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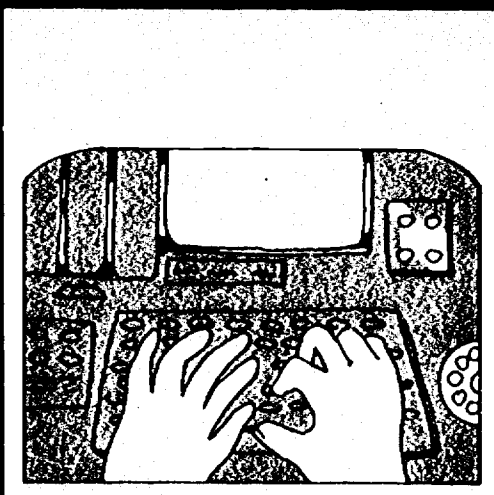
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ABSTRACT

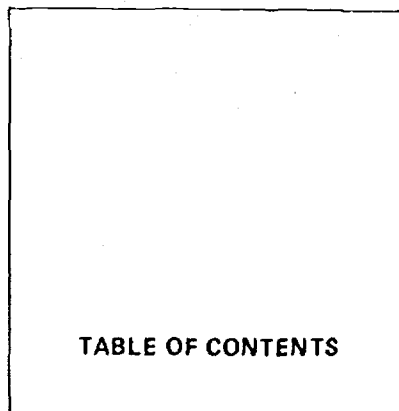
The State of Nebraska is geographically divided into six networks by the Nebraska State Department of Administrative Services. Each network is composed of more than one geographic region. Within each region, one centrally located library acts as the Regional Library (RL) for the many public cooperating libraries of that region. Through State funded telephone privileges, the RL provides a backup reference service and library collection to its area libraries. Each RL is supplied with a State financed teletypewriter (TWX) with which it transmits any requests it is unable to fill to its network office of the Nebraska Library Commission (NLC). The NLC in turn has access to out-of-state materials through the Bibliographic Center for Research in Denver. By using the specified forms and TWX instructions, any Nebraska librarian has telephone or TWX access to the resources of the entire system. Besides interlibrary loan search and service, the NLC provides access to the library of University of Nebraska Medical Center, the Library for the Blind and Physically Handicapped, and the 16mm film service of the Lincoln City Library. A directory of the network libraries is provided. (SL)

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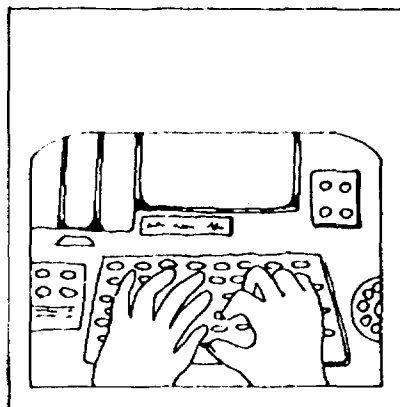
**Nebraska
Library
Telecommunications
Network
Manual**



**Library
Materials
at your
Finger Tips**



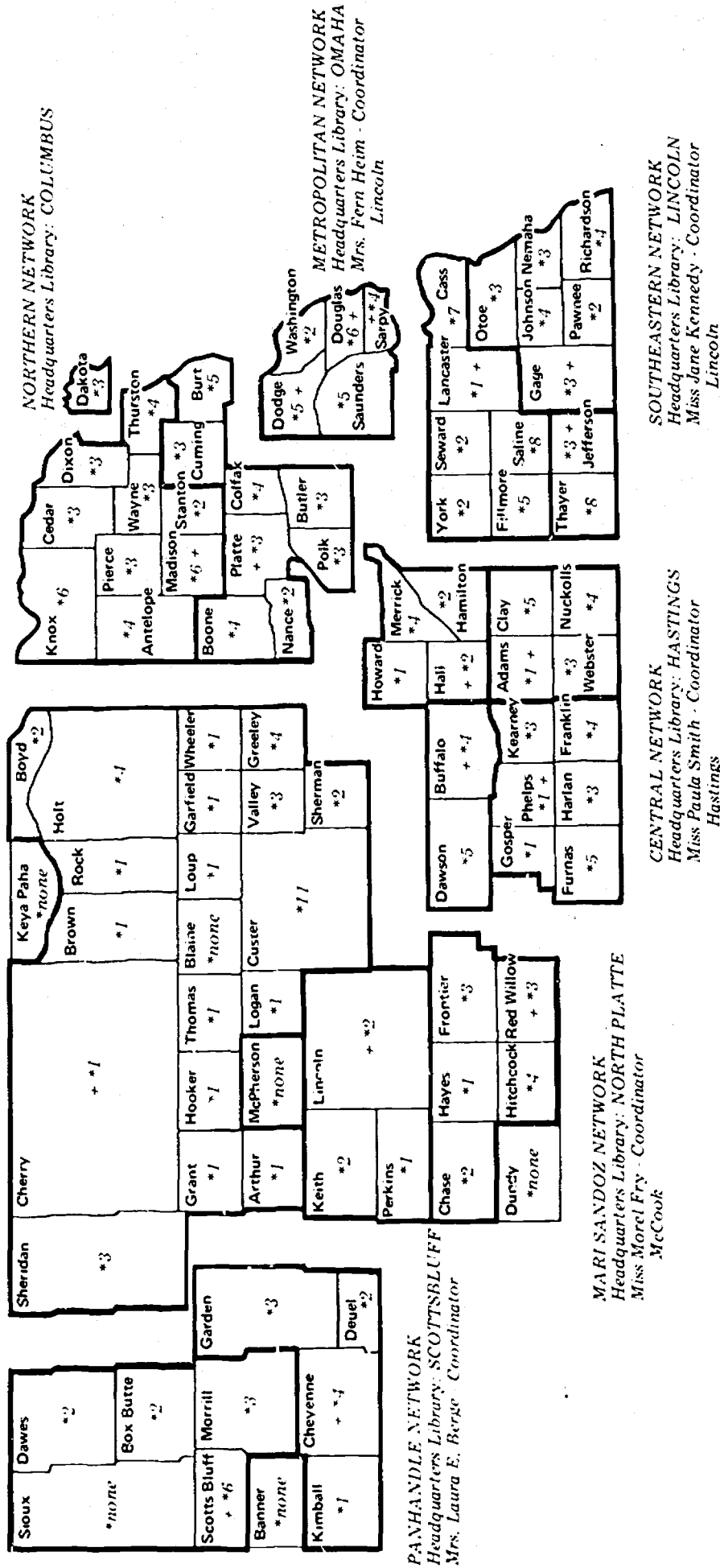
NEBRASKA LIBRARY TELECOMMUNICATIONS NETWORK MAP	PAGE 4
NETWORK – REGIONAL – COUNTY – PUBLIC LIBRARY CHART	PAGE 5
WHAT IS THE NEBRASKA LIBRARY TELECOMMUNICATIONS NETWORK?	PAGE 6
Part I LIBRARY COOPERATION	PAGE 7
Part II SPECIAL SERVICES AVAILABLE VIA TWX COMMUNICATIONS NETWORK	PAGE 17
Part III ADDITIONAL TWX INFORMATION	PAGE 18
Part IV MODEL CODE	PAGE 19
Part V COLLEGE AND UNIVERSITY DIRECTORY	PAGE 21
Part VI DIRECTORY TO THE PUBLIC LIBRARIES	PAGE 22
Part VII REGIONAL LIBRARY'S TWX NUMBERS	PAGE 25
INDEX	PAGE 26



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The NEBRASKA LIBRARY TELECOMMUNICATIONS NETWORK

This map shows the state divided into the 6 Telecommunications Networks. The regions within each network are indicated by a heavy black outline along the county lines. Those counties not participating in the regional TWX network system are identified as having "none" public libraries.



* Number of Public Libraries in County

+ Regional TWX Libraries

CENTRAL NETWORK (C)

Reg. Lib. GRAND ISLAND	
Hall Co.	Grand Island
	Wood River
Hamilton Co.	Aurora
	Galtner
Howard Co.	St. Paul
Merrick Co.	Central City
	Clarks
	Palmer
	Silver Creek
Reg. Lib. HASTINGS	
Adams Co.	Hastings
Clay Co.	City Center
	Edgar
	Fairfield
	Harvard
	Sutton
Nuckolls Co.	Hardy
	Nelson
	Runkin
	Superior
Webster Co.	Blue Hill
	Guide Rock
	Red Cloud
Reg. Lib. HOLDREGE	
Franklin Co.	Bloomington
	Campbell
	Franklin
	Hildreth
Furnas Co.	Arapahoe
	Brainer City
	Cambridge
	Holbrook
	Wilsonville
Gasper Co.	Elwood
Harlan Co.	Alma
	Ordway
	Oxford
Kearney Co.	Axtell
	Minden
	Wilcox
Phelps Co.	Holdrege
Reg. Lib. KEARNEY	
Butler Co.	Lin Creek
	Gibbon
	Kearney
	Ravenna
	Sheldon
Dawson Co.	Casper
	Epworth
	Gettenburg
	Lexington
	Ogerton

MARI SANDOZ NETWORK (MS)

Reg. Lib. VALENTINE	
Arthur Co.	Arthur
Boyd Co.	Butte
	Spencer
Brown Co.	Ainsworth
Cherry Co.	Valentine
Conner Co.	Aradine
	Ardley
	Arnold
	Barway
	Broken Bow
	Callaway
	Conzack
	Marion City
	Moravia
	Ogallala
	Siouxport
	Harwell
	Hyams

