100         Driver, Truck Heavy       100         Driver, Truck Heavy       100         Engineer, Mechanical       50         Engineer, Mechanical       50         Engineer, Stationary       50         Guard       50 <td>Attendant, Auto Service Station</td> <td></td>	Attendant, Auto Service Station	
Bookkeeper 1 & 11         200           Carriers, Mail         50           Cashiers 1 & 11         200           Cement Mason         56           Clerk, Account         100           Clerk, Account         100           Clerk, General         300           Clerk, General Office         300           Clerk, Post Office         50           Clerk, Shipping & Receiving         100           Clerk, Stock         100           Clerk, Stock         100           Clerk, Typist         800           Construction Worker         100           Cook, School Cafeteria         200           Cook, Short Order         100           Cownselor         100           Comselor Toder         100           Counselor         50           Draftsman         50           Driver, Light Truck         100           Driver, Light Truck         100           Driver, Truck Heavy         100           Electrician         50           Englneer, Mechanical         50           Englneer, Mechanical         50           Engineer, Stationary         50           Guard         50     <		
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Cement Mason		<del>-</del> -
Clerk, Account Clerk, General Clerk, General Clerk, General Clerk, General Clerk, Post Office Clerk, Post Office Clerk, Shipping & Receiving Clerk, Stock Clerk, Stock Clerk, Stock Construction Worker Cook, Hotel & Restaurant Cook, School Cafeteria Cook, School Cafeteria Cook, Short Order Cosmetologist Counselor Counselor Draftsman Driver, Light Truck Driver, Passenger Transportation Driver, Passenger Truck Driver, Truck Heavy Conseler Truck Heavy Conseler Conseler, Mechanical Engineer, Operating Engineer, Stationary Sourd		
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Clerk, Typist	Clark Snock	
Construction Worker  Cook, Hotel & Restaurant  Cook, School Cafeteria  Cook, School Cafeteria  Cook, Short Order  Cosmetologist  Counselor  Draftsman  Driver, Light Truck  Driver, Passenger Transportation  Driver, Trailer-Truck  Driver, Truck Heavy  Electrician  Engineer, Mechanical  Engineer, Operating  Engineer, Stationary  Guard  Janitor  Key Punch Operator  Kitchen Worker  Laborer, Stores  Lawyer  Manager, Office  Manager, Office  Manager, Personnel  Manager, Personnel  Manager, Personnel  Manager, Personnel  Manager, Heading 100  Logo		100
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Driver, Truck Heavy  Electrician  Engineer, Mechanical  Engineer, Operating  Engineer, Stationary  Guard  Janitor  Key Punch Operator  Kitchen Worker  Laborer, Stores  Machinist  Manager, Office  Manager, Personnel  Matorial Mandalian	Driver, rassenger Transportation	100
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Janitor : 200  Key Punch Operator 100  Kitchen Worker 400  Laborer, Stores 100  Lawyer 50  Machinist 50  Manager, Office 100  Manager, Personnel 50		50
Key Punch Operator       100         Kitchen Worker       400         Laborer, Stores       100         Lawyer       50         Machinist       50         Manager, Office       100         Manager, Personnel       50		50
Kitchen Worker 400 Laborer, Stores 100 Lawyer 50 Machinist 50 Manager, Office 100 Manager, Personnel 50	-9	200
Laborer, Stores 100  Lawyer 50  Machinist 50  Manager, Office 100  Manager, Personnel 50		100
Laborer, Stores  Lawyer  Machinist  Manager, Office  Manager, Personnel  Matorial Manager		400
Lawyer 50 Machinist 50 Manager, Office 100 Manager, Personnel 50 Matorial Material 50	· · · · · · · · · · · · · · · · · · ·	
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Manager, Office 100 Manager, Personnel 50		
Manager, Personnel 50		
Makawini Nasalisa		<del>-</del>
	Material Handlér	100





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Occupational Title .	Average	Annual	Job	Openings
Mechanic, Auto				<del>Op ottactive</del>
Mechanic, Diesel		200		*
Mechanic, Maintenance		· 50		
Medical Technologist		50		
Nurse Aids	•	100		
	•	400		
Nurse, General		300		
Nurse, Licensed Practical	, -	200		
Packer, Hand Pharmacist		50		
		50		
Plasterer and Related	•	50		
Plumber, Gas & Steam Fitter		50		
Porter 1 & 11		400		
Purchasing Agent		50	•	
Receptionist		100		
Research & Teaching Assistant	(Graduate Assistant)	1000		
Repairman, Auto Body		<b>50</b> ·		
Roofer and Related		50		
Salesman, Insurance		50		
Salesman & Salesperson		1700		1
Secretary		400		
Social Worker		100		
Stenographer		300		
Structural Steel Worker		50		
Teacher, Elementary		500		
Teacher, Secondary		600		
Telephone Operators	•	100	•	
Typist		100	*	
Waiter & Waitress, Informal		800		
Welder Combination	•	100		•
Worker, Sheet Metal		50		
	_	30		



APPENDIX /



## APPENDIX 1

A study to ascertain the teasibility of conducting a career information education program with parents of 10th grade students at Logan Senior High

## DIVISION OF RESEARCH OFFICE OF THE STATE SUPERINTENDEN! OF PUBLIC INSTRUCTION 1400 UNIVERSITY CLUB BUILDING 136 EAST SOUTH TEMPLE SALT LAKE CITY, UTAH-S-1111

Final Report on: A study to ascertain the feasibility of conducting a career information education program with parents of 10th grade students at Logan Senior High School

C.V

Submitted by: James C. Blair, Superintendent Logan City Board of Education 101 West Center Logan, Utah 84321

Project Director: M. Larry Petersen, Ed. D.
Director; Career Education
Logan City Schools
Logan, Utah 84321

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A STUDY TO ASCERTAIN THE FEASIBILITY OF CONDUCTING A
CAREER INFORMATION EDUCATION PROGRAM WITH
PARENTS OF 10TH GRADE STUDENTS AT
LOGAN SENIOR HIGH SCHOOL

## INTRODUCTION

The pool of unemployed youth in Utah 15-24 years of age has increased significantly from 1969-71. During 1971 an average of 28,000 people were unemployed in the State of Utah. This was 6.3 pc cent of the labor force. Of this group, 11,500 were young people 19-24 years old. The unemployment rate for this group is about 13 percent or appreximately twice as high as the rate for the total labor force. This pool is significantly larger than it was last year and has continued to grow during the past five years, not only in total numbers, but as a percent of the total labor 6 ce and as a percent of the total population of young people 16-24.

In addition to this increasing unemployment rate, school-aged young people are leaving school in large numbers. Last year the drop-out rate from high schools ranged from 6.9 percent in San Juan County to 1 percent in Daggett County.

Recent increases in enrollments in high school vocational education programs, so long thought to be an important factor in keeping young people in school, do not seem to have had any appreciable impact on either unemployment or dropping out of school.

## PROBLEM

The problem is to find ways to improve the lot of young people, to provide them with the skills with which to make the pest post-high school decisions, and thus be better prepared to enter their next step in life, whether that step is regular employment, getting further training for employment, or going to college. At the least, they should be sufficiently prepared to avoid dropping out of school or college or of remaining uncapary yed because of a lack of needed skills or information.

Recent thrusts in legislation and executive mandate are prompting a great deal of emphasis in career educational programs concentrating on a world-of-work orientation and vocational guidance at the junior high and even the elementary level.

Career education provides for the focus of the educational system upon career development, thereby expanding options for individuals and helping them achieve self-determined objectives. Career education will require significant changes in the total educational program. These changes will occur only through the cooperation of all educators, helped by parents and community leaders. (AVA, 1971)

It is increasingly apparent that educators, parents, and the community need not only provide excellent skills training during a child's later secondary years, but that they provide early opportunities to young people to acquire the skills and experiences needed to make more intelligent choices as to which specific work training areas they will enter, whether it be to have a marketable skill after high school or to go on and develop highly sophisticated skills through

extensive university post-graduate education.

