

DOCUMENT RESUME

ED 115 868

CE 005 706

TITLE Fall Department Head Report--Reporting Booklet 2.0 to the Massachusetts Division of Occupational Education (Fiscal Year Ending June 30, 1975).

INSTITUTION Management and Information System for Occupational Education, Winchester, Mass.

SPONS AGENCY Massachusetts State Dept. of Education, Boston. Div. of Occupational Education.

PUB DATE 30 Jun 75

NOTE 44p.; For related documents, see ED 062 553; ED 068 646-647; ED 072 225; ED 072 228; ED 072 303-304; CE 005 687-727; Instructions for completing the booklet are available in CE 005 701

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DESCRIPTORS \*Annual Reports; Census Figures; \*Data Collection; Demonstration Projects; \*Management Information Systems; \*Records (Forms); State Programs; \*Vocational Education

IDENTIFIERS CDS; Census Data System; Management Information System Occupational Educa; MISOE

ABSTRACT

The reporting booklet is part of the Census Data System (CDS) of the Management Information System for Occupational Education (MISOE); it contains reporting forms which collect data that describes student enrollment and staff and facility utilization. Applicable to any individual occupational education program area, the booklet does not contain terminal performance objectives (TERMOBS), but only duplicates the first section of each of the 17 reporting booklets prepared for the 20 individual occupational education program areas in which TERMOBS have been developed. CDS, one of two major subsystems of the integrated management information system, was developed to provide occupational education managers with comprehensive data on which to base rational management decisions. Essentially, CDS contains descriptive information systematically structured in a manner which allows it to be used as a business for sampling evaluative research studies. CDS collects and stores census data for all school systems offering occupational education programs, including all data formerly collected by the Annual Federal Report for Occupational Information, except followup data. (Author/AJ)

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ED115868

Misoe Number

Due Date

Name of School System

System ID No.

Name of School

School ID No.

Name of Preparer of Report

Title

Telephone No.

Name of Department or Instructional Area

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF EDUCATION

FALL DEPARTMENT HEAD REPORT-REPORTING BOOKLET 2.0

to the

DIVISION OF OCCUPATIONAL EDUCATION  
(Fiscal Year Ending June 30, 1975)

U.S. DEPARTMENT OF HEALTH,  
EDUCATION & WELFARE  
NATIONAL INSTITUTE OF  
EDUCATION

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CE 005 706

Before filing said statement, the superintendent shall submit it to the chairman of the school committee, who shall countersign it on oath, if, after examination, he finds it correct.  
(General Laws Relating to Education 1970: Chapter 72, Sec. 2A, Item 4, and Sec. 3, Item 2)

I hereby certify that all the statements contained in this report are true to the best of my knowledge and belief, and that this is a true statement, made under the penalties of perjury.

THE COMMONWEALTH OF MASSACHUSETTS

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FALL DEPARTMENT HEAD REPORT-REPORTING BOOKLET 2.0

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I hereby certify that all the statements contained in this report are true to the best of my knowledge and belief, and that this is a true statement, made under the penalties of perjury.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Chairman of School Committee

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Misoe Number

Table 2.1 Enrollment in Final Grade by Student Group & Terminal Objectives (TERMOB)

		1					2					3									
1.	Grade																				
2.	Student Group Name and Number						101					102									
3.	USOE Code(s)																				
4.	Level Code																				
5.	Type Code																				
6.	Session Code																				
7.	Program Length (Years)	<	1	2	3	4	<	1	2	3	4	<	1	2	3	4					
8.	Cooperative	Yes No					Yes No					Yes No									
9.	Workstudy	Yes No					Yes No					Yes No									
10.	Exploratory	Yes No					Yes No					Yes No									
11.	Instructors and Teacher's Aides																				
	A. Full Time																				
	B. Percentage of Time																				
12.	Enrollment	Male					Female					Male					Female				