Mari Sandoz Network Continued

Greeley Co.	Greeley
	Scotts
	Spalding
	Wolbach
Holt Co.	Atkinson
	Ewing
	O'Neill
	Stuart
Hooker Co.	Mullen
Logan Co.	Stapleton
Loup Co.	Taylor
Rock Co.	Bassett
Sheridan Co.	Gordon
	Hay Springs
	Rushville
Sherman Co.	Litchfield
	Loup City
Thomas Co.	Theoford
Valley Co.	Arcadia
	North Loup
	Ord
Wheeler Co.	Ericson
Reg. Lib. MCCOOK	
Chase Co.	Imperial
	Wauwata
Frontier Co.	Curtis
	Eustis
Hayes Co.	Hayes Center
Hitchcock Co.	Culbertson
	Palisade
	Stratton
	Trenton
Red Willow Co.	Bartley
	Indianola
	McCook
Reg. Lib. NORTH PLATTE	
Keith Co.	Ogallala
	Paxton
Lincoln Co.	North Platte
	Sutherland
Perkins Co.	Grant

METROPOLITAN NETWORK (M)

IWX Lib. FREMONT	
Dodge Co.	Fremont
Reg. Lib. OMAHA	
Dodge Co.	Dodge
	Hooper
	North Bend
	Scrubner
	Snyder
Douglas Co.	Bennington
	Elkhorn
	Omaha
	Ralston
	Valley
	Waterloo
	Bellevue
	Gretna
	Papillion
	Springfield
	Ashland
	Mead
	Valparaiso
	Wahoo
	York
Washington Co.	Arlington
	Blue
Sirry Co.	Waterloo
	Bellevue
	Gretna
	Papillion
	Springfield
	Ashland
	Mead
	Valparaiso
	Wahoo
	York
	Arlington
	Blue

NORTHERN NETWORK (NI)

Reg. Lib. CO. DUBUQUE	
Boone Co.	Arbion
	Cedar Rapids
	Pharmacia
	St. Edward

Northern Network Continued

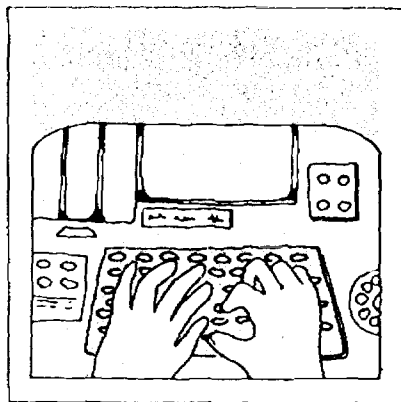
Butt Co.	Craig
	Decatur
	Lyons
	Oakland
	Tekamah
Butler Co.	David City
	Rising City
	Ulysses
Colfax Co.	Clarkson
	Howells
	Leigh
	Schuyler
Cuming Co.	Beerner
	West Point
	Wisner
Nance Co.	Fullerton
	Genoa
Platte Co.	Columbus
	Humphrey
	Monroe
Polk Co.	Osceola
	Polk
	Stromsburg
Reg. Lib. NORFOLK	
Antelope Co.	Elgin
	Neligh
	Oakdale
	Orchard
Cedar Co.	Hartington
	Laurel
	Randolph
Dixon Co.	Allen
	Ponca
	Wakarusa
Knox Co.	Bloomfield
	Creighton
	Crofton
	Nebraska
	Verdigris
	Wausa
Madison Co.	Battle Creek
	Madison
	Meadow Grove
	Newman Grove
	Norfolk
	Tilden
Pierce Co.	Osmond
	Pierce
	Plainview
Stanton Co.	Pilger
	Stanton
Thurston Co.	Emerson
	Ponder
	Walthill
Wayne Co.	Carroll
	Wayne
	Winside
IWX Lib. SIOUX CITY, IOWA	
Dakota Co. NE	Dakota City
	Homestead
	So. Sioux City
Thurston Co. NE	Winnipeg

PANHANDLE NETWORK (PI)

Reg. Lib. SCOTTSBLUFF	
Boz Butler Co.	Allamore
	Hemphill
Dawson Co.	Chadron
	Crawford
Morrill Co.	Rayard
	Bridgeport
	Broadwater

Panhandle Network Continued

Scottsbluff Co.	Gering
	Lyman
	Minatare
	Mitchell
	Morrill
	Scottsbluff
Reg. Lib. SIDNEY	
Cheyenne Co.	Dalton
	Lodgepole
	Potter
	Sidney
Deuel Co.	Big Springs
	Chappell
Garden Co.	Lewellen
	Lisco
	Oshkosh
Kimball Co.	Kimball
SOUTHEASTERN NETWORK (SI)	
Reg. Lib. LINCOLN	
Cass Co.	Avoca
	Elmwood
	Louisville
	Nehawka
	Plattsmouth
	Union
	Weeping Water
Fillmore Co.	Exeter
	Fairmont
	Geneva
	Milligan
	Shickley
Lancaster Co.	Lincoln
Saline Co.	Crete
	DeWitt
	Dorchester
	Friend
	Swanton
	Tobias
	Western
	Wilber
Seward Co.	Millford
	Seward
York Co.	Gresham
	York
Reg. Lib. BEATRICE	
Gage Co.	Adams
	Beatrice
	Wymore
Johnson Co.	Cook
	Crab Orchard
	Sterling
	Tecumseh
Nemaha Co.	Auburn
	Brownville
	Nemaha
Otoe Co.	Nebraska City
	Syracuse
	Talmage
Pawnee Co.	Pawnee City
	Table Rock
Richardson Co.	Dawson
	Falls City
	Humboldt
	Stella
Reg. Lib. FAIRBURY	
Jefferson Co.	Daykin
	Diller
	Fairbury
Thayer Co.	Alexander
	Broning
	Byron
	Carlton
	Chester
	Davenport
	Oeshler
	Hebron



WHAT IS THE NEBRASKA LIBRARY TELECOMMUNICATIONS NETWORK?

NETWORKS: The State of Nebraska is geographically divided into six networks by the Nebraska State Department of Administrative Services. Within each network there is one library which is centrally located which has agreed to act as a network headquarters library for administrative purposes. At each network library, office space is available for Network Coordinators, employed by the Nebraska Library Commission (NLC), who travel to and work with all individual libraries within their network. Please note the network map on page 4 for an outline of the networks.

REGIONS: Each network is composed of more than one smaller geographic area called a "region." Within each region is a centrally located library which acts as the Regional Library for the many public cooperating libraries within that area. The Regional Library offers its own book collection as a back-up for the several cooperating libraries within that region. They also agree to give reference assistance to those libraries. Each Regional Library is supplied with a state-financed teletypewriter (TWX). The Regional Library agrees to transmit, via TWX, requests it is unable to fill for any of the cooperating libraries, as well as for its own patrons, to the NLC for further search. The regions and the location of the Regional Libraries is noted on the network map (see page 4).

LOCAL COOPERATING LIBRARIES: An independent library located within the region that is supplied with state-financed long distance telephone privileges to the Regional Library for material which it cannot supply its patron is called a Cooperating Library. In this way all libraries in all regions throughout the state are connected by the telephone/TWX network to the services of the NLC.

NEBRASKA LIBRARY COMMISSION: The NLC acts as the state coordinating headquarters library. It has an adult-juvenile book collection, a limited periodical collection, and vertical file resources. The collection in almost all instances consists of one (1) copy per title but is available as a back-up collection for use when the requested item is not available within a regional area.

In addition, the NLC offers these services to Nebraska libraries:

1. Any requested item which is not available locally, regionally, or in the NLC collection is searched for in the Nebraska Union Catalog (UC) which is an author-only catalog of the adult holdings of 30 participating libraries in the state. If the item is included in the UC, the location is given for the use of the inquiring library. That library can then request this item from the owning library for the patron.
2. Any requested item which is not verified by the local or regional libraries is searched further by the NLC staff for verification. (Verification: Listing in one of the standard library bibliographic tools which gives information needed for the full identification of a book, author, title, publisher, date of publication, price, and if pertinent, edition and source of purchase.) If any change is made in the main entry sent to NLC, it will be searched again in the UC.

3. For materials which are verified but not located within the State of Nebraska, NLC maintains state membership in the Bibliographical Center for Research in Denver (BIB). Requests for out-of-state locations are sent to BIB via TWX from NLC at the request of the inquiring library. Most locations returned to NLC from the BIB search will be within the Midwest area of the Mountain Plains States. The answer from BIB is forwarded via TWX to the inquiring Regional Library as soon as it is received by NLC.
4. Any subject matter which cannot be located or material not supplied by the local or regional library can be referred to NLC for search and supply.
5. Assistance in any library area may be requested from NLC. Many services provided include the professional advice of the Network Coordinators, Consultants, and Community Information Specialists. In addition, NLC has a U.S. Library of Congress depository Library for the Blind and Physically Handicapped, state-financed film distribution through the Lincoln City Library, and the Nebraska Publications Clearinghouse (a depository of all publications of the State of Nebraska) as well as the total depository library of U.S. Government publications, beginning October, 1972.

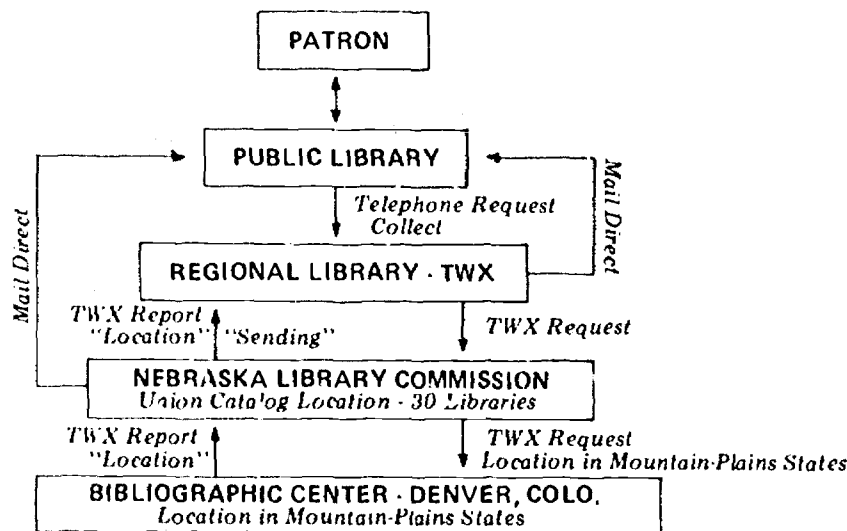
This **Nebraska Library Telecommunications Network Manual** will try to illustrate how these services can be secured by any Nebraska librarian as easily and quickly as possible by the use of the telephone/TWX network.