Programs to give students these skills have begun to proliferate and have met with varying degrees of success. Most of them have been aimed exelusively at the student and have attempted to provide him with knowledge about the world-of-work and new attitudes toward work and training. They are especially designed to acquaint students with career opportunities that require less than baccalaureate level preparation. In spite of these programs, however, children are still leaving high school with the attitude that a college program is the only course open to them which will provide a rewarding and economically satisfying future. The fact is that only a small number (about 14 percent) of available careers require a college level education. On the other and of the spectrum, a regularly declining number of jobs require less than a high school education. The bulk of careers in our society are in trade and technical fields that require from one to three years of post-high school education. Yet 60-80 percent of our high school graduates enter baccalaureate programs after high school. Much of the responsibility for this condition must be accepted by parents who, according to some research, are wielding a great deal of influence over the child's career planning. This influence has generally been in the form of encouraging the child to "go to college and get a good education"-whether or not that is the best program for that child. It would seem that if these parents were more fully appraised of the real situation, perhaps the influence they exert could be changed to be in a more realistic direction.

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It is generally accepted that vocational interests are learned and necessarily reflect the previous experience of the person. Of these experiences, the early interpersonal relationships undoubtedly play an important part in determining those likes and dislikes of the individual which eventually erystallize in the form of vocational interest. Since the single most constant, continuous, and predominant influence in a person's development is that of the parents, it is further logical to assume that vocational interests cannot but reflect the parents influences. (Roth, p. 163)

## **PURPOSE**

The ultimate purpose of this program was to investigate the potential for changing students' career attitudes and aspirations through programs of parent participation in a career education program. Specifically, this study attempted to answer the general question of whether it could be considered feasible, in the opinion of recognized experts in relevant fields, to secure the parents' participation in a career educational program using a variety of instructional packets designed to develop parent/child interaction. The purpose of the study was to ascertain whether an effective program of career education for parents could be devised and carried out. Attempts were made to answer the following operational questions:

- 1. What grade level students (from those in grades 9-12) and hence, which parents, are the most appropriate target.
- 2. What are the most appropriate and effective methods that should be employed in soliciting the cooperation and interest of the target parents to participate in a program designed to

broaden their awareness of career options for their children and to education opportunities related to these options? .

- 3. What are the most appropriate information, work values, and attitudes about the world-of-work and post-secondary education that should be conveyed to parents in the areas of career and educational opportunities for their children?
- 4. What are the most appropriate and effective procedures to prepare parents to use in interacting with their children with reference to helping a child assimilate knowledge and attitudes and
  male decisions in career and educational planning?
- 5. What are the most appropriate and effective methods to use to reach the instructional goals stated in #3 and #1?
- 6. What are the most appropriate (valid, reliable, etc.) methods of measuring the extent of achievement of proposed goals and program effectiveness?

## ACTIVITIES

The major activities undertaken in this feasibility study involved interviewing consultants, parents, and students to obtain their recommendations for approaches suggested in the parent program. Parents and 10th grade students were surveyed through questionnaires and interviews of small groups of the target population to gather the data needed to achieve the operational objectives.

The consultants contacted were experts in the fields of advertising, social surveying, psychology of vocations and vocational choice, as well as educators well versec in adult education, measurement and testing, curriculum planning and related areas.

## LOCALE

This fersibility study was directed lowards parents of students and students at the Logan Senior High School, Logan, Ut.h. The Logan Senior High School has an enrollment of 999 and it is the only school serving Logan City. I with a population of 28,000. Approximately 15% of the population of Logan is employed at Utah State University. The city of Logan has an expanding industrial area and is anticipating further growth. There are approximately 4% welfare "ATDC" cases and an unemployment rate of approximately 4.8, Chart 1. A large percentage of the Logan Senior High School's graduating students have attended a university. In 1969, 83% and in 1972, 67% of the graduating students attended a university some place in the United States.

## **PROCEDURES**

A needs survey was initiated through the use of a career questionnaire, (Appendix 3). Interviews were completed with parents and a review of the current career education materials was made in an attempt to assess the needs of parents and their sons and daughters of the 10th grade at Logan Senior High

CHART 1

## WORK FORCE AND COMPONENTS FOR SEPTEMBER 1970, 1971, 1972 FOR CACHE COUNTY, UTAH

/ A A	Sept. 1972*	Sept. 1971	Sept. 1970	No. of parents participating.
Civilian Work Force	15,980	15,914	15,300	21
Total Unemployed	760	795	780	0
Percent Unemployed	4.8	5,0	5.1	.0
Total Employed .	15,220	15, 119	14,519	21
Agricultural Employment	1,054	1,304	1,450	· 1
Nonagricultural Employment.	14,166	13,815	13,069	20
Self-Employed	1,446	1,385	1,400	. 4
Total Nonag, Payrolls	12,700'	12,430	11,669	<b>4</b>
Manufacturing	2,510	2,545	2,111	3
Mining		0	, 0	<b>o</b>
Construction	<b>64</b> 0.	631	659	2
Transportation, Public Utilities	370	392	.336	1
Trade	<b>2</b> 180	2,369	2,364	-
Finance, Real Estate	ມ <b>3</b> ງ0	313	286	2
Services	1,400	1,361	1,274	0 .
Government .	5,020	4,819	4, 639	2 7

<sup>\*</sup>Numbers shown are estimates.

<sup>\*\*</sup>The distribution of occupations of those parents participating in the feasibility study

Source: Utah Department of Employment Security

School. The questionnaires were administered to random classes of tenth grade students at the Logan Senior High School, Logan, Utah, and to parents of students in the 10th grade.

The tenth grade students were selected as the target group to work with in a parent program for the following reasons:

- Curriculum offerings available through the 11th and 12th grades can be more realistic in terms of career education programs.
- 2. A continued follow-up of these students can occur for the next two years to ascertain the effectiveness of the 10th grade parent-child career education program in terms of the number of students in the vocational program and retainment of students in the 10th, 11th, and 12th grades.

A very intense effort was made by the investigator and the consultants to search for commercial materials that could be used as packet materials for the parents and their children. Our efforts yielded a very limited amount of materials due to the guidelines previously established which required materials to be below a set cost factor and that would include an interaction design.

Contact was made with Educational Testing Services, Newton, Massachusetts, prime contractor for the Home Base Model in Career Education, for the purpose of securing information that would aid our program. Their effort is directed toward the adult homebound group providing direction and career



information by use of t.1. Jone and referrals. Their program is just beginning and they were unable to assist us at this time. A review of the Denver Satellite program revealed little, if any, information available or possible duplication of programs at this time as their program is designed to begin in 1974. Numerous contacts were made with persons developing career materials. One specifically was at the University of Illinois, Charleston, Illinois. Dr. Marla Peterson, Director of the Center of Educational Studies, was developing a series of self-contained units called "occupacks" used to support concepts drawn from the needs of a career education program for junior high students. The occupacks were not available for distribution at the time for review.

After reviewing the materials, it was the decision of the consultants to prepare new packets for the program to convey information designed to generate interaction between school, parent, and child. The consultants felt very confident that it was possible to design a model packet (Appendix 2) that could be tested and modified where needed for different parent-child situations. It was the feeling of the consultants that many approaches (programmed units, television, programmed packets, visits, etc.) of different levels of abstraction be designed from actual hands-on activities to the written page approach.

Consultants for this program who collaborated in packet preparation were:

Dr. Glenn Casto, Social Director, Exceptional Child Center, Utah State University Dr. Austin Loveless, Professor and Acting Head, Department of Industrial and Technical Education, Utah State University

Dr. David Stone, Professor of Psychology, Utah State University

Dr. Whorton Allen, Assistant Professor Psychology, Utah State University

Dr. Keith Checketts, Associate Professor of Psychology, Utah State University

Dr. William Mortimer, Acting Emeritus Professor, Department of Industrial and Technical Education, Jitah State University

Contact was made with Dr. Dan Jones, Assistant Professor of Political Science, Utah State University, Dr. Don Carter, Professor and Head, Department of Family and Child Development, and Dr. Carol Lambert, Associate Professor of Family Life and Child Development, at the onset of the program. At that time they were able to give only limited advice and assistance due to their very tight time schedule, but they felt the project to be very timely and feasible.

The packets were prepared by the consultants and were tested on parents and students. Parents of 10th grade students were randomly drawn by selecting every fifth student from the registrar at the Logan Senior High School. Telephone contacts (25) were made to ask for the parent's willingness to participate in a school-parent-child program (Chart 1). All of the parents called indicated they would be willing to participate in a survey and the implementing of the program. Appointments were made when a parent could see a guidance tutor. Guidance tutors (graduate students at Utah State University) visited



the home to (1) secure opinions regarding the usefulness and appropriateness of the packets prepared by the consultants, and (2) secure answers to a survey instrument about career programs, effectiveness of the newspaper, and the career eards acterisement. Guidance tutors explained the career program—how it would function, the role of the school in preparing the informationa activities and/or packets, the role of the parent in assisting the son or daughter, the role of the son or daughter working in the suggested activities, goal setting of the son or daughter—all cooperating with the parent and the schools. Twenty—one contacts were completed of the twenty-five scheduled. Conflict in scheduling, parents leaving for out of town holiday visits were reasons given by the parent for not being able to complete the schedule.