TERMOB Applicability


5.	Type Code										
6.	Session Code										
7.	Program Length (Years)	<1	1	2	3	4	<1	1	2	3	4
8.	Cooperative	Yes	No				Yes	No			
9.	Workstudy	Yes	No				Yes	No			
10.	Exploratory	Yes	No				Yes	No			
11.	Instructors and Teacher's Aides										
	A. Full Time										
	B. Percentage of Time										
12.	Enrollment	Male	Female				Male	Female			

TERMOB Applicability

13. TERMOB Numbers										

Table 2.1 (Cont) Enrollment in Final Grade by Student Group & Terminal Objective (TERMOB)

	4				5				6							
1.																
2.	103				104				105							
3.																
4.																
5.																
6.																
7.	<		2	3	4	<		2	3	4	<		2	3	4	
8.	Yes	No			Yes	No			Yes	No						
9.	Yes	No			Yes	No			Yes	No						
10.	Yes	No			Yes	No			Yes	No						
11.																
12.	Male		Female		Male		Female		Male		Female					

TERMOB Applicability

13.																

6.																			
7.	<		2	3	4	<		2	3	4	<		2	3	4				
8.	Yes		No			Yes		No			Yes		No						
9.	Yes		No			Yes		No			Yes		No						
10.	Yes		No			Yes		No			Yes		No						
11.																			
12.	Male		Female		Male		Female		Male		Female		Male		Female		Male		Female

TERMOB Applicability

13.																			



MISOE Number

Table 2.1 (Cont) Enrollment in Final Grade by Student Group & Terminal Objective (TERMOB)

		7					8					9									
1.	Grade																				
2.	Student Group Name and Number	106										107									
3.	USOE Code(s)																				
4.	Level Code																				
5.	Type Code																				
6.	Session Code																				
7.	Program Length (Years)	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4					
8.	Cooperative	Yes No					Yes No					Yes No									
9.	Workstudy	Yes No					Yes No					Yes No									
10.	Exploratory	Yes No					Yes No					Yes No									
11.	Instructors and Teacher's Aides																				
	A. Full Time																				
	B. Percentage of Time																				
12.	Enrollment	Male					Female					Male					Female				

TERMOB Applicability

13. TERMOB Numbers																				

5.	Type Code		
6.	Session Code		
7.	Program Length (Years)	< 1 2 3 4	< 1 2 3 4
8.	Cooperative	Yes No	Yes No
9.	Workstudy	Yes No	Yes No
10.	Exploratory	Yes No	Yes No
11.	Instructors and Teacher's Aides		
	A. Full Time		
	B. Percentage of Time		
12.	Enrollment	Male	Female

TERMOB Applicability

13. TERMOB Numbers						

Table 2.1 (Cont) Enrollment In Final Grade by Student Group & Terminal Objective (TERMOB)

	10					11					12				
1.															
2.															
3.	108					109					110				
4.															
5.															
6.															
7.	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4
8.	Yes		No			Yes		No			Yes		No		
9.	Yes		No			Yes		No			Yes		No		
10.	Yes		No			Yes		No			Yes		No		
11.															
12.	Male		Female			Male		Female			Male		Female		

TERMOB Applicability

13.															

5.																				
6.																				
7.	<1 1 2 3 4	<1 1 2 3 4	<1 1 2 3 4																	
8.	Yes No	Yes No	Yes No																	
9.	Yes No	Yes No	Yes No																	
10.	Yes No	Yes No	Yes No																	
11.																				
12.	Male	Female	Male	Female	Male	Female														

TERMOB Applicability

13.																				