PART I LIBRARY COOPERATION

This combines the Local Cooperating Library, Regional Library, NLC, UC, and BIB (if necessary) in the effort to locate material requested by a patron using the Nebraska Library Telecommunications Network.

Below is a flow chart to help visualize the channels a request follows:

FLOW CHART



LOCAL COOPERATING LIBRARY

As shown on the chart, a request starts at the Local Cooperating Library level. When a request is presented to a Local Cooperating Library, this library will search its collection for the item. Many requests will be filled quickly at the local level. The following suggested form is for the local librarian when taking requests either in person or over the telephone from a patron. It will help to get as much of the necessary information that is needed for rapid identification of the requested material.

Information Request Form Sample

Author _____
(Give exact spelling if possible)

Title _____

Book Topic _____

Publisher _____ Year of Publication _____

Where Was This Information Found? _____

If Not Immediately Available
 Reserve _____
 Not Wanted After _____
 Substitute _____

Subject Material _____

(Be sure to narrow the subject area down so what is wanted is definitely explained. For example "Constitution" What country? Does patron need full text, summary or historical background?)

Adult _____ Juvenile _____
 Term Paper _____ Book Review _____
 Speech _____ Other _____

If Class Assignment, Did the Student Check With The School Library? _____

The information on the above form will be helpful to the librarian if the material needed is not available in the local library collection. Then the librarian can place a state-financed long distance telephone call to the Regional Library to request the material. The information on this form will also be very important to the regional librarian for search in the book collection. If the patron is looking for a title or material which he did not locate in a standard library verification tool, the local librarian should be certain to find out where the patron got the information about the item.

Within the tools of the local library, the librarian should try to locate a listing of this item in a standard bibliographic tool (this is called "verify"). The preferred verification tools (because they correctly give main entries) are: Cumulative Book Index (CBI) and National Union Catalog (NUC). But few small libraries can usually afford either of these. Satisfactory sources for verification also include: Book Publisher Record (BPR), Book Review Digest (BK REV DIG), Library Journal (LJ), Wilson Standard Catalogs (STAND CAT), Encyclopedia Britannica, and Booklist (BKLST). Not satisfactory (because of many bibliographic errors) but often the only available source and certainly better than no source is Books in Print (BIP), Forthcoming Books (FORTH), Paperbound BIP (PAP BIP). (For a complete list of bibliographic tools and their abbreviations, see page 18).

The local cooperating librarian should be sure to notify the Regional Library if and when the material is no longer needed by the patron.

REGIONAL LIBRARY

The Regional Library upon receiving a request from the Local Cooperating Library will check its book collection and send the book to the local library if it is located. Each Regional Library will work out its own system of reserves with the local libraries for material currently in use. The sample form (at the right) may be useful to the Regional Library at this time:

DATE _____ TAKEN BY _____

AUTHOR _____

SUBJECT OR TITLE _____

VERIFICATION _____

NOT WANTED AFTER _____

JUV. _____ TEENAGE _____ ADULT _____ MAIL _____

NAME _____

ADDRESS _____

PHONE _____

If the material requested is not in the Regional Library collection and if the Local Cooperating Library has not been able to locate verification of the item in any of its standard library tools, the Regional Library should then attempt to verify the material. However, in case the Regional Library is unable to verify the item, it may TWX the request to NLC on behalf of the local library for further search. The following sample shows a TWX message from a Regional Library to NLC as it would appear when transmitted.

SAMPLE REGIONAL LIBRARY REQUEST TO NLC

NEBR NPLC

X REGIONAL LIBRARY

DATE

PLS SEND OR LOCATE

- 1 BORING, EDWIN G. HISTORY OF EXPERIMENTAL PSYCHOLOGY 1950 NAV PATRON FOUND IN BIBLIOGRAPHY OF "FOUNDATIONS OF PSYCHOLOGY" BY THIS SAME AUTHOR.
2. KRAENZEL, CARL F. GREAT PLAINS IN TRANSITION U OF OKLA 1970 BIP 72. IF NO LOCS, PLS TRY BIB.
- 3 SUBJ. SCALE MODEL FOR CONESTOGA WAGON, PATRON WANTS TO MAKE A MODEL FOR A CUB SCOUT PROJECT, NEEDS JUVENILE MATERIAL.
- 4 RE. OUR MSG 1-20-73 #3 PLS TRY BIB.

XEROX REQUESTS

- 5 ETUDE, 75. 15 MAR, 1957 MARIACHIS OF MEXICO. RG. MAR, 1957 - FEB, 1959 SUBJECT: MUSIC, MEXICAN NOT IN MICROFILM LISTS.
- 6 STUDIA ISLAMICA, #2, 1954 INAECK, N. "OTTOMAN METHODS OF CONQUEST," PP 103-130. VER: IN BIBLIO OF STAVRIANOS, L.S. "BALKANS SINCE 1453" PLS XEROX OR LOC.

FOLLOWING FOR XYZ COUNTY LIBRARY, D-VILLE

- 7 SANDOZ, MARI CHRISTMAS OF THE PHONOGRAPH RECORDS U OF NEBR PRESS 1966 CBI 1967-68. OUR COPY OUT, WE NEED IMMEDIATELY.
- 8 CARTER, RUSSELL G. MISTER WHATALEY ENJOYS HIMSELF CRISS MASS ND BIB 72
- 9 EPSTEIN, SAM & BERYL HURRICANE GUEST (GR 2-5) RANDOM 1964 BIP 72 IF THIS IS OUT, PLS SUBST JUV MATERIAL ON HURRICANES.
- 10 STUART, JESSE. THREAD THAT RUNS SO TRUE SCRIBNER 1949, REV. ED STAND CAT. CAN USE ANY EDITION
- 11 INTERIOR DEPARTMENT INDIAN AFFAIRS BUREAU. "STATES AND THEIR CITIZENS" BY THEODORE W. TAYLOR, U.S. GOVERNMENT PRINTING OFFICE. 1972 SUP. DOCS. #1 20.2 ST2/3. DEPOSITORY ITEM. VER: MONTHLY CAT, APR, 1973 P. 65.
- 12 AGRICULTURE DEPARTMENT, BUREAU OF PLANT INDUSTRY, WEED CONTRDL "NEBRASKA WEEDS." 1971 A 5560H001.71 VER: NEB. STATE PUBLICATIONS CHECKLIST V1.01.
- 13 NEBRASKA. CRIME COMMISSION "QUARTERLY CRIME INDEX" NAV. PATRON READ ABOUT IT IN THE LINCOLN "JOURNAL" May 23, 1973, P. 11.
- 14 SUBJ. BIOGRAPHICAL MATERIAL ON: LUCAS SCHWARZKOFF - 19th CENT. GERMAN PAINTER, ASSUMED DECEASED. PATRON BELIEVES THIS IS CORRECT SPELLING AND SAW PAINTING OF HIS IN FINE ART MUSEUM, BOSTON.
- 15 SUBJ. ROCK GARDENS. ADULT PATRON WISHES INFO FOR HOME USE. WE SENT: FOSTER, H. LINCOLN ROCK GARDENING HM 1968. PATRON WANTS 2 MORE REFERENCES.

FOR ABC PUBLIC LIBRARY, ABC

FOR TALKING BOOK DEPARTMENT

DATE

PLEASE SEND APPLICATION FOR TALKING BOOKS TO JOHN O. SMITH

324 RETIREMENT CIRCLE, ABC, NEBRASKA 68000

END MM

X REGIONAL LIBRARY

The following is an explanation of the sample message to the NLC from the Regional Library plus the instructions for a TWX operator to send a message using the tape equipment on the teletypewriter.

EXPLANATION OF SAMPLE REGIONAL LIBRARY REQUEST TO NLC WITH TWX OPERATION

- A. TURN MACHINE ON BY PRESSING "LOCAL" BUTTON (LCL) (LOCATED LOWER RIGHT SIDE OF MACHINE). THIS BUTTON CONVERTS THE MACHINE INTO A REGULAR TYPEWRITER AND PREVENTS ANY TRANSMISSION ON THE TELEPHONE LINE.
- B. START TAPE BY PRESSING "ON" BUTTON ON THE TAPE ATTACHMENT (UPPER LEFT SIDE OF MACHINE).
- C. PRESS "RUBOUT" AND "REPEAT" (REPT) KEYS (LOCATED RIGHT SIDE OF KEYBOARD) SIMULTANEOUSLY UNTIL TAPE IS OUT ABOUT AN INCH. THIS IS DONE TO CLEAR THE MACHINE OF ANY OLD TAPE THAT MAY BE ON THE MACHINE.

X REGIONAL LIBRARY

- D. PRESS "HERE IS" KEY (LOCATED UPPER RIGHT SIDE OF KEYBOARD). THIS WILL PRINT YOUR CODE FOR YOUR LIBRARY CALLED AN "ANSWER-BACK CODE" THIS IS HOW EACH LIBRARY KNOWS WHICH LIBRARY THE MESSAGE CAME FROM AND ALSO TELLS WHAT LIBRARY YOU HAVE CALLED WHEN YOU SEND A MESSAGE.