## Questionnaires

A total of 15 tenth grade students from the Logan Senior High School,
Logan, Utah, participated in the survey. Two classes of students were randomly selected for the purpose of answering the student questionnaire (Appendix
3). The parent questionnaire (Appendix 3) was also developed in like form to the
student questionnaire and was administered to 21 parents of 10th grade students.

The responses to the questions are presented below. The items have been rewritten to make it possible to identify and compare the parent and student ranking. The question as it is written will include both the parent and student item that normally would appear on separate questionnaires.



## Combination of Parent and Student Questionnaire

Parents N-21 Parents		Stu	dents N=45	ATTITUDES ABOUT CAREER
		St	udents	EDUCATION
Rank	Responses	Rank	Responses	<ol> <li>How would you describe your attitude toward work:</li> </ol>
1 '	<b>i</b> 3	1	36	Work should be an enjoyable part of the total life experience (e) of oucs tionnaire.
2	5	Ü	0	Combination of (a) and (c).
3	2	2	6	It is important that we work whether or not we need the money (a) of questionnaire.
4	1	3		I would not work at all if I didn't need to.  1 llow would you describe your parent's attitude toward work?
1	13	1	25	Work should be an enjoyable part of the total life experience.
2	3	2	17	. It is important that we work whether or not we need money.
3	2	3	5	I wouldn't work at all if I didn't need to.
No	16	No	21	3. Have you decided what you want to do for a career? Has your child decided what
Yes	<b>,</b> 5 ,	Yes	24	he wants to do for a career?



# (All values are expressed in percentages of responses)

	Useless	101101	01 H	83	2	' <b>(3)</b>	က	7
onses	yniteoroinl	- 600004	· ·	G	၅	15	7	6
t Ecsr	InlosU	6 10 17 13 18	. 6	19	17	17	20	£.
Student Responses	Essential	37 20 20 20 19	29	16	19	10	16	10
1	Rank	1 2 2 4 9 7	ကထ	11	၈	13	10	12
es	Nseless	00000	0 0,	0	н .	0	0	0 ,
Responses	gaileorola?	30 0 0 0	0 H	T	ო .	ဖ	7	4
Parent Re	lınləsU	2 2 5 6 11 8	13	14	11	, O	10.	14
Par	[silnioeed	18 18 16 10 10	8 6	<b>်</b>	ပ	ဗ	4	က
٠	Rank	0 0 7 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	r &	G	10	11	12	13

## Information about Carcers

Here are some kinds of questions often asked. Which of these represent the kind of information which would be useful in helping (you, student question) (your son or daughter, parent question) best select and prepare for his career?

What must I do to prepare for this career?
What does a person do in this career?
What are the chances of being employed?
Where must I go to get the training?
How long will the preparation take?
Are the opportunities available locally in this career?

What will it cost?

What sort of training will be expected to gain promotions?

In what areas of the country might I reasonably expect to find employment?

How much change in "responsibility" should

Iow much change in "responsibility" should I expect in this career over my employable years?

What are some of the related careers I might consider?

What kind of salary increases is it reasonable to expect as a starting salary? What kind of salary increases is it reasonable to expect?

## Information about the Individual

What is (my child) (am I) interested in?
What would he/I be good at?
How can he know if he'il be successful?
When does he/I really need to make his decision?

16 5

16

30 27 23 17

 $\infty$ 



18

Y	Parents	St	udents		18
			,	_	
Rank	Response	Rank	Response	5.	What would be the most effective methods to (help me) (help your child) with career information?
1	18	2	16	•	My parents and the school working together
2	5	3	7		The school counselor
3	3	1	21		There should be a special course in school
4	0	4	5		My parents
				6.	Assuming necessary information could be made available to me, please check the ways below that (I would be willing) (I could assist my child) to gain the necessary information to adequately, explore career opportunities.
1.5	17	5	12		Let someone from the school come into our home and discuss this information with us
1,5	17	. 15	19		(Work with my parent) (work with my child) in completing a programmed course of instruction on career education.
3.	16	3	16		Attend career education programs with a parent/child at the school.
4	11	4	14		Remind me (or him) when a TV program on career education starts.
5	1.0	6	, 10		Listen to my parents discuss their occupa- tion. (student question) (parent ques- tion) Tell my child about occupations.
6	4	1.5	19		Listen to others tell about their occupations
	•	٠		7.	Below are some methods of providing information in the home about careers which are being developed by Logan City Schools.  Please rank these methods. Mark 1 by the method you think might be most useful.  Mark 2 by the next most useful, 3, 4, 5, etc.
•	•				*Note: Mean score of the response appears in each column.
i	2.94	3	4.11		Interviews with experts. Questioning representatives of occupations; career days, meetings.
2	3.18	1	2.83	y	On-the-job tryouts: part time; summer jobs;
3	4.24	4.**	<b>5.4</b> 3	·	work study programs.  Audio Visual Aids: film, tapes, slides, radio, television, etc.
					•

P	arents	St	udents		`
Rank	Response	Rank	Response		· ·
4	4.71	2	2.95		Direct observation: visits to work settings.
5	4.81	6	5.49		Directed Exploratory Experiences: Work samples, work evaluation tasks.
6	5.38	7	6.39		Publications: Books, monographs, charts, pamphlets, newspapers, etc.
7	6.29	8	6.49		Programmed instructional materials: bocks, work books, career kits.
8	6.37	10	7.26		Computer based systems: computer systems which store and retrieve, and process occupational data in response to individual request.
9	7.57 ·	9	6.51		Synthetically created work environments: combination of stimuli and environmental manipulation.
10	8.29	J	5.47	•	Simulated situations: career games, role playing.
				1.7	· 4
			•	8.	How much time a week would you be willing to invest in exploring careers with (your parent) (your child)?
1	19	1	28		As much as is necessary.
2	1	2	8		Thirty minutes
3	0	3	G		None
		4	3		Ten to fifteen minutes.

## SUMMARY OF FINDINGS

- (1) Both parent and student agreed that work should be an enjoyable part of the total life experience reflecting a positive attitude towards work (Question 1).
- (2) Parents and students both share an understanding of the other's attitude towards work and the necessity of work in a person's life as indicated by the
  rankings in Question 2.



- (3) Parente (16) felt that their children had not decided on a career, (vet 21 of the students said they had not decided on a career choice (Question 3).
- (4) Both the students and parents ranked as their first choice, "What must I do to prepare for this career?
- (5) Students and parents are in close agreement on items in Question 4 with one exception: "What will it cost?" Starents ranked it third and parents ranked it seventh. "Related career choices I should consider" was placed last of thirteen choices by students. Number 1 for both groups was "What must I do to prepare for this career?"
- ) (6) Information about the individual revealed identical rankings by both parent and student. Both felt it necessary to know what the student is interested in, what he is good at, and how successful he will be. (Question 4)
- (7) Parents (18) identified "The parent and school working together" as the most effective method used to reach the child with career information. Students (21) indicated that they prefer a special course in school to convey career information (Question 5).
- (8) Parents ranked as their first choice while students ranked it as their fifth choice, "Someone from the school visit the home and discuss career information. Parents and students ranked as their first choice "Work with the child on a programmed course of instruction in career education (Question 6).
- (9) Ranking of the Methods of Providing Information in the Home About Carcer was in close agreement. Parents identified "interviews with experts" as their first choice while the students ranked it third. "On the job tryouts" was

ranked fir. ! by the students and second by the parents. Audio visual aids was ranked third by the parents and fourth by the students (Question 7),

(10) How much time would you be willing to spend together in career education exploration? Parents (19) ranked as much to one, "as much time as necessary." The students (28) also ranked it first from a selection of 4 items (Question 8).