2) Table 2.11 Enrollment in Lower Grades by Student Group

6

5

13

MI soe Number

	201				202				203				204				205			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Yes	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No
Yes	Yes	No	No	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No
Yes	Yes	No	No	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	No	No
Time																				
Time																				
	Male		Female		Male		Female		Male		Female		Male		Female		Male		Female	

Table 2.11 Enrollment in Lower Grades by Student Group

5

1. Grade	2				3				4				5		
	1	2	3	4	1	2	3	4	1	2	3	4			
2. Student Group Name and Number	201				202				203				204		
3. USOE Code(s)															
4. LEVEL Code															
5. Type Code															
6. Session Code															
7. Program Length (Years)	<1	1	2	3	4	<1	1	2	3	4	<1	1	2		
8. Cooperative	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	Yes		
9. Workstudy	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	Yes		
10. Exploratory	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	Yes		
11. Instructors and Teacher's Aides															
	A. Full Time														
12. Enrollment	B. Percentage of Time														
	Male				Female				Male				Female		

Table 2.11 (Cont'd) Enrollment in Lower Grades by Student Group

R	9				10				11				12			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
206																
207																
208																
209																
210																
	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female

Table 2.11 (Cont'd) Enrollment in Lower Grades by Student Group

7 9 10 11

1. Grade																				
2. Student Group Name and Number	206				207				208				209							
3. USOE Code(s)																				
4. Level Code																				
5. Type Code																				
6. Session Code																				
7. Program Length (Years)	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4
8. Cooperative	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
9. Workstudy	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
10. Exploratory	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
11. Instructors and Teacher's Aides																				
	A. Full Time																			
12. Enrollment	B. Percentage of Time																			
	Male	Female	Female	Female	Male	Female	Female	Female	Male	Female	Female	Female	Male	Female	Female	Female	Male	Female	Female	Female



Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

14

15

16

17

Misoe Number

17

	14				15				16				17							
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Years)	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4	<1	1	2	3	4
	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No	Yes	No	No	No	No
Time																				
Time																				
	Male	Female	Female	Male	Female	Female	Male	Male	Female	Female	Female	Male	Male	Female	Female	Male	Male	Female	Female	Female

Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

	13	14	15	16	17
1. Grade					
2. Student Group Name and Number		211	212	213	
3. USOE Code(s)					
4. Level Code					
5. Type Code					
6. Session Code					
7. Program Length (Years)	<1	1	2	3	4
8. Cooperative	Yes	No	No	No	No
9. Workstudy	Yes	No	No	No	No
10. Exploratory	Yes	No	No	No	No
11. Instructors and Teacher's Aides					
A. Full Time					
B. Percentage of Time					
12. Enrollment	Male	Female	Male	Female	Male

Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

20 21 22 23 24

	20				21				22				23				24			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
216																				
217																				
218																				
219																				
220																				
rs)	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
Time																				
Time																				
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female

Table 2.11 Enrollment in Lower Grades by Student Group (Cont'd)

23

22

21

20

19

1. Grade	Student Group Name and Number	20				21				22				23			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
2.	216																
3.	USOE Code(s)																
4.	Level Code																
5.	Type Code																
6.	Session Code																
7.	Program Length (Years)	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
8.	Cooperative	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
9.	Workstudy	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
10.	Exploratory	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No	Yes	No	No	No
11.	Instructors and Teacher's Aides	A. Full Time															
		B. Percentage of Time															
12.	Enrollment	Male				Female				Male				Female			

Table 2.2 Utilization of Student Class Time: Final Grade

2	3	4	5	6	7	8	9	10	11
101	102	103	104	105	106	107	108	109	110

Table 2.2 Utilization of Student Class Time: Final Grade

	1	2	3	4	5	6	7	8
1. Student Group Number		101	102	103	104	105	106	107
2. Grade								
3. USOE Code(s)								
4. In Occupational Shop/Lab Area(s)								
5. In Occupational Related Area(s)								
6. Total Occupational Time (Lines 4 + 5)								
7. In Nonoccupational Areas								
8. Total All Areas (Lines 6 + 7)								
9. Length of Grade Session (weeks)								
10. Schedule Variation								
Additional Notes Necessary to Explain Lines 4 through 10								

Table 2.2 Utilization of Student Class Time (Cont'd): Final Grade

	13	14	15	16	17	18	19	20	21	22
	111	112	113	114	115	116	117	118	119	120
reas										
on										