TODAY'S DATE

- E. TYPE TODAY'S DATE.
- F. PRESS "RETURN" KEY ONCE, PRESS "LINE FEED" KEY TWICE. PRESS "RUBOUT" ONCE. (ALL THESE KEYS ARE LOCATED RIGHT SIDE OF KEYBOARD.) (THIS IS THE PROCESS FOR MOVING THE CARRIAGE BACK AND DOUBLESPPACING. ALSO THE "RUBOUT" KEY IS DEPRESSED BECAUSE IT WILL PREVENT TYPE-OVERS FROM OCCURRING ON THE NEXT LINE).

If this message is not the only message sent this day to NLC, type message #2, then press "Return" key -- press "Line Feed" twice. Now you are ready to start the message.

PLS SEND OR LOC

- G. PRESS "RETURN" KEY ONCE, PRESS "LINE FEED" KEY TWICE, PRESS "RUBOUT" ONCE.
Book requests should be alphabetized by author's last name, then by title. These requests should be listed first, then subject requests, requests for copies from magazines, etc. Therefore, requests should be grouped together by format.
- 1 BORING, EDWIN G. HISTORY OF EXPERIMENTAL PSYCHOLOGY 1950 NAV PATRON FOUND IN BIBLIOGRAPHY OF "FOUNDATIONS OF PSYCHOLOGY" BY THIS SAME AUTHOR.
- H. TO SINGLE SPACE BETWEEN LINES: PRESS "RETURN" KEY. PRESS "LINE FEED" ONCE. PRESS "RUBOUT" ONCE.
- I. TO DOUBLE SPACE: PRESS "RETURN" KEY. PRESS "LINE FEED" TWICE. PRESS "RUBOUT" ONCE, REPEAT THIS PROCESS EVERY TIME YOU FINISH AN ITEM. DOUBLE SPACING BETWEEN EACH ITEM IS EXTREMELY IMPORTANT FOR CLARITY.

Numbering allows the NLC to reply to the message by corresponding number and this avoids copying the entire original entry. However, it does then require the TWX library to keep the original request until all items have been satisfactorily answered.

In this message, NAV (TWX abbreviation for "Not Able to Verify") indicates that the library did not have verification tools which allowed them to see the item in correct form. The entry will have to be found in some NLC verification tool that will give the correct form, otherwise it will be returned to the regional library to obtain more information from the patron.

- 2 KRAENZEL, CARL F. GREAT PLAINS IN TRANSITION U OF OKLA 1970 BIP 72.1F NO LOCS, PLS TRY BIB.

Verification source should be mentioned in this message, using abbreviations for tools as listed in this manual (see page 18).

The notation to send to BIB indicates that the patron has requested an extensive search. NLC will attempt to verify in other than BIP if not located in Nebraska (when it is necessary to send to BIB). The reason for this is because BIB is a main entry catalog only. Often BIP lists an entry not

necessarity based on CBI and/or Library of Congress main entries, which BIB, and UC, try to uniformly follow.

- 3 SUBJ. SCALE MODEL FOR CONESTOGA WAGON. PATRON WANTS TO MAKE A MODEL FOR A CUB SCOUT PROJECT. NEEDS JUVENILE MATERIAL.

Information given here tells the reading level and how the information will be used. NLC assumes that the regional and local libraries have already searched for specific titles that would fulfill patron's requests.

One suggestion that may help to turn up books needed is that the local and regional library can search children's, junior high and senior high school catalogs of the "Standard Catalog" series. Lists of books in encyclopedias after the specific articles and bibliographies of books on the same subject will sometimes lead to other books that the local cooperating regional library may have.

- 4 RE: OUR MSG. 1-20-73 #3 PLS TRY BIB.

MSG is TWX abbreviation for "message."

All BIB requests must be cleared through NLC. BIB will not accept any requests from anyone but NLC. Be sure when requesting a BIB search that the "Re: date" (the date when your request was first sent us) is included.

Here are some standards to follow, set up by the "Model Code" (see page 19-20 for complete Model Code):

- 1. Libraries should not request very new material.*
- 2. It is up to the regional library to make the decision to go to BIB. Due to the cost of BIB searches, discretion should be used. When the request is needed for research and other studies, there is no question about the necessity for sending to BIB.*

NLC pays an annual state membership fee of \$3,000 to BIB. In addition, there is a \$1 fee for limited search (which has verification, such as CBI or NUC) and \$3 fee for a full search (those items sent NAV or verification that is not out of a standard verification tool, such as a bibliography in a book).

XEROX REQUESTS

- 5 ETUDE, 75:15 MAR. 1957 MARIACHIS OF MEXICO.
RG. MAR. 1957 - Feb. 1959 SUBJECT: MUSIC, MEXICAN
NOT IN MICROFILM LISTS.

Set off xerox requests from the rest of the requests. The requesting library tells that it has checked the NLC periodical publications and that the Omaha and Scottsbluff microfilm holdings list did not include Etude listed for this date. It also gives us the subject entry used in Reader's Guide to Periodical Literature (RG).

If a library needs a copy of a certain article, they should look through "MAGAZINES ON MICROFILM" which lists the microfilm holdings of Omaha Public Library and Scottsbluff Public Library; also, "PERIODICAL HOLDINGS OF THE PANHANDLE LIBRARIES," and "PERIODICAL HOLDINGS LIST OF REGIONAL LIBRARIES." These publications were put out by NLC to show all libraries where they can locate a copy of many periodicals. If there is a charge for the copy, the two libraries involved should work out their own policies. If the magazine they need is not listed, then they should contact NLC for UC locations.

- 6 STUDIA ISLAMICA, NO. 2, 1954 INAECK, N. "OTTOMAN METHODS OF CONQUEST,"
PP 103 - 130.
VER: IN BIBLIO OF STAVRIANOS, L.S. "BALKANS SINCE 1453" PLS XEROX OR LOC.

It might be wise to mention here how to correct errors that occur in a message. Do not wait to correct errors while the message is being sent and you are on the line. This costs money, just like a long distance telephone call. Read and Correct the message before sending.

- J. *TO CORRECT THE TAPE, PRESS "B. SP." (ON THE TAPE ATTACHMENT UPPER LEFT ON THE MACHINE). PRESS THIS AS MANY TIMES AS YOU HAVE ERRORS TO CANCEL.*
- K. *THEN PRESS "RUBOUT" AS MANY TIMES AS YOU PRESSED "B. SP." THIS WILL CORRECT YOUR ERROR AND YOU CAN THEN RETYPE FROM THE POINT WHERE THE ERROR OCCURRED.*

FOLLOWING FOR XYZ COUNTY LIBRARY, D-VILLE

Any request under this heading is considered to be for this library.

- 7 SANDOZ, MARI CHRISTMAS OF THE PHONOGRAPH RECORDS U OF NEBR PRESS 1966
CBI 1967 - 68. OUR COPY OUT. WE NEED IMMEDIATELY.

Usually, requests are answered in the order they are sent to NLC. However, in this case, #7 would be answered as soon as possible. Needless to say, discretion should be advised by the library in these cases.

FOLLOWING FOR ABC PUBLIC LIBRARY, ABC

- 8 CARTER, RUSSELL G. MISTER WHATALEY ENJOYS HIMSELF CRISS MASS ND BIP 72

ND (TWX abbreviation for "No Date") tells us that the date was not just inadvertently left off. As the request stands here, we will search NLC catalog. If not found there, we'll double check BIP to see that the item is correctly spelled, then we will try to verify the corrected spelling in some tool which will give a date. After it is verified, we can again search the NLC catalog and UC. It may be this request would be returned to the requesting library for further information.

- 9 EPSTEIN, SAM & BERYL HURRICANE GUEST (GR 2-5) RANDOM 1964 BIP 72 IF THIS IS OUT, PLS SUBST JUV MATERIAL ON HURRICANES.

BIP does give grade level and we're happy to get that information. NLC has children's books to lend but children's titles are not included in the UC. There are exceptions when the level gets up about 6th grade on because these books sometimes are cataloged in Young Adult or Adult collections and sometimes we do receive UC locations for them.

The information about permission to substitute is well given here. Be precise enough that we know what you would like substituted. "Pls Subst" after a title is not definitive enough since NLC staff does not know whether to send subject matter or a work of fiction for grade 2 - 5 reading level. Be specific. Usually, NLC will not substitute unless specifically told to.

- 10 STUART, JESSE THREAD THAT RUNS SO TRUE SCRIBNER 1949, REV. ED STAND CAT. CAN USE ANY EDITION.

The information about "any edition" is useful because NLC might have the exact book in a satisfactory edition for your patron's use.

- 11 INTERIOR DEPARTMENT INDIAN AFFAIRS BUREAU. "STATES AND THEIR CITIZENS" BY THEODORE W. TAYLOR. U.S. GOVERNMENT PRINTING OFFICE, 1972. SUP. DOCS. NO. I 20.2:ST2/3. DEPOSITORY ITEM. VER: MONTHLY CAT. APR. 1973 P.65.

For Government Document Requests:

a.) **FEDERAL DOCUMENTS**

Verify if possible in the Monthly Catalog of U.S. Government Publications or another bibliography of federal documents which gives the Superintendent of Documents classification number. Please include complete reference to the source of the verification including page.