## Discussion of Findings

During the pursuit of this feasibility study, some significant observations were made by the investigator. They are as follows:

- (1) Through this study it was possible to demonstrate the feasibility of securing and presenting to parents career packets that could be reproduced at a low cost. Four Carl-Pacs (career information packets) were used to ascertain parents' opinions. Parents were asked to identify the Carl-Pac that they felt to be a suitable model for other packets. Their responses were as follows:
  - (a) Packet No. 3 (a cosmetology instruction unit which contained a self-programmed form and audio cassette tape. This was the model most desired).
  - (b) Packet No. 2 (teaching interaction style received favorable comments).
  - (c) Some indicated a "combination of packets should be used--one packet model would be tiring or boring".
- (2) Parents (25) reflected a complete agreement when asked to participate with the guidance tutors at their home. Parents (19) did indicate they



- would spend all the necessary time with their child if career informational packages (Cari-Paes) were readily available.
- (3) Parents are most interested in helping their children by working with the school in this undertaking. Parents also indicated they would like their children to pursue a program of instruction designed to help them through a career education unit. The students indicated a program at the school to be their first choice.
- (4) Students were very concerned by identifying the response, "What to do to prepare for a career," yet their choice of least interest was identifying related careers in the event their first choice was not attainable. This points out the need for more career information and methodology needed to help a child errive at his chosen occupation and identify alternate occupations.
- State University. This was a laboratory experience where students participated in many areas of activity. Example: a student riveted some aluminum in the aircraft shop. Parents were most impressed with this activity and other activities. The responses to the question-naire cited "on-the-job, field trips, and interviews" as the better methods to learn about jobs. More of these activities could be implemented as laboratory activities at USU.
- (6) Methods using audio-visual techniques were ranked third by students and fourth by parents. During the project, cable TV was tried and

reviewed by students and a limited number of parents. The comments were "an excellent to very good approach to inform me about job skills and career information." Responses from viewers on cable TV stated a "great way to inform me about jobs." Audio cassette programs were used in the Cari-Paes and were ranked no. 1 when they accompanied a self-contained programmed instructional unit.

(7) Parents expressed a need for a career program to help their childer and a desire to be involved in career decisions that would realistically aid their child. They also expressed an interest and praise for the Logan City School's parent-child feasibility study in career education.

## SUPPORTIVE ACTIVITIES

No. 1 - Radio: An attempt was made to use radio media in disseminating information about career education programs in Logan City. On November 28 on both radio stations (KBLW and KVNU) 20 minutes was provided to discuss career education and the need for the increased parental involvement in a school-son or daughter program. The time of the broadcast was 9:00-9:20 a.m. on KBLW and 10:00-10:20 a.m. in KVNU. KBLW shows a survey indicating 50% of the valley listen to their station. A spotcheck following the show indicated 25% of the people polled heard the program.

No.-2 - Audio Vigual: Video taped career programs were placed on the Northern Utah Cable system Wednesday, December 13, 1972, from 9:30 a.m. to 11:30 a.m. for the purpose of testing the congatibility of equipment and to secure a reaction from a viewing audience. The weather channel was interrupted a and used for the two-hour period. A pre-arranged viewing audionec was contacted at the Logan Senior High School and they were asked to react to the TV program as to the content being interesting, its possible use at home, use at school, and as a means of providing information about careers. Their reactions in all cases registered from "Excellent" to "Very Good." Prior to and after viewing time the cable company solicited responses from the viewing audience asking viewers to call the cable company. Personal reactions registered were: "Great, where can I get a job as a power sewing machine operator?" "An excellent way to show people and tell them what it going on in industry." "I would rather know the temperature so I can finish my Christmas shopping." The video tapes were prepared locally in the Mode-O-Day garment factory and the Budge Medical Clinic under the direction of Larry Petersen. Since this was the first time for an educational institution in Logan to use the eable system, it proved to be very useful and has the capability of reaching at the present 2400 homes in the Logan area.: TV teacher guides were prepared to aid the video career programs (Appendix 5):

A.

No. 3 - Programmed Instructional Materials: A programmed instructional package was developed using an audio cassette recorder which played back an interview with a cosmetologist. The programmed study unit was answered while the parent and son or daughter listened to the tape describing the job of the costmetologist. Other program materials were found to be available for future programs (Appendix 4).

No. 4 - Direct Observations: Direct observation was undertaken with a father and mother and their sons and daughters. Fifteen parents participated in visits to the LDS Hospital, Wurlitzer Plant, Gossner's Cheese Plant, Hesston. Equipment Company, and Mode-O-Day Sewin. Center for the purpose of viewing industrial areas and to see the actual bus. Ess in operation. These persons visiting these areas were first oriented to those things they should know when considering this occupation as one's chosen work.

No. 5 - Direct Exploratory Experiences: Hands-on activities were provided by numerous departments at Utah State University. Twenty parents participated with students in engine repair, horticulture, meat cutting, woodwork, eacroand auto mechanics programs. A very high percentage of parents indicated this approach to learning about careers was "great."

No. 6 - Publications: During the month of November and December,

1972, a number of articles appeared in the Herald Journal and it was ascertained
that approximately 60% of the people subscribing to the paper read the articles.

Advertisement cards were developed and mailed to all those parents interviewed

prior to their interview. (Appendix 6). The eards were considered to be most

effective in conveying a message describing problems involving career education.

No. 7 - Meetings: General meetings were not held although they were considered. Consultants and others of the staff of the Logan Schools felt that less than 15% would attend. Other supportive evidence was considered and it was indicated the meeting would not be effective at this time.



## CONCLUSIONS

The following conclusions may be drawn based on the findings and observations that occurred in this study:

- 1. The parents' and student's attitude towards work are in agreement that work should be an enjoyable part of life.
- 2. Parents and students indicated a definite need for a career information program designed to help a child make a realistic career choice. The program could be either at home with a parent or a special class on careers at school.
- 3. Career information packages can be successfully developed for parent and child interaction using a variety of methods, interviews, hands-on activites field trips, audio visual-TV-audio cassette, and filmstrip approaches. The Cari-Paes could be used either at home by the parest and child or at school, by a teacher and a student.
- 4. The preferred arrangement as indicated by parent response was the parent working with the child at home using Cari-Paes with a guidance tutor available to visit them when needed for the purpose of career counsel.
- 5. It was the consensus of consultants and parents that a program be designed to help parents understand their child's interests and aptitudes and how they relate to career opportunities in the world of work. This could be developed and successfully operated by the schools working with the parents and their child.



- 6. It was the conscisus of the consultants and parents that a program be developed on career education so paronts will have an exposure to the many facets of career education.
- 7. Parents indicated that their children have not made a career choice by the tenth gride. The parents' advice and influence on the child either direct or indirect neces to be reinforced with career materials and information that is current and ir ormative.
- 8. The tenth grade students were identified by the consultants as the target group. Parents are in a better position to relate work experiences to the child and children are most desirous of securing work information and experiences. A child's plans about work can be influenced by parental counsel in regards to work experience and possible vocational programs for the child in grades 11 and 12.

## RECOMMENDATIONS

Based on the findings and the conclusions of this feasibility study, the following recommendations appear to be in order.

1. The need is apparent for a career education program designed to help parents and their children understand the child's role as he selects, prepares, and enters an occupation of his choice. The need has been expressed by the parents and students and this would suggest a program to be developed and operated by a local school system for the purpose of involving parents and their child in a parent-child career education program.



- 2. Parents and students agreed on a number of audic-visual approaches to be used in a parent-c'il '-school career education model. This would suggest that a local school system design career curriculum materials using the previously ranked methods and apply them in the dissemination of career information to the parent-child program.
- 3. Career packets designed to create child interaction with parents were developed in this study. It would be the recommendation that a local school district expand the development of the career information packets for use by parents, a child, or a student to satisfy the need for career information.
- 4. Based on the review of literature, authorities have stated the need a involve parents in a career education program which will definitely lend to the success of a like program for children. Many career education programs are in operation without the parents' involvement or awareness to the undertaking. This would suggest a research study be initiated to assess the effectiveness of those programs in operation without parent involvement.
- 5. The real effectiveness of the parents' role in aiding the child needs to be ascertained for the purpose of providing evidence about future career programs. Results of such an undertaking would be available to provide direction to other programs as needed, such as the Denver Satellite Project which is to begin in 1974 on career education, the Home Base Model on career education, Newton, Massachusetts, and other institutions interested in parent participation in career education programs. This suggests a school district carry on a research project with the parent, child, and school and make an assessment



3

of the parental impact on the child's career development.

of involving parents in the teaching precess so they could assist in the teaching of their own chi'deen. Parents need to assume more of this responsibility in helping with the child's education. This suggests a full scale program for parents and their children be initiated in a local school district with parents, children, and chool personnel participating and to assess the effect of the parents' role in the educational process.