Table 2.2 Utilization of Student Class Time (Cont'd): Final Grade

	12	13	14	15	16	17	18	19
1. Student Group Number	111	112	113	114	115	116	117	117
2. Grade								
3. USOE Code(s)								
4. In Occupational Shop/Lab Area(s)								
5. In Occupational Related Area(s)								
6. Total Occupational Time (Lines 4+ 5)								
7. In Nonoccupational Areas								
8. Total All Areas (Lines 6 + 7)								
9. Length of Grade Session (weeks)								
10. Schedule Variation								
Additional Notes Necessary to Explain Lines 4 through 10								



MIsos Number

Table 2.21 Utilization of Student Class Time: Lower Grade

	2	3	4	5	6	7	8	9	10	11
	201	202	203	204	205	206	207	208	209	210
reas										
tion										

Table 2.21 Utilization of Student Class Time: Lower Grade

	1	2	3	4	5	6	7	8
1. Student Group Number		201	202	203	204	205	206	207
2. Grade								
3. USOE Code(s)								
4. In Occupational Shop/Lab Area(s)								
5. In Occupational Related Area(s)								
6. Total Occupational Time (Lines 4 + 5)								
7. In Nonoccupational Areas								
8. Total All Areas (Lines 6 + 7)								
9. Length of Grade Session (Weeks)								
10. Schedule Variation								
Additional Notes Necessary to Explain Lines 4 through 10								

Table 2.21 (Cont'd) Utilization of Student Class Time: Lower Grade

	13	14	15	16	17	18	19	20	21	22	Miscellaneous Number
	211	212	213	214	215	216	217	218	219	220	
reas											
tion											

Table 2.21 (Cont'd) Utilization of Student Class Time: Lower Grade

	12	13	14	15	16	17	18	19	20
1. Student Group Number		211	212	213	214	215	216	217	218
2. Grade									
3. USOE Code(s)									
4. In Occupational Shop/Lab Area(s)									
5. In Occupational Related Area(s)									
6. Total Occupational Time (Lines 4 + 5)									
7. In Nonoccupational Areas									
8. Total All Areas (Lines 6 + 7)									
9. Length of Grade Session (Weeks)									
10. Schedule Variation									
Additional Notes Necessary to Explain Lines 4 through 10									

Misoe Number \_\_\_\_\_

Table 2.3 Utilization of Departmental Instructional Area by Rooms

Check Applicable Program Schedule

1. a.  Weekly  
 b.  Alternating  
 c.  Variable
2. a.  Semester Schedule Change  
 b.  No Semester Schedule Change

WEEKLY OR SCHEDULE A							
1	2	3		4		5	
Room	Day	Morning		Afternoon		Evening	
No. or Name	of the Week	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
1A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
2A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
3A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
4A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
TOTALS							
5A	Mon.						

WEEKLY OR SCHEDULE A

1		2		3		4		5	
Room	Day	Morning		Afternoon		Evening			
No. or Name	of the Week	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.			
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
1A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
2A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
3A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
4A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
5A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Rooms

Check Applicable Program Schedule

- 1. a.  Weekly
- b.  Alternating
- c.  Variable

- 2. a.  Semester Schedule Change
- b.  No Semester Schedule Change

WEEKLY OR SCHEDULE B									
6		7		8		9		10	
Room	Day	Morning		Afternoon		Evening			
No. of	of the	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.			
Name	Week	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
1 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
2 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
3 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
4 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
5 B	Mon.								

6		7		8		9		10	
Room	Day	Morning		Afternoon		Evening			
No. of the Class	of the Week	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.			
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
1 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
2 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
3 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
4 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
5 B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									



Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a.  Weekly  
 b.  Alternating  
 c.  Variable
2. a.  Semester Schedule Change  
 b.  No Semester Schedule Change

WEEKLY OR SCHEDULE A											
		11		12		13		14		15	
Room	Day	Morning		Afternoon		Evening					
No. or	of the	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.					
Name	Week	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
6A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
7A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
8A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
9A	Mon										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
	Mon.										