If unable to verify in Monthly Catalog or other bibliography include as much of the following information as possible about the publication:

- 1.) *The author agency, including subagency if applicable, i.e. Department of Transportation, Federal Highway Administration, Bureau of Public Roads.*
- 2.) *Full title and subtitle of publication.*
- 3.) *Date of publication.*
- 4.) *Source of information where patron learned of document.*
- 5.) *Superintendent of Documents classification number.*

- 12 AGRICULTURE DEPARTMENT. BUREAU OF PLANT INDUSTRY, WEED CONTROL "NEBRASKA WEEDS" 1971 A 5560H001-71 VER: NEB. STATE PUBLICATIONS CHECKLIST V1.01.

- 13 NEBRASKA. CRIME COMMISSION "QUARTERLY CRIME INDEX." NAV. PATRON READ ABOUT IT IN THE LINCOLN "JOURNAL" May 23, 1973, P. 11.

b.) **STATE DOCUMENTS**

Verify State of Nebraska publications in the Nebraska State Publications Checklist. For publication of other states and nonverified publications, give name of state and then follow steps 1 through 4 in "a" above.

- 14 SUBJ: BIOGRAPHICAL MATERIAL ON: LUCAS SCHWARZKOPF - 19TH CENT. GERMAN PAINTER, ASSUMED DECEASED. PATRON BELIEVES THIS IS CORRECT SPELLING AND SAW PAINTING OF HIS IN FINE ART MUSEUM, BOSTON.

This information may be extremely valuable in locating this biographical information. Be sure to give such information as whether living or dead, specific occupation, country, etc.

- 15 SUBJ: ROCK GARDENS. ADULT PATRON WISHES INFO FOR HOME USE. WE SENT: FOSTER, H. LINCOLN ROCK GARDENING HM 1968. PATRON WANTS 2 MORE REFERENCES.

It might help the librarian to check the Public Library Catalogs, also related titles which may have

bibliographies in them which may suggest other titles on this subject; RG often is another good source.

- L. PRESS "RETURN" KEY. PRESS "LINE FEED" KEY AT LEAST A HALF DOZEN TIMES. PRESS "RUBOUT" KEY.

This separates the message so that it can be torn from the rest of the message and be sent to the Blind and Physically Handicapped Library.

FOR ABC PUBLIC LIBRARY, ABC
FOR TALKING BOOK DEPARTMENT

PRESENT DATE

PLEASE SEND APPLICATION FOR TALKING BOOKS TO JOHN Q. SMITH
324 RETIREMENT CIRCLE ABC, NEBRASKA 68000

Always place messages for the Blind and Physically Handicapped Library at the very bottom of the message.

- M. PRESS "RETURN" KEY. PRESS "LINE FEED" KEY TWICE. PRESS "RUBOUT". TYPE "END" AND GIVE INITIALS OF TYPIST.
- N. PRESS YOUR "HERE IS" KEY (THIS WILL AGAIN TELL NLC WHAT LIBRARY THIS MESSAGE CAME FROM).

X REGIONAL LIBRARY

- O. SIMULTANEOUSLY PRESS "LINE FEED" KEY AND "REPT" KEY. KEEP PRESSING UNTIL MESSAGE HAS MOVED UP AND OUT OF THE MACHINE. THEN PRESS "RUBOUT" AND "REPT" KEY. (THIS WILL AGAIN CLEAR THE MACHINE OF ANY OLD PUNCHED TAPE).
- P. PRESS "OFF" KEY ON TAPE ATTACHMENT (UPPER LEFT SIDE OF MACHINE). PRESS "CLR" BUTTON (LOWER RIGHT SIDE OF MACHINE).

INSTRUCTIONS ON TRANSMITTING A TWX TAPE MESSAGE

- AA. TO SEND THE MESSAGE, PRESS "ORIG" (LOWER RIGHT SIDE OF MACHINE). WAIT FOR DIAL TONE. DIAL NUMBER. WAIT FOR ANSWER BACK CODE TO COME IN.

NEBR PLC

- BB. THEN PUSH UP ON "START" SWITCH (LOWER LEFT HAND SIDE OF MACHINE). LET TAPE RUN UNTIL END OF MESSAGE. PUSH "START" LEVER DOWN SO IT IS IN THE MIDDLE. WAIT A FEW SECONDS AND THEN PRESS "CLR" BUTTON (LOWER RIGHT SIDE OF MACHINE).
- CC. THE ONLY SUGGESTION FOR THIS PARTICULAR MESSAGE MIGHT BE THAT IT COULD HAVE BEEN SENT TO NLC IN A COUPLE OF SEPARATE MESSAGES. SOMETIMES, NLC WILL REPLY SAYING "WORKING ON". THIS PREVENTS HOLDING UP EASILY ANSWERED ITEMS FOR SOMETHING THAT REQUIRES SUBJECT SEARCH OR RE-VERIFICATION. IN FACT, IT WOULD BE A GOOD IDEA TO SEND NAV'S IN A SEPARATE MESSAGE.

NLC'S PROCEDURE FOR ANSWERING A REQUEST FROM A REGIONAL LIBRARY

When the NLC receives a message for requests, they send the materials they own to the original requesting library. However, when the NLC does not have the material requested, they search the UC and send locations within Nebraska back to the regional library.

NEBRASKA UNION CATALOG (UC)

The UC was started in 1938 during the WPA days. It was established as an author entry catalog. No juvenile titles or subjects appear in this catalog.

There are 30 Nebraska libraries that participate in the UC. These libraries are called Participating Libraries. Below is a list of libraries and their symbols for the UC:

Nb
NbB
NbChT
NbCo

State Library
Beatrice Public Library
Chadron State College
Columbus Public Library

Lincoln
Beatrice
Chadron
Columbus

NbCrD	Doane College	Crete
NbFb	Fairbury Public Library	Fairbury
NbFc	Falls City Public Library	Falls City
NbFr	Fremont Public Library	Fremont
NbFrM	Midland Lutheran College	Fremont
NbG	Grand Island Public Library	Grand Island
NbH	Hastings Public Library	Hastings
NbHC	Hastings College	Hastings
NbHi	State Historical Society*	Lincoln
NbKT	Kearney State College	Kearney
NbL	Lincoln City Libraries	Lincoln
Nb-LC	Nebraska Library Commission	Lincoln
NbLU	Union College	Lincoln
NbLW	Nebraska Wesleyan University	Lincoln
NbNc	Nebraska City Public Library	Nebraska City
NbNf	Norfolk Public Library	Norfolk
NbNp	North Platte Public Library	North Platte
NbO	Omaha Public Library	Omaha
NbOC	Creighton University	Omaha
NbOLA	Joslyn Memorial*	Omaha
NbOM	University of Nebraska at Omaha	Omaha
NbPerT	Peru State College	Peru
NbS	Scottsbluff Public Library	Scottsbluff
NbU	University of Nebraska at Lincoln	Lincoln
NbU-M	University of Nebraska Medical Center at Omaha	Omaha
NbWayT	Wayne State College	Wayne

*For consultation only (does not circulate materials)

NOTE: When locations are sent from NLC, the Nb is omitted.

These libraries send in a main entry card for every adult book they catalog. Analytic cards are not included in the UC. Then, the cards are filed in the UC. This takes a lot of time and effort. When a very recent book is requested, it may take awhile for it to appear.

Even so, some libraries are very reluctant to loan newer books because of the heavy usage by their own patrons. It is encouraged in this case for the library to purchase the book themselves.

It is very important that the cooperating libraries send their accessions and withdrawals regularly every three months or if a library accumulates cards at a great rate, to send in monthly. All accessions should have complete information as to author, title, publisher, date, etc. Also, if possible leave the upper left hand corner of the card free of the call number. These accessions should be alphabetized and counted before sending to the UC. It is very important to send withdrawals regularly so the UC can be kept current. The same information should be included on withdrawals as the accessions, so the correct edition can be withdrawn. The withdrawals should also be alphabetized and counted before sending.

After all the requests have been answered, NLC sends the answer back to the Regional Library. See the following answer to the sample request sent to NLC by a Regional Library:

SAMPLE ANSWER TO REGIONAL REQUEST MESSAGE

X REGIONAL LIBRARY

NEBR PLC
CURRENT DATE
RE:

1 AT OC, PERT, HC, LW, WAYT, AND O

2-3 SENDING

4 SENDING TO BIB

5 SENDING XEROX

6 WE VERIFIED IN NEW SERIAL TITLES (INST) 1961-65, VOL. 2, P. 2557 AT UNIV. OF
COLO., BOULDER; UNIV. OF TEXAS, AUSTIN; UNIV. OF MINN., MINNEAPOLIS

FOR XYZ COUNTY LIBRARY, D. VILLE

7 SENDING

FOR ABC PUBLIC LIBRARY, ABC

8 SENDING

9 SUBST 2 BKS ON HURRICANES

10 SENDING

11 AT U

12 SENDING FOR 2 WEEKS FROM CLEARINGHOUSE COLLECTION

13 SENDING FOR 2 WEEKS FROM CLEARINGHOUSE COLLECTION. CORRECT ENTRY

14 WORKING ON

15 WORKING ON

SENT MESSAGE TO THE BLIND

END MM

NEBR PLC

INTERLIBRARY LOAN REQUESTS

After the Regional Library receives a UC location from the NLC, the next step is to request the material from the owning library. Any book requested from the collection of another library other than the NLC must be considered an Interlibrary Loan Request (ILLRQ). The Model Code on pages 19 & 20 sets forth the rules governing this procedure.

Not all participating libraries in the UC throughout the state require the same kind of request form, due to the fact that some of these libraries do not have TWX facilities.

The borrowing library has two methods of requesting the wanted materials. The Regional Libraries of the Nebraska Library Telecommunications Network generally agree to loan material when the borrowing library uses the NLC TWX request format as shown on page 15. The requesting library should indicate that a request has been cleared by NLC.