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APPENDIX 2

Samples of Career Information packages and outlines



An Interaction Package

- for Parents and Child

CAREER EDUCATION

Subject: COSMETOLOGY

Logan City Schools
Logan, Utah

## INTRODUCTION:

This is a programmed instruction package designed to be used by a parent and a son or a daughter. This instruction packet contains a booklet and a cassette tape. The taped program consists of an interview with a person employed as a cosmetologist. This programmed booklet contains a series of frames (questions-answers) that impart new knowledge and causes you to review previous information. Writing answers to the statement is the way you learn from this program. If you follow the instructions, you may not realize that you are studying.

## DIRÉCTIONS:

Both parent and a son or a daughter should complete the following packets. The procedures for marking and answering the frames are as follows.

Example:

1.	The	shape	οf	the	world	is	
----	-----	-------	----	-----	-------	----	--

2. The world \_\_\_\_\_ flat.

After answering all the questions, return to the beginning of the questions, open the flap, and check your answers against those found under the folded flap. Count the number correct and place it at the end of this program on the follow-up form.



- 1. round
- 2. is not

- 1 cassette play-back unit "Panasonic"
- 1 cassette tape
- 2 program packets (one for each particulant)
- 2 pencils

TIME REQUIRED: 15-20 minutes

OBJECTIVE: To be able to identify job requirements

for a person working as a cosmetologist.

DIRECTIONS: You should be ready to begin with the cassette in the recorder. Proceed with the following.

- L. Sit down and relax.
- 2, Understand the instructions for marking the program. Fill in the blanks as you listen.
- 3. Place the volume control at a setting of 5.
- 4. Bush the play button and listen closely.

  Read the item quickly and provide answers

  to the questions during the presentation.

, Do not raise the flap until you are ready to check your answers.

Programmed

Instruction

Self
Learning

1.	This person received job information from		•	1. Triend
				•
2.	Cosmutology calls for a person who is	•	•	2., artistic
3.	What kind of training is needed to become			3. 8 Hrs/Day
	a cosmetologist:			5 Days/Wee
	Hrs/Day			· 11-12 Mont
,	Days/Week			
	Months/Year			
4.	Where is training available?			4. University
5.	Requirements to get into the training:	;	<i>i</i> .	5. High School
	; · · · ·	*	. •	Good Moral Character
6.	A license needed to hold a job	•	.•	. 6 <sub>4</sub> is
7.	A practical and written test  is is not administered in the examination period.			7. is
8.	To start a business in cosmetology would	•		8. \$18,000
•.	cost	•		•
9.	Werbal skill necessary.			9. is
10.	The physical requirements for this job are	*	•	10. strong
•	a back and legs.	•	•	*
'n.	The work requires someone who is dedicated			11. creative
,	and	•		
12.	The tiring phase of this job is		·	12. shampoo ar
•		*		setting
13.	The training program for this job is		•	13. 1 year
• .	year.	•		

14.	The beginning income for this job ranges from		\$100/wcd
	/acek to/week.		\$300/wed
15.	There are not areas of specialization.	. 15,	are .
16.	There are related jobs such as	16.	sales
17.	Wigs are helping the profession since they need	17.	setting
	a		
.1.8.	Updating your skill is done by attending	18.	shows clinics
<b>, 19.</b>	Age a factor. is is not	19.	trade magazi is not
20.	There a large turn-over in this isis not profession.	20.	is
<b>21.</b>	Sources of jebbinTormation are fromand	žī.	counseld Employments
22.	A person working gain much can cannot	22.	
	satisfaction from this work.		
23.	This job require a college does does not	.23.	does not
24.	The hours long.	24.	are
25.	Strong legs required.	<b>25.</b>	are '
26.	A person work on weekends.	26.	will

You are finished. Return to Question 1 and check your answers with those found under the answer fold. Count the number correct and place on the next page.

Please complete this sheet.

dles r	<b>770. 61</b> 66	stions did the parent p	ore or	carriage 2		
					<del></del>	
How 1	aany ques	stions did the child go	et co	rrect?	<del></del>	
Would	ł you lik	te more information abo	out c	osmetolog	gy?Yes	No
	Sources	of information are the	sch(	ool. couns	se <b>lor,</b> Dep	artment of
	Employme	ent Security, private 1	eaut;	y college	e, OTAT Tr	ade List,
	Salt, Lal	te City, Utah.				
Comp l	lete the	following: Parent and	i chi	ld pleàsc	check th	e following
•		ijems.			•	
	This cos	smatology packet has he	alped	me desci	ribe the:	
•				YES	Ю	
;	1.8	entry requirements				•
·	, <b>2.</b>	job description	•	·	<del></del>	·
	3.	advantages of the job	, • -	•	<del>;</del>	•
	4.	education requirement	ls		, <b>,</b>	•
•	5.	talary offering	٠,		<del></del>	•
•	6.	alternate occupation		,		
	7.	sources of occupation information	1		<del></del>	
•	8.	disadvantages of the	job	· ·		
	9.	physical demand		<del></del>	-	
	. 10.	Would you like this i	ioh?		•	,

Parent-Child Career Emploration

PAR MIG AND COLLER INCOMERS!!

# Introduction

When you master this set of materials you will be able to discuss with your son of daughter and help him become more aware of the many careers open to him. In doing so you will be expanding your son's or daughter's horizons in the career information area in an organized, meaningful way. You will also be giving him tools to explore career information on his own.

Objective: To be able to discuss with the child the daily work tasks of a parent.

## Instructions

In planning your time with your son or daughter you need some guidelines to follow. Consider these materials as your guidelines to career exploration. You are now about to begin an instructional sequence. The language you use in the script may sound different to you. It is based on the following principles:

- 1. Strong emotions are sometimes raised when parents instruct children. The script is designed to prevent this.
- 2. We want to reinferce or praise the child's comments. Therefore, in the act of answering, you will say "good".
- 3. The script will follow a sequence in looking at your occupation which can be followed in looking at other career areas. This session will discuss the following:
  - a. Identification of occupation
  - **b.** Job analysis
  - c. Equipment, hardware, or special machinery used

You need only six more rules and you will be able to handle any

instructional emergency. They are:

1. Stick to your script! This will ensure that you follow the instructional sequence.



- 40
- 2. Avoid any statements which are derogatory of the child, person, or occupation.
- \*3. 4 If strong emotions are shown, communicate understanding only by stating, "Yes, you are partially correct." Don't lecture or find fault.
- 4. Praise your son or daughter for responding. Don't lecture if he finds it hard to respond.
- 5. Have a well established time in which to conduct your instructional sequence.
- 6. Don't be afraid to use the resources of your school counseling program if you have questions. Encourage your child to utilize their services also.
- Step 1. Plan for an instructional sequence which lasts no more than 15-30 minutes. About 20 minutes appears to be a suitable length of time for getting and maintaining interest.
- Step 2. Be sure you understand thoroughly the career information area to be presented before you begin.

Session No. 1: Explain your role carefully. Say, "I have been asked to explore some career information areas with you. I volunteered because I think it is an important part of your education. Let's make our 20 minutes together as useful as possible. Let's begin by exploring my job. Later we will consider other areas."

## Parent Information

To prepare a youth to make a tentative occupational choice, the requirements for a successful worker in that occupation must be identified. These requirements usually fall into three main categories:

- 1. The knowledge required of a successful worker in that occupation.
- 2. The ability he must possess (examples: manipulative, speaking skills)
- 3. Behavioral characteristics he must display (examples: outgoing, aggressive, reserved)

A broad pattern for analyzing your occupation with your son or daughter '
(or any occupation where appropriate) should include a review of the following



nine major areas: (write down and discuss ideas under each item if appropriate to your occupation).

- A. Say, "Meat do you think I do at my place of employment?"
- B. If your son or daughter responds with the correct description, say "Good!"
- C. If he gives an incomplete answer or fails to respond, describe the tasks you do in your daily occupation.
- D. Say, "New let's do an analysis of my job. We can do one together, then later you will be able to do your own for other areas you may be interested in."