WEEKLY OR SCHEDULE A

		11	12	13	14	15	
Room	Day	Morning		Afternoon		Evening	
No. or	of the	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.	
Name	Week	No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
6A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
7A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
8A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
9A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
10A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

- 1. a.  Weekly
- b.  Alternating
- c.  Variable

- 2. a.  Semester Schedule Change
- b.  No Semester Schedule Change

WEEKLY OR SCHEDULE B

		16		17		18		19		20	
Room No. or Name	Day of the Week	Morning		Afternoon		Evening					
		7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.					
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
68	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
	Sat.										
LS C											
TOTALS											
78	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
	Sat.										
LS C											
TOTALS											
88	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
	Sat.										
LS C											
TOTALS											
98	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
	Sat.										
LS C											
TOTALS											
108	Mon.										

16

17

18

19

20

Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
		6B	Mon.				
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
7B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
8B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
9B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
10B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							

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Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a.  Weekly  
 b.  Alternating  
 c.  Variable
2. a.  Semester Schedule Change  
 b.  No Semester Schedule Change

WEEKLY OR SCHEDULE A											
		21		22		23		24		25	
Room	Day	Morning		Afternoon		Evening					
No. of	of the	7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.					
Name	Week	No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
11A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
12A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
13A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
14A	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											

Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
		11A	Mon.				
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
12A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
13A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
14A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
15A	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat						
TOTALS							

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

- 1. a.  Weekly
- b.  Alternating
- c.  Variable
- 2. a.  Semester Schedule Change
- b.  No Semester Schedule Change

WEEKLY OR SCHEDULE 'B'											
		26		27		28		29		30	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.					
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.				
		11E	Mon.								
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
12B	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
13B	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
14B	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
15B	Mon.										

WEEKLY OR SCHEDULE B

		26	27	28	29	30	
Room No. or Name	Day of the Week	Morning		Afternoon		Evening	
		7:00 a.m.-12:00N		12:00N-6:00 p.m.		6:00 p.m.-11:00 p.m.	
		No. of Hrs.Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.
11E	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
12B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
13B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
14B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							
15B	Mon.						
	Tues.						
	Wed.						
	Thurs.						
	Fri.						
LS C	Sat.						
TOTALS							



Table 2.3 Utilization of Departmental Instructional Area By Room

Check Applicable Program Schedule

1. a.  Weekly  
 b.  Alternating  
 c.  Variable
2. a.  Semester Schedule Change  
 b.  No Semester Schedule Change

WEEKLY OR SCHEDULE A									
31		32		33		34		35	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 P.M.-11:00 p.m.			
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
16A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
17A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
18A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS-C	Sat.								
TOTALS									
19A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									

WEEKLY OR SCHEDULE A

31		32		33		34		35	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 P.M.-11:00 p.m.			
		No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
		16A	Mon.						
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
17A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
18A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
19A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
20A	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									

Table 2.3 (Cont'd) Utilization of Departmental Instructional Area by Room

Check Applicable Program Schedule

1. a.  Weekly  
 b.  Alternating  
 c.  Variable
2. a.  Semester Schedule Change  
 b.  No Semester Schedule Change

WEEKLY OR SCHEDULE B											
		36		37		38		39		40	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.					
		No. of Hrs. Used	No. of Stud. Hrs	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
		16B	Mon.								
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
17B	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
18B	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											
19B	Mon.										
	Tues.										
	Wed.										
	Thurs.										
	Fri.										
LS C	Sat.										
TOTALS											

WEEKLY OR SCHEDULE B

36		37		38		39		40	
Room No. or Name	Day of the Week	Morning 7:00 a.m.-12:00N		Afternoon 12:00N-6:00 p.m.		Evening 6:00 p.m.-11:00 p.m.			
		No. of Hrs.Used	No. of Stud. Hrs	No. of Hrs. Used	No. of Stud. Hrs.	No. of Hrs. Used	No. of Stud. Hrs.		
		16B	Mon.						
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
17B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
18B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
19B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									
20B	Mon.								
	Tues.								
	Wed.								
	Thurs.								
	Fri.								
LS C	Sat.								
TOTALS									