The following libraries do not have a TWX but their materials may be requested in NLC TWX format to the library indicated here:

Hastings College Library	through Hastings PL
Kearney State College Library	through Kearney PL
Midland Lutheran College Library	through Fremont PL
Nebraska Western College Library	through Scottsbluff PL
Peru State College Library	through Beatrice PL
Platte Valley Bible College Library	through Scottsbluff PL

However, some libraries in the TWX network ask that the American Library Association (ALA) ILLRQ format be used for requesting material.

Below is the ALA TWX format (from "Interlibrary Loan Procedure Manual", by Sara Thompson, 1970, pages 58-59).

Book Request by TWX

ILLRQ 1 7-1-73 (current date)

INTERLIBRARY LOAN

X REGIONAL LIBRARY (requesting library)

X, NEBRASKA 68000

FOR: MRS. JOHN SMITH, STATUS OR OCCUPATION

BORING, EDWIN G.

HISTORY OF EXPERIMENTAL PSYCHOLOGY, APPLETON-CENTURY-CROFTS,
2ND ED. 1950

VER. NEBR UNION CAT

AUTHORIZED: B. JONES

REMARKS: PLS ADVISE IF THIS IS AVAILABLE FOR LOAN TO US AND IF SO SEND
ATTN: _____

END ILLRQ 1

END MM OR MORE

ANSWER BACK CODE

"More" indicates another request follows. There should be at least two line spaces between the two requests. Then the same format should be repeated from the very beginning only numbered as ILLRQ no. 2. Any succeeding requests should be handled the same way. A reason for this is each one of these requests could be divided and handled separately, therefore, you need your name and address on each request.

Periodical Request by TWX

ILLRQ 1 7-1-73 (current date)

INTERLIBRARY LOAN
X REGIONAL LIBRARY (requesting library)
X, NEBRASKA 68000

FOR: (IF FOR A PATRON LIST NAME AND STATUS OR OCCUPATION)

JOURNAL OF INTER AMERICAN STUDIES V. 1 1973 (NAME OF PERIODICAL VOL. & DATE)
ALBA, SAUL: LATIN AMERICA: THE MIDDLE CLASS REVOLUTION: PROSPECTS
FOR CHANGE PP 66-77 (AUTHOR-TITLE-PAGES)
VER: NEBR UNION CAT & PAIS 1963, p 333
AUTHORIZED: B. JONES

REMARKS: PLS XEROX

END ILLRQ 1
END MM OR MORE
ANSWER BACK CODE

The following libraries ask that this format be used:

Lincoln City Library

University of Nebraska Medical Center, Omaha

University of Nebraska at Lincoln, Love Library (This library has a policy that they do not confirm a request is being sent unless the requesting library has stated that they do so).

The following libraries do not have a TWX but their materials may be requested in ALA TLX format through the Lincoln City Library:

Doane College Library

Union College Library

Nebraska Wesleyan University Library

The second method of requesting material is the ALA ILLRQ mail request form (see the sample below):

<p>No. 418 CATALOG BROS. INC.</p>		<p>INTERLIBRARY LOAN REQUEST According to the A.L.A. Interlibrary Loan Code</p>	
<p>Date of request: _____</p>		<p>REPORTS: Checked by _____</p>	
<p>Call No. _____</p>		<p>SENT BY: <input type="checkbox"/> Library rate <input type="checkbox"/> _____</p>	
<p>Interlibrary Loan Department Beatrice Free Public Library Beatrice, Nebraska 68310</p>		<p>Charges \$ _____ Insured for \$ _____</p>	
<p>For use of Patron Status Dept.</p>		<p>Date sent _____</p>	
<p>Author for periodical title, vol. and year</p>		<p>DUE _____</p>	
<p>Pope, Alexander</p>		<p>RESTRICTIONS: <input type="checkbox"/> For use in library only</p>	
<p>Title (with author & pages for periodical articles) (Incl. edition, place & date) <input type="checkbox"/> This edition only</p>		<p><input type="checkbox"/> Copying not permitted <input type="checkbox"/> _____</p>	
<p>The Poetical works of Alexander Pope, ed. ... by Adolphus William Ward. London, Macmillan 1907</p>		<p>NOT SENT BECAUSE: <input type="checkbox"/> In use</p>	
<p>Varied in (or source of reference) Nebraska Union Catalog through NLC</p>		<p><input type="checkbox"/> Non circulating <input type="checkbox"/> Not owned</p>	
<p>If non-circulating, please supply <input type="checkbox"/> Microfilm <input type="checkbox"/> Hard copy if cost does not exceed \$ _____</p>		<p>Estimated Cost of: Microfilm _____</p>	
<p>Interlibrary Loan Department Fairbury Public Library Fairbury, Nebraska 68352</p>		<p>Hard copy _____</p>	
<p>Form 100-1-68</p>		<p>BORROWING LIBRARY RECORD:</p>	
<p>Note: The receiving library assumes responsibility for notification of non-receipt</p>		<p>Date received _____</p>	
<p>AUTHORIZED BY: Mrs. Mary Beckwith</p>		<p>Date returned _____</p>	
<p>(FULL NAME)</p>		<p>By <input type="checkbox"/> Library rate <input type="checkbox"/> _____</p>	
<p>Title _____</p>		<p>Postage enclosed \$ _____ Insured for \$ _____</p>	
<p></p>		<p>RENEWALS: (Request and report on sheet C)</p>	
<p></p>		<p>Requested on _____</p>	
<p></p>		<p>Renewed to _____</p>	
<p></p>		<p>(or period of renewal)</p>	

This form has been completely filled out and ready for use. Complete instructions are printed on the left margin of each form. The yellow carbon is kept by the requesting library, all other copies are sent to the owning library who then in turn will keep the white copy for its files and return all other copies when the material is mailed out. These copies should be kept for ILLRQ files by the requesting library.

When this ILLRQ form is sent to the loaning library, a return label should accompany it to insure that the material will be sent to the correct address.

Libraries that will accept ALA ILLRQ forms by mail are:

Creighton University Library
Doane College Library
Falls City Public Library
Hastings College Library
Kearney State College Library
Midland Lutheran College Library
Nebraska City Public Library

Nebraska Western College Library
Nebraska Wesleyan University Library
Peru State College Library
Platte Valley Bible College Library
Union College Library
University of Nebraska at Lincoln, Love Library
Wayne State College Library

Any out-of-state locations received from BIB will also require ALA ILLRQ mail forms. BIB locations are sent to the Regional Library via TWX by the NLC as soon as they are received. BIB locations come to the NLC in coded form. Before they are forwarded to the Regional Library, they are decoded giving the name of the library and the city and state in which it is located.

All librarians, local and regional, should understand the ALA ILLRQ form, know where to purchase the forms (from most library supply firms), and know the translation of the UC symbols (see list on pages 13-14). Some sample forms which may be useful for Interlibrary Loan Request records are shown below:

FOR LOANING LIBRARY	
1. LIBRARY	_____
2. AUTHOR	_____
3. TITLE	_____
4. SUBJECT	_____
5. TWX REQUEST DATE	_____
6. LOCATION	_____
7. SECOND REQUEST DATE	_____
8. NOT NEEDED AFTER	_____
9. STAFF MEMBER INITIAL	_____
10. MATERIAL DUE DATE	_____
11. MATERIAL RETURN DATE	_____

FOR BORROWING LIBRARY	
NAME	_____
ADDRESS	_____
PHONE	_____
AUTHOR	_____
BOOK	_____
NOT WANTED AFTER	_____
PUB. & DATE	_____
LENDING LIBRARY	_____
DATE DUE	_____
DATE RETURNED	_____

After the request has been sent, the owning library will take over. When the owning library is contacted by TWX or receives the ILLRQ form, it should answer the request or send out the requested material within a 24 hour period if possible. If the material cannot be provided, an explanation should accompany the return notice as to why it cannot be sent.

Policies differ in postage, mailing and loan periods. These should be worked out between the borrowing and requesting library.

If correspondence on an ILLRQ is necessary, be sure to list enough information so that the loaning library can trace the request. Include call number, if one was given, due date, and also the author and title.

If at any time a requesting library has been waiting a reasonable amount of time and they have not received the material they ordered, it would be wise to inquire about it.

It is very important that the borrowing library return the material promptly to the library which owns it (unless otherwise directed) on or BEFORE the date due.

If the ALA Interlibrary Loan Form has been used, mail separately the yellow copy to the loaning library to inform them you are sending back the material and that they should be looking for it.

We have just completed the cycle of a request; starting with the local patron, going through all the steps it takes to complete it. We should remind everyone that any request should start at the local cooperating library level. Encourage all libraries to stress this to all their patrons. This includes all college and universities, secondary and primary schools as well. Everyone of these institutions has access to the TWX network through their local cooperating library. Just one telephone call can start the wheels in motion for them.

PART II SPECIAL SERVICES AVAILABLE VIA TWX COMMUNICATIONS NETWORK

The Nebraska Library Commission, besides giving the Interlibrary Loan search and services, does have some added services that should be mentioned so that they can be used to their full potential.

A. BIOMEDICAL REQUEST SEARCH

Libraries can contact the University of Nebraska Medical Center in Omaha (TWX 910-622-8353) for any information pertaining to medicine. They are more capable in handling requests of this nature. If they cannot answer your request from their collection, they will initiate a regional search.

Be sure when sending your ALA TWX ILLRQ that you include the patron status or occupation. They need this information for federal records.

B. THE LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED

This library serves anyone unable to read regular print with ease because of a physical handicap. All they need to start service for a patron is a statement from a competent authority stating the person's handicap.

The Library for the Blind and Physically Handicapped offers many types of media to your patrons. In your message you may use these abbreviations:

Large Print	LP
Braille	BR
Magnetic Tape (open reel)	MT
Cassette Book	CB

C. FILM SERVICE

This service is offered through the Lincoln City Library. They should be contacted directly no more than one year before the film is needed. They offer 16mm films for viewing. A catalog of their holdings may be requested from NLC.