# Nine Major Areas for Analyzing an Occupation

1. Related science, mathematics, and psychology that is needed in your job.

Such as: Computing interest Figuring cost of material Reacting with people Designing structure

2. What equipment, tools, instruments, and materials do you use on your job?

Such as:
Operating a backhoe
Operating a calculator
Operating a dentist drill

3. What safe practices and work precautions must be considered in your job?

Such as:
Working with high voltage
equipment
Operating equipment around
others
Wearing special safety clothes
Working around atomic reactions



4. What special work habits and attitudes are necessary for your job?

Such as:
Regular starting and quitting
times (8-5, etc.)
Punctuality
Cooperation with fellow
workers

5. Are there any special physical capabilities needed for your job?

Such as:
Lifting heavy items
Long periods of standing
Walking
Good eye sight

6. What special occupational terminology does your job require you to learn?

List some of the special terms.

Such as special terms or words used by:
Doctors
Lawyers
Farmers
Auto Mechanics

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7. Do you need to use specifications, charts, tables, graphs, and drawings in your job? Identify.

Such as used by:
Architects
Mechanics
Builders
Draftsmen
Surveyors
Computer Programmers

8. Kinds of interpersonal relationships encountered on your job:

Such as those needed by: Salesmen Doctors Teachers Barbers Cosmetologists Waitresses

9. What "hand movement" practices and skills does your job require? <u>List them.</u>

Such as special hand skills
required of:
Draftsmen
Surgeons
Carpenters
Musicians

Now take a moment to review this session with your son or daughter. You may discover that your occupation is more involved than you thought at first.

Outlines



Session No. 2: Use the same instructions as you did for the previous session.

Step 1. In a previous discussion we analyzed my job with respect to the skills I needed, the knowledge I needed, and special behavioral characteristics needed. Say, "Do you have any further questions or comments about these things?" Answer if your son or daughter has a question. If it is a question you cannot enswer, say, "I'll have to find the answer," and then check with a school counseler.

Step 2. Say, "knere would a person learn the things we listed in the analysis?" Get your son or daughter to respond if possible. After their response say, "Cood," and then you explain the training requirements they may have overlooked. (Be brief.)

Step 3. Say, "Where can a person get the training to do my job?" Let him/her respond and then you add to their response if necessary.

Step 4. Say, "how much would it cost to get the necessary training to start as a beginner and how long will it take?" Again let him/her respond and you add what needs to be added.

'tep 5. Say, ""nat are the advantages and disadvantages of my job as you see them?" Accept any answer the child gives by saying, "Yes, and a good way to do this for any occupation is to use a simple thing called force field analysis. Let's do it for my job. On one side of this paper we'll list forces for entering my occupation and on the other side forces against; then we can see them clearly." Complete the graph below starting with his suggestions and adding your own.

For

Against

### Session No. 3:

Step 1. Introduction - Build on previous two sessions.

Fire 7. Say, "What are so either care to you can think of that fit in the same category as mine?" After your son or daughter responds, say, "Yes, and here are some others." (List them.)

Say, "What we have just completed is a career cluster. We can do others by going through the following steps."

A.

В.

C.

D.

Step 3. Say, "Now that we're taken a brief look at my job, do you think you would be interested in doing something like it yourself?" Respond to either a yes or no answer with the following question, "Why?" Respond to his explanation with "Good, you already have orgun thinking about the kinds of occupations you might enter. Let's try looking at another area \_\_\_\_\_\_\_. (Set a definite time). You can use the skills you have developed in looking at my job to look at other possibilities."

### Sessien Ros 4: Labor Uniona

(If father's occupation is not one that is unionized, pertinent information will need to be provided to make this session meaningful.)

- I. Typical Occupation Requiring Union Membership
  - A. List of unions active in local area
  - \_B. List of unions active at the state level
- 11. How a Person Joins a Union
- III. Advantages and Disadvantages of Belonging to a Union
- IV. Cost Involved >

# Session No. 5: Employer-Employee Relations

- I. Introduction
  - A. Importance of employer and employee relations
- II. Factors affecting good employer-employee relations
- III. What an employee needs to do to maintain good relations with his employer
- IV. What an employee needs to do to maintain good relations with his fellow workers

### Session No. 6:

- I. Introduction
- A. Have son/daughter identify a tentative occupation
- II. How an occupation affects:
  - A. Where a person lives
  - B. Friends
  - C. Vocabulary
  - D. Social status
- III. Overall life style affected by career choice
- IV. Outcomes of work that exist in our society



APPENDIX 3

Questionnaire:

Parent form and Student form

#### robert rokil

# ATTITUDES ABOUT CAREER EDUCATION

- i. It a would be a critic your attitude toward work:
  - a. It is important that we work whether or not we need the money.
  - b. I wouldn't work at all if I didn't need to.
  - .c. Work should be an enjoyable part of the total life experience.
- How would you describe your parent's attitude toward work:
  - It is important that we work whether or not we need the money. Ь.
  - I wouldn't work at all if I didn't need to.
  - Work should be an enjoyable part of the total life experience.
- Have you decided what you want to do for a career? (Circle) Yes
- Here are some kinds of questions often as ed. Which of these represent the kind of information which would be useful in helping you best select and prepare for a career3

This information would be:

Information about Careers Directions: Place an "x" in the appropriate box. This information would be: What does a person do in this career? What are the chances of being employed? Are opportunities available locally in this carger? What must I do to prepare for this career? d. How long will the preparation take? e. f: What will it cost? Where must I go to get the training? In what areas of the country might I reasonably expect to h. find employment? What kind of salary increases is it reasonable to expect as a sthrting salary?

What kind of salary increases is it reasonable to expect? What are some of the related careers I might consider?

How much change in "responsibility" should I expect in this career over my employable years?

What sort of training will be expected to gain promotions?  $z_{i,j}$ 

# Information about the Individual

- a. What am I really interested in?.
- What would I be good at? b.
- Now can I know if I will be successful? c.
- When do I really need to make my decision?



Directions: Circle the appropriate answer.

- 5. What would be the most effective methods to help me with career information:
  - a. the school counselor
  - b. there should be a special course in school
  - c. by parems
  - d. my parents and the school working together
- 6. Assuming necessary information could be made available to me, please check the ways below that I would be willing to gain the necessary information to adequately explore career opportunities.
  - a. Remind : e when a TV program on career education starts.
  - b. Attend career education programs with a parent at the school.
  - c. Let someone from the school come int home and discuss this in ormation with us.
  - d. Listen to my parents discuss their occupation.
  - e. Listen to others about their occupations.
  - f. Work with my parent in completing a programmed course of instruction on career education.
- 7. Below are some methods of providing infernation in the home about careers which are being developed by Logan City Schools. Please rank these methods. Mark 1 by the method you think might be most useful. Mark 2 by the next most useful, 3, 4, 5, etc.
  - a. Publications: Books, monographs, charts, pamphlets, newspapers, etc.
  - b. Audio Visual Aids: 'Films, tapes, slides, television, radio, etc.
  - c. Programmed Instructional Materials: Books, workbooks, career kits.
  - d. Computer Based Systems: Computer systems which store, retrieve, and process occupational data in response to individual requests.
  - e. Interviews with Experts: Questioning representatives of occupations; Career Days, meetings.
  - f. Simulated Situations: Career Games; Role Playing.
  - g. Synthetically Created Work Environments: Combination of stimuli and environmental manipulation.
  - h. Direct Observation: Visits to work settings.
    - i. Directed Exploratory Experiences: Work Samples; Work Evaluation Tasks.
    - j. On-the-Job Tryout: Part time; summer jobs; work-study programs.
- 8. How much time a week would you be willing to invest in exploring careers with your parent?
  - a. none
  - b. 10-15 min.
  - c. 30 min.
  - d. as much as is necessary

### ATTITUDES ABOUT CARELLE LOUCATION

- 1. How would you describe your attitude toward work: \*
  - a. It is important that we work whether or not we need the money.
  - b. I wouldn't work at all if I didn't need to.
  - c. Work should be an enjoyable part of the total life experience.
- 2. How would you describe your child's attitude toward work:
  - a. It is important, that we work whether or not we need the money.
  - b. I wouldn't work at all if I did t need to.
  - c. Work should be an enjoyable part of the total life experience.
- 3. Has your child decided what he wants to do for a career?
- 4. Here are some kinds of questions often asked. Which of these represent the kind of information which would be useful in helping your son or daughter best select and grepare for his career?