Requirements are:

1. Title of film or substitute titles acceptable.
2. Showing date and alternate dates if possible.
3. Type of audience (particularly for Police films)
4. The library and city where film should be sent

PART III ADDITIONAL TWX INFORMATION

A. LIST OF ABBREVIATIONS USED FOR THE TWX

ATTN	Attention
ILLRQ	Interlibrary Loan Request
LOCS	Locations
MIN	Wait One Minute
MSG	Message
NAV	Not Able to Verify
NLC	Nebraska Library Commission
OK	All Right, Yes
PLS	Please
RE	In Reference To
REQ	Request
RES	Reserve
SUBST	Substitute
TNX	Thanks
TWX	Teletypewriter Exchange System
UC	Nebraska Union Catalog

B. BIBLIOGRAPHIC VERIFICATION TOOLS ABBREVIATIONS USED FOR THE TWX

BIB	Bibliographical Center for Research, Denver
BIP	Books in Print
BPR	Book Publishing Record
C/A	Contemporary Authors
CBI	Cumulative Book Index
FORTH	Forthcoming Books and New Books in Print
LCC	Library of Congress Catalog
ND	No Date
NST	New Serial Titles
NUC	National Union Catalog
PTLA	Publishers Trade List Annual
RA	Readers Advisor
RG	Readers Guide to Periodical Literature
SGBIP	Subject Guide to Books in Print
ULS	Union List of Serials
VER	Verify or Verification
VOL	Volume

C. TWX SUPPLIES

In order to operate the machine correctly, you have to have the proper supplies. To make sure of this, you should be sure to order the supplies by their proper name.

Each library seems to have their own source of supplies. It would probably be a good idea to keep your number for supplies as handy as your trouble number for the TWX.

Paper — this paper should produce on carbon copy. This is called pre-carboned teletype paper Type 33 Teletypewriter Machine, 8 7/16" wide, 4 1/2" diameter roll.

Ribbons — should be installed whenever there is difficulty reading the print. The ribbons are called: Standard Ribbon for Type 33 Teletypewriter Machine, Nylon, Black, Record, Medium, 1/2" wide.

Tape – this is the tape used that punches out the message and then is used to transmit the message later. This is called paper perforator tape for Type 33 ARS Teletypewriter Machine, 8 channel, 1" wide, 8" diameter roll, oiled.

D. ADDITIONAL OPERATION PROCEDURES

Actual operation instructions are found in the **Teletypewriter Operating Instruction Handbook No. 33**, which is given to each library when the machine is installed. Additional information is available from Western Union or feel free to ask NLC for information if you think that they can be of help.

When you are having trouble with the TWX machine, always make sure that the machine is still plugged in and that you have full power. Then if this all checks out, call your Western Union service number 9-112-800-9396. When you call this number, be sure you have your TWX number handy. It will be needed when the service man takes the trouble call.

In case the TWX machines all over the state are effected in the event of a state emergency or a disaster, etc., we have set up this procedure so that service will continue. Type your messages as usual on local and then just send us the copy that you typed. We will answer your request via telephone then. This will enable the local cooperating library to call you as before. It will allow for continuation of the usual service until the TWX is restored. In this process, it will still be necessary for the TWX library to retain a copy of the request as usual because the answers will be given in the usual brief form with referral to date and number of request instead of author, title, etc.

If at any time something happens to your machine that you are receiving a message and it is not coming through right, press the "BREAK" key (right side of keyboard) and this will stop the message from coming in and give you a chance to figure out what the trouble is. You should explain after you press the "BREAK" key saying "MIN PLS." This will let them know you are having trouble. When you have corrected the problem on your machine, press the "BREAK KEY RELEASE" (upper right on the machine). This will release the break so that the operator at the other end can start the message again.

This also brings about the subject of on-the-line communications. If for any reason you need immediate attention to your message you can follow this procedure:

Press control button and bell button on the keyboard about three or four times and wait for response.

If none comes, try again. Person at other end usually will answer by typing a question or answer of some type. You can continue to discuss you need. When through indicate to person you are signing off and then press "clear" button (lower right hand side of machine).

PART IV MODEL CODE

This "MODEL CODE" was adopted from the ALA, Reference Services Division, Interlibrary Loan Committee (revised January 28, 1969) and was passed at the 1971 fall Nebraska Library Association state meeting.

NLA approved the code so that there would be some kind of guidelines for the use of Interlibrary Loans. The main point was to encourage Interlibrary Loans by liberalization of the code but still have some kind of order to follow.

I. DEFINITION

1. Interlibrary loans are transactions in which library materials are made available by one library to another; for the purposes of this code they also include the provision of copies as substitutes for loans of the original materials.

II. PURPOSE

1. Since it is increasingly evident that it is impossible for any one library to be self-sufficient, and in the belief that the furtherance of knowledge is in the general interest, interlibrary borrowing and lending is regarded by the libraries subscribing to this agreement as essential to library service.

III. RESPONSIBILITY OF LENDING LIBRARIES

1. Lending libraries will practice as liberal and unrestrictive a policy as is possible in Interlibrary Loans, with due consideration to the interests of their primary clientele.
2. Lending libraries have the responsibility of informing borrowing libraries of any failure to observe the provisions of this code, and if necessary may involve the provisions stated in Section XII of this code.

IV. RESPONSIBILITY OF BORROWING LIBRARIES

1. It is recognized that interlibrary lending does not relieve any library of the responsibility of developing its own collection. Each library will provide the resources to meet the ordinary study, educational, instructional, informational, and research needs of its users. Requests to borrow from other libraries will be limited to those items which the library might not be expected to own. No library should depend upon another to supply the normal needs of its clientele except under special agreement for such service.
2. Borrowing libraries will make every effort to exhaust their own resources before resorting to Interlibrary Loans.
3. Borrowing libraries will screen carefully all applications for loans, rejecting those which do not conform to this code. (See also Article VII, Conditions of Loans; Article IX, Form of Request).

V. SCOPE

1. Any type of library material needed for the purposes of study, instruction, information, research, or personal enjoyment, may be requested on loan or in photocopy from another library. The lending library has the privilege of deciding in each case whether a particular item should or should not be provided, and whether the original or a copy should be sent. These decisions may be determined by the nature of the material or its physical condition, the degree of active demand for the material requested or any other reasons deemed valid by the lending library.

2. Under the terms of this agreement it is permissible to request on Interlibrary Loan:
 - a. Materials collected in specialized subject fields and in special nonrestricted collections;
 - b. Materials collected under special acquisition agreements;
 - c. Materials bought under special grant or other programs intended to promote economical use of the total resources of the area;
 - d. Reference materials whenever lending might not hinder the service of the lending library.
3. Under the terms of this agreement, borrowing libraries will not ordinarily request:
 - a. Books in current and/or recurring demand;
 - b. Bulky or fragile materials;
 - c. Rare materials;
 - d. A large number of titles for one person at any one time;
 - e. Duplicates of titles already owned;
 - f. Materials which can be copied cheaply;
 - g. Materials in quantity.

VI. EXPENSES

1. The borrowing library should be prepared to assume any costs charged by the lending library as agreed upon in this code. If the charges are more than nominal, and not authorized beforehand by the borrowing library, the lending library will inform the requesting library and obtain authorization to proceed with the transaction. Borrowing libraries should attempt to anticipate charges and authorize them on the initial request.
2. In the interest of efficiency lending libraries are urged to absorb nominal costs for:
 - a. Postage;
 - b. Photocopying;
 - c. Insurance.
3. Libraries may make special contractual or other arrangements including financial reimbursement or other adjustments, in recognition of costs incurred by libraries whose resources are used extensively under this agreement.

VII. CONDITIONS OF LOANS

1. The borrowing library will honor any limitations on use imposed by the lending library.
2. Unless specifically forbidden by the lending library, it is assumed that copying is permitted, provided that it is in accordance with copyright law and ALA policy and further, provided no damage to the original volume will result.
3. The borrowing library is responsible for returning loans promptly and in good condition.
4. The safety of borrowed materials is the responsibility of the borrowing library. The borrowing library will meet all costs of repair or replacement in accordance with the preferences of the lending library.

VIII. PLACEMENT OF REQUESTS

1. Special arrangements for lending of materials by designated resource libraries may be made within the context of this agreement. Requests should be routed through such established channels as may be agreed upon by libraries participating in a local, state, or regional plan for library service.
2. Every effort will be made to locate materials through available local, state, and regional union catalogs, book catalogs, and union lists.
3. Requests may be made by mail, or transmitted by special or regularly scheduled messenger service, using the standard ALA form or the ALA photoduplication form (or a mutually acceptable form) or by teletype, using a format based on the standard form. When mutually agreeable, telephone requests are acceptable and shall be confirmed by the mailing of the standard form unless the lending library waives this record.
4. No library will lend directly to an individual on an Interlibrary Loan basis, except by mutual agreement between the borrowing and the lending libraries.

IX. FORM OF REQUEST

1. Materials requested must be described as completely and accurately as possible following accepted bibliographic practice.
2. All items requested shall be verified in standard bibliographic tools and sources of verification cited as completely as possible. When the item requested cannot be verified, the statement "cannot verify" shall be indicated, and complete information as to source of reference and search tools consulted shall be furnished.
3. If verification is disregarded, or the bibliographic data is incorrect, and unless special agreement otherwise provides, the lending library may return the request unfilled without special effort to identify the reference.
4. All requests and shipments shall be conspicuously labeled "Interlibrary Loan."