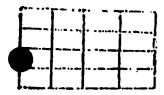
This information would, be:

# Essential Useful Interesting

## Information About Careers

- a. What does a person do in this career?
- b. What are the chances of being amployed?
- c. Are opportunities available locally in this career?
- d. What must I do to prepare for this career?
- e. How long will the preparation take?
- f. What will it cost?
- g. Where must I go to get the training?
- h. In what areas of the country might I reasonably expect to find employment?
- i. What kind of salary increases is it reasonable to expect as a starting salary?
- j. What kind of salary increases is it reasonable to expect?
- k. What are some of the related careers I might consider?
- 1. How much change in "responsibility" should I expect in this career over my employable years?
- m. What sort of training will be expected to gain promotions?

# Information About the Individual



- a. What is my child really interested in?
- b. What would he be good at?
- c. Now can be know if he'll be successful?
- d. When does he really need to make his decision?



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- What would be the most effective methods to reach your child with career infernation:
  - the school counselor
  - there should be a special course in school.
  - his parents.
  - has parents and the school working together.
- Assuming necessary information could be made available to you, please check the veys below that you would be willing to assist Ayour child gain the necessary information to adequately explore career opportunities.
  - Remind him when a TV program on career education starts.
  - b. Attend career education programs with him at the school.
  - c. Let someone from the school come into our home and discuss this information with us.
  - Tell our child about my occupation.
  - Tell others about my occupation.
  - f. Work with my child in completing a programmed course of instruction on career education.
- Below are some methods of providing information in the home about careers which are being developed by Logan City Schools. Please rank these perhods. Mark 1 by the method you think might be most useful in your home with your child. Mark 2 by the next most useful,
  - a. Publications: Books, monographs, charts, pamphlets, newspapers,
  - Audio Visual Aids: Films, tapes, slides, television, radio, ecc.
  - c. 'Programed Instructional Materials: Books, workbooks, career kits.
  - Computer Based Systems: Computer systems which store, retrieve and process occupational data in response to individual requests.
  - Interviews with Experts: Questioning representatives of occupations; Career Days, meetings.
  - Simulated Situations: Career Games; Role Playing.
  - Synthetically Created Work Environments: Combination of stimuli. and environmental manipulation.
  - h. Direct Observation: Visits to work settings.
  - Directed Exploratory Experiences: Work Samples; Work Evaluation Tasks.
  - On-the-job Tryout: Part time; summer jobs; Work-study programs.
- How much time a week would you be willing to invest in exploring careers with your child. none

  - ъ. 10-15 min.
  - 30 min.
  - as much as is necessary

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APPENDIX 4

Audio Cassette tape programs

# · Placement Chart: Form

Categories it low answer the gression, "What kind of poster?" Following each career title are letters which gosatisfactions that career offers for example, an architectualso creates (B), solves problems (F), and is a part of the ballong of the ba

al satisfaction do you want from your iditional information about what other only makes comething (category A), is world (H)

A - MAKING SOMETHING B CREATING COMETHING C - TRAVELING AROUND D - HELPING PROPER E - BEING PHYSICALLY ACTIVE F - SOLVING PROBLEMS G . COMMUNICATING FFE ECTIVELY M - BEING A PART OF THE EVOLUESS WORLD TAPE CALLER CARLER CARELA A - MAKING SOMETHING Librarian G. II 16 G - COMMUNICATORS FEECULELY Medical Aectic ologist F 13 Account Excusting R. H. R Minister G 22 Architect 5, F, H 2 20 Nurse F 24 Auto Wighing E. F. 7 Business Confulturat & . . H 19 29 Park Director & Civil Engineer E. F. 11 Court Repairer H Personnel Counsilor G. H R Dentist & D. F. 16 Editor F. H q Electrician D 10 13 High School Teacher D Physical Ingraport E. F. 24 Electron - Assembler 28 Insurance Salusman D. F. H 12 Physician F 29 Electronic Techniquen / 22 Lawver D.F. H 27 fremanD E · Policewe man 16 Librarian D. H. 14 Professor G 25 Pactopupper 8, 6 Minister D 30 1661 and Die Maker B. F Realtor II 18 Personn'l Cognisator D. F. Secretary C. H Photographer A, S 18 Social Worker G Professor O Steward-st C B - CREATING SOMETHING Radio Broadcaster // 26 Teaching Assistant Record Producer 6, H 25 Telephone Character H 19 Reporter H 23 Waiter/Restaurant Manager Account Executive G. H Salesman H 2 Actor G 13 Social Worker D 22 Aichar at A. F. H. E · BEING PHYSICALLY ACTOLE Technical Writer II But ross Carry toot f. G. H Auto Medianic A. F Coyer C. H 29 Civil Engraver A. F H - BEING À PART OF THE BUSINESS WORLD 17 Comp. roof Artist H 30 Diver/Satosman C. H 20 Cosmetatogist D 2 Fashion Model R 28 Accountage & Dentist 4, D. F 27 Fireman A. D Account Executive 8. G 2 Fastonn Modul E Foresici H 22 Architect A. B. F 125 Photographer A. G.1 Golf Professional H 27 15 Banker D. F 25 Record Freducer G. H Military Personnel C. H 21 7 Business Consultant B. F. G -17 Theatrical Agent # 19 Park Director D 3 Buyer B. C \*Tool and Die Maker A. F 26 Physical Therapist D. F. 13 17 Commercial Artis: 8 Vetermarian F 5 Computer Programmer F 15 F - SOLVING PHOBLEMS Cost Analyst F C - TRAVELING AROUND 11 Court Reporter G 28 Accountant H 30 22 Driver/Salesman C. E Architect A. B. H 16 3 Buyer B. H Editor F. G 24 Auto Mechanic A. E . 21 Forester & 14 Commercial Pilot 15 Banker D. H 30 27 Golf Professional E Driver/Salesman E. H 7 Business Consultant B. G. H 22 21 Insurance Salesman D. F. G Military Forsonnel E. H 29 Crvil Engineer A. E 22 Secretary D. 11 Lawyer D.F. G Computer Programmer H 16 Siewardess D Librarian D. G. Cost Analyst-M 21 Military Personnel C. E Dentrst A. Q. D Personnel Counselor D. G 12 Dictionan D D . HELPING PEOPLE 16 Editor G. H . Radio Broadcaster G 15 Banker F. H 100 29 Realtor D Electronic Technician A 20 Cosmetologist & 25 Record Producer B. G 28 Insurance Salesman D. G. H Dental Hypenist 19 22 Remorter G Lawyer D. G. H Demist A. B. F 13 9 Medical Technologist D Research Scuminst F 12 Dietician F 20 7 Salesman G Nurse D Electrician A 18 Pharmacist D Secretary C. D 27 Physical Therapist D. E 23 Freman A. E 13 Stocktroker 10 Technical Writer G High School Teacher G 10 Physician D Insurance Salesman F G. H 11 Telephone Operator D Research Schmert H Lawret F. G. H Tool and Die Maker A. 8 Theatrical Agent #

APPENDIX 5

Television Guides

TITLE OF OCCUPATION: Field of Cosmetology

LENGTH OF TIME: 25 minutes

AUDIENCE: Boys and Girls

PRE-PROGRAM INSTRUCTIONS: Explain the overview of the video lesson, the objectives and the introduction to the students.

- OVERVIEW OF VIDEO LESSON: The tape discusses the duties, responsibilities, opportunities, and performance of the cosmetologist who styles, cuts, curls hair, gives manicures, facials, and other personal services.
- OBJECTIVES: The student should be able to identify entrance requirements, needed shills for completion of the training program, and what is necessary to enter and advance within the occupation.
- INTRODUCTION: Utah has approximately 1309-1500 Cosmetologists working within the state, with about 700-900 self-employed. There is a real opportunity for employment for those with initiative and drive to succeed. The occupation is open to both boys and girls. The salaries range from \$15.00 to \$100 per day. Most employers prefer mature persons who have graduated from high school. Beauty saion operators seek job applicants of a neat, pleasant appearance with the ability to meet and converse with patrons and one who can perform his or heredutice professionally.

The Utah Law requires that a cosmotolegist be at least 16 years of age and have completed 1500 hours of instruction. The occupation is classified as a skilled occupation—due to the training requirements and duties performed. Please note a high percentage are not in the profession after one year.

Please don't take notes as you view the tape. Questions will be answered at the end of the tape.

### POST-PROGRAM ASSIGNMENT: .

- Part 1. Ask students if there are any questions they would like to raise before proceeding with the TV follow-up questions. (Allow 10-12 minutes to answer Part II of the Post-TV assignment.)
- Part II. Hand each student a set of questions. The student should have a correct answer to the questions before they leave class. If time allows students could group themselves and work together or teacher may provide short answers to the questions.
- Part III. Have students return questions with answers.

### **COSMETOLOGY QUESTIONS**

- 1. Name two sources of training for this occupation.
  - Ans. Private schools such as those in most large cities. Also state schools—Utah Trade Tech College, SLC and Provo.
- 2. List three classes suggested on the tape that will help one to succeed in the field of cosmetology.

Ans. Math, typewriting, art, health

- 3. List entrance requirements for this occupation.
  - Ans. A total of 1500 hours of instruction—elassroom and laboratory
    A state license—cose \$23.00
- 4. What are the costs of this educational program.
  - Ans. Cost-\$100 per quarter. Three quarters of training are required.

    Most students can secure a tuition waiver by applying for a scholarship.
- 5. Name a good source for learning more about the field of cosmetology.
  - Ans. Schools offering the training, school counselors or the Occupational Outlook Handbook.
- 6. What personal qualities are suggested to enter the occupation?
  - Ans. Neat appearance, ability to communicate intelligently, a pleasant attitude, good health free from allergies caused by chemicals.

    Good study habits to ably handle the classwork required.
- 7. How much money can a person make during the year.
  - Ans. From \$5,000 \$10,000 annually depending on one's ability and their length of service.
- 8. What are some advantages of this occupational field?
  - Ans. Opportunity to work with people in styling and designing hair.

    Short training program.

    Opportunity to participate in local and national hair styling contests.

    May provide an income either on part-time or full-time basis.



TITLE OF OCCUPATION: Medical Technologist

LENGTH OF TV TIME: 18 minutes

AUDIENCE: Boys and Girls grades 9-14

PRE-PROGRAM LESTRUCTIONS: Read the overview of the video lesson, the objectives and the introduction. Explain these to the students.

OVERVIEW OF THE VIDEO LESSON: Many people have been in a small laboratory located in a clinic or in a hospital for an in dysis to aid a doctor in medical diagnosis. The presentation takes us into a small laboratory to learn more about the duties that one needs to perform, what educational requirements are needed to enter the occupation, also the advantages and disadvantages one should consider concerning the job of a medical technologist.

OBJECTIVES: The student should be able to:

- 1. List the duties of a laboratory technologist.
- 2. Explain the advantages and disadvantages of the occupation.
- 3. Identify the entrance requirements necessary for a medical technologis to be employed.

INTRODUCTION: The medical technologist uses a microscope to examine cultured samples, determine blood coagulation time and sedimentation rates, analyses water, food products and other material for bacteria. Body tissue is examined to determine the presence of bacteria, fungus or other organisms. The samples are then analyzed for specific reactions, chemical content and other factors to assist the physician in the diagnosis of his patient's disease. The medical technologist may, in addition to assisting the pathologist or physician concerned with diagnosing a patient, do research on the improvement of laboratory techniques or new drugs. Teaching in a college or school or medical technology, performing administrative and executive duties, acting as sales representative for a pharmaceutical firm or hospital equipment and supplies manufacturer, are other areas of possible employment.

## POST-PROGRAM ASSIGNMENT:

- Part 1. Ask students if there are any questions they would like answered before proceeding with the TV follow-up questions.
- Part II. Hand each student a set of questions for discussion purposes.
- Part III. Have the students answer the questions and return the answers at < the end of the period.

- 1. List the duties of a Laboratory Technologist?
  - Ans. To draw blood and make sugar test, blood typing, urine analysis, use and understand special equipment, all to assist a doctor in establishing a diagnosis.
- 2. List the requirements necessary to become a medical technologist.
  - Ans. Three to four years of college, one year internship at an accredited college, and pass the test (national registry)
- 3. What are some advantages of this occupation?
  - Ans. There is a demand for technologist both male and female. It provides a good salary compared to other occupations. Working conditions are always comfortable, warm, clean.
- 4. What are the opportunities in the state of Utah and also the nation?
  - Ans. There is a great need for medical technologists here in Utah. Opportunities are available in research, laboratories, and managerial positions across the nation.
- 5. What is the salary range for this occupation?
  - Ans. In the state of Utah the salary will range from \$400.00 to \$600.00 per month, in the state of California it can be as high as \$900.00 per month starting salary.
- 6. List the High School programs that a student can take to prepare for this kind of work.
  - Ans. Science, Zoclogy, Bacteriology, Biology, Physics, Chemistry and Math.
- 7. Identify the sources of information concerning the Medical Technologist.
  - Ans. Hospitals, school counselors, medical technologist Employment Security office, and medical doctors.

°APPENDIX 6

Carcer Card

CAREER EDUCATION "A WAY CON

CAREER EDUCATION "AFROGRAM FOR EVERY FIRE LOGAN CITY SCHOOLS, LOGAN, UTAIL

134

# POOL OF UNITED YOUTH 16-24 YEARS OF AGE

1111.71 - 14.350

IN 1908 - 410,200

THE UTAH POOL IS GETTING LARGER WHAT CAN WE DO?

SOLUTION - CAREER EDUCATION

SCHOOL - PARENT - COMMUNITY

APPENDIX 7

Available video tapes and TV guile (sample)

# LIST OF TAPES AVAILABLE

# . VIDEO TAPES FOR BROADCAST

Telephone Operator

Electrician

Secretarial Science

Cashier-Receptionist

Electronic Technician

Medical Occupations

Medical Technologist

Cusmetologist

- Sewing Machine (perator

Auto Mechanic

Computer Opera or and Programmer

Elementary School Teacher

TITLE OF OCCUPATION: Telephone Operator

LENGTH OF TIME: 20 minutes

AUDIENCE: Boys and garls

PRE-PROGRAM INSTRUCTION: Explain the oferview and introduction of the video tape and the objectives to be attained by the students.

OVERVIEW OF VIDEO LESSON: An interview is conducted with the chief operator of the Mountain Bell Telephone company in Logan, Utah. An explanation of the different classifications of operators and their duties is given. The advantages and disadvantages are explained by the various operators with reference to their respective positions.

OBJECTIVES: The student should be able to:

- 1. Identify the entrance requirements and opportunities for a telephone operator.
- 2. Realize the importance of the high school records when applying for a jeb with the telephone company.

INTRODUCTION: Telephone operators work with the local telephone companies; they also work as PPX (Private Branch Exchange) operators in medical clinics, stores, and large businesses. Utah employs approximately 1700-800 telephone sperators and there will be an increase in this number even with automation carrying more of the load.

Salaries range from \$3500 to \$4500 per year. For people working on a weekly basis they can expect \$70 to \$100 to start. A good source for more information concerning opportunities as a telephone operator would be the local employment security office and the telephone company. As you view the tape, make note of the entrance requirements and what educational programs are available to prepare for this occupation.

# POST-PROGRAM ASSIGNMENT:

Part I. Ask the students if there are any questions they would like to ask before proceeding with the TV follow-up questions.

Part II. Provide each student with a set of questions which are to be answered. Students may work together or in groups or the teacher may direct the discussion.

Part III. Have the students return the questions at the end of the class period.

1. What does PEX mean with reference to a telephone service and where are these people employed?

Ans. Private Branch Exchange Businesses, Clinies, other than telephone company

2. How has automation affected the occupation of the telephone operator?

Ans. It has lowered the number of operators. Eleven years ago there were 100 operators, today there are 35 in the Logan office.

3. Do telephone operators receive vocational training. If so where?

Ans. Yes, at company training programs prior to being employed.

4. What skills are needed by the telephone operator?

Ans. Communications skill, math skills to figure rates, spelling and legible hand writing.

5. What is a leftit shift, and is it a disadvantage or an advantage?

Ans. 8-12 then 4-8 or 10-2 then 6-10
It is a disadvantage (open for discussion)

6. Does it require a lot of skill to be a telephone operator?

Ans. No, but it does require training and practice.

7. List the advantages of being a telephone operator?

1. Limited training

5. part-time work when needed

2. salary

6. benefits, medical, etc.

3. leave

7. opportunity for advancement

4. transfer

8. What classes in school help in preparing for this occupation?

Ans. Communication classes:

a. listening skills

c. math

b. shorthand

d. typing

9. What are the entrance requirements?

Ans. High school graduation and fair grades with desire to work.

10. List three sources of information telling about ielephone operators.

Ans. Employment Security; Telephone Company; Business (PBX)