X. DURATION OF LOAN

1. Unless otherwise specified by the lending library, the duration of the loan shall be calculated as the time the item is to be in the borrowing library, disregarding the time spent in transit. The period of loan shall be that ordinarily extended by the lending library.
2. Renewal requests shall be kept to a minimum. The renewal request shall be sent in time to reach the lending library before the due date. The lending library should respond to renewal requests promptly; if it does not, it will be assumed that renewal for the same period as the original loan is granted.
3. The borrowing library is responsible for returning Interlibrary Loans promptly and in good condition.
4. Material on loan is subject to recall at any time and the borrowing library shall comply promptly.

XI. NOTIFICATION AND ACKNOWLEDGEMENT

1. The lending library shall notify the borrowing library promptly whether or not the material is being sent; if the material cannot be supplied, the lending library shall state the reason.
2. Except in the case of very valuable shipments, no acknowledgment of receipt is necessary. If there is undue delay in receipt of shipments, the borrowing library shall notify the lending library so that a search may be initiated.

XII. VIOLATION OF THE CODE

1. Continued disregard of the provisions of this code shall be sufficient reason for suspension of borrowing privileges.

PART V COLLEGE AND UNIVERSITY DIRECTORY

COLLEGE	ADDRESS	PHONE
Chadron State College TWX 910-620-9032	Chadron, NE 69337	(308) 432-4451
Concordia Teachers College	800 North Columbia Ave. Seward, NE 68434	(402) 643-3651
Creighton University	Alumni Memorial Library 2500 California Street Omaha, NE 68131	(402) 536-2705
Dana College	C.A. Dana - LIFE Library Blair, NE 68008	(402) 426-4101
Doane College	Crete, NE 68333	(402) 826-2161 Ext. 224
Fairbury Junior College	Fairbury, NE 68352	(402) 729-6148
Hastings College	Perkins Library Hastings, NE 68901	(402) 463-2406
John F. Kennedy College	Wahoo, NE 68066	(402) 443-4171
Kearney State College	Calvin T. Ryan Library Kearney, NE 68847	(308) 268-4218
McCook College	McCook, NE 69001	(308) 345-4833
Midland Lutheran College	Fremont, NE 68025	(402) 721-5480
Nebraska Wesleyan University	50th & St. Paul Streets Lincoln, NE 68504	(402) 466-2371
Nebraska Western College	Scottsbluff, NE 69361	(308) 635-3681
North Platte Junior College	North Platte, NE 69101	(308) 532-6827
Northeastern Nebraska College	510 Phillip Avenue Norfolk, NE 68701	(402) 371-2020
Peru State College	Peru, NE 68421	(402) 872-3815
Platte College	P.O. Box 1072 Columbus, NE 68601	(402) 564-7132
Platte Valley Bible College	P.O. Box 633 Scottsbluff, NE 69361	(308) 632-6933
Union College	Lincoln, NE 68506	(402) 488-2331
University of Nebraska--Lincoln TWX 910-621-8232	Don L. Love Memorial Library 13th & R Streets Lincoln, NE 68508	(402) 472-7211
University of Nebraska--Omaha TWX 910-622-8385	Gene Eppley Library Box 688, Downtown Omaha, NE 68101	(402) 553-1170
University of Nebraska Medical Center TWX 910-622-8353	42nd and Dewey Avenue Omaha, NE 68105	(402) 541-4006
Wayne State College	Wayne, NE 68787	(402) 375-2200
York College	Levitt Library York, NE 68467	(402) 362-4441

PART VI DIRECTORY TO THE PUBLIC LIBRARIES

TOWN-LIBRARY	ZIP	NETWORK	REGIONAL LIBRARY	TOWN-LIBRARY	ZIP	NETWORK	REGIONAL LIBRARY
Adams PL *(402) 988-3480	68301	SE	Beatrice	Brownville PL None	68321	SE	Beatrice
Ainsworth, Alder PL (402) 387-2032	69210	MS	Valentine	Bruning PL *(402) 353-2495	68322	SE	Fairbury
Albion PL (402) 395-2021	68620	N	Columbus	Burwell Car L (308) 346-7310	68823	MS	Valentine
Alexandria PL *(402) 749-3160	68303	SE	Fairbury	Butte, Davies ML *(402) 775-2202	68722	MS	Valentine
Allen, Springbank TL *(402) 635-2313	68710	N	Norfolk	Byron PL *(402) 237-4632	68325	MS	Valentine
Alliance PL (308) 762-1387	69301	P	Scottsbluff	Callaway PL *(308) 836-4408	68825	MS	Valentine
Alma PL (308) 928-2600	68920	C	Holdrege	Cambridge, Butler ML (308) 697-3836	69022	C	Holdrege
Anselmo PL *(308) 749-2439	68813	MS	Valentine	Campbell PL *(402) 778-2657	68932	C	Holdrege
Ansley TL *(308) 935-2983	68814	MS	Valentine	Carleton Com L None	68326	SE	Fairbury
Arapahoe PL *(308) 962-7229	68922	C	Holdrege	Carroll PL *(402) 585-4841	68723	N	Norfolk
Arcadia TL *(308) 789-3294	68815	MS	Valentine	Cedar Rapids PL *(402) Operator Call 2617	68627	N	Columbus
Arlington PL (402) 478-4545	68002	M	Omaha	Central City, Hards ML (402) 946-2512	68826	C	Grand Island
Arnold, E.S. & S.A. Finch ML (308) 848-2574	69120	MS	Valentine	Chadron Car L (308) 432-2891	69337	P	Scottsbluff
Arthur Co. L (308) 764-2081	69121	MS	Valentine	Chappell ML (308) 874-2626	69129	P	Sidney
Ashland PL *(402) 944-3597	68003	M	Omaha	Chester PL *(402) 324-5202	68327	SE	Fairbury
Atkinson TL (402) 925-2855	68713	MS	Valentine	Clarks, Clarksville TL *(308) 548-2420	68628	C	Grand Island
Auburn PL (402) 274-4023	68305	SE	Beatrice	Clarkson ML None	68629	N	Columbus
Aurora PL (402) 692-2272	68818	C	Grand Island	Clay Center PL *(402) 762-6175	68933	C	Hastings
Avoca Com L *(402) 275-3203	68307	SE	Lincoln	Columbus PL (402) 564-7116	68601	N	(TWX)
Axtell, Mirage TL (308) 743-2209	68924	C	Holdrege	Cornstock TL *(308) 628-2153	68828	MS	Valentine
Bartley Com L None	69020	MS	McCook	Cook PL *(402) 864-4272	68329	SE	Beatrice
Bassett, Rock Co. L (402) 684-3800	68714	MS	Valentine	Cozad PL (308) 784-2019	69130	C	Kearney
Battle Creek PL *(402) 675-3423	68715	N	Norfolk	Crab Orchard PL None	68332	SE	Beatrice
Bayard PL (308) 586-1144	69334	P	Scottsbluff	Craig PL (402) 377-2641	68019	N	Columbus
Beatrice Free PL (402) 223-3236	68310	SE	(TWX)	Crawford PL *(308) 665-1294	69339	P	Scottsbluff
Beaver City PL *(308) 268-3685	68926	C	Holdrege	Creighton PL (402) 352-5115	68729	N	Norfolk
Beemer, Karlen ML (402) 528-3476	68716	N	Columbus	Crete PL (402) 826-4311	68333	SE	Lincoln
Bellevue PL (402) 291-6091	68005	M	Omaha	Crofton, Eastern TL None	68730	N	Norfolk
Bennington PL *(402) 238-2405	68007	M	Omaha	Culbertson PL *(308) 278-2365	69024	MS	McCook
Berwyn TL *(308) 935-3539	68819	MS	Valentine	Curtis PL (308) 367-4148	69025	MS	McCook
Big Springs PL *(308) 889-3386	69122	P	Sidney	Dakota City PL None	68731	N	Sioux City, Ia.
Blair PL (402) 426-3617	68008	M	Omaha	Dalton PL (308) 376-2413	69131	P	Sidney
Bloomfield PL *(402) 373-4914	68718	N	Norfolk	Davenport PL *(402) 364-3387	68335	SE	Fairbury
Bloomington PL *(308) 775-2702	68929	C	Holdrege	David City PL (402) 367-3100	68632	N	Columbus
Blue Hill PL *(402) 742-3696	68930	C	Hastings	Dawson, J.G. Smith ML *(402) 883-2784	68337	SE	Beatrice
Bridgeport PL (308) 262-0326	69336	P	Scottsbluff	Daykin PL *(402) 446-3400	68338	SE	Fairbury
Broadwater PL *(308) 262-0326	69125	P	Scottsbluff	Decatur PL (402) 349-5525	68020	N	Columbus
Broken Bow Car L (308) 872-2027	68822	MS	Valentine				

TOWN-LIBRARY	ZIP	NETWORK	REGIONAL LIBRARY	TOWN-LIBRARY	ZIP	NETWORK	REGIONAL LIBRARY
Mason City, Sunshine TL *(308) 732-3269	68855	MS	Valentine	Palisade PL *(308) 285-3366	69040	MS	McCook
Mead PL *(402) 624-2125	68041	M	Omaha	Palmer PL (308) 894-5305	68864	C	Grand Island
Meadow Grove PL *(402) 634-2207	68752	N	Norfolk	Papillion PL (402) 339-3177	68046	M	Omaha
Merna, Brenizer PL *(308) 643-2268	68856	MS	Valentine	Pawnee City Car PL *(402) 852-6441	68420	SE	Beatrice
Milford PL (402) 761-5191	68405	SE	Lincoln	Paxton PL None	69155	MS	North Platte
Milligan PL None	68406	SE	Lincoln	Pender, House ML (402) 972-2521	68047	N	Norfolk
Minden, Jensen ML (308) 832-2648	68959	C	Holdrege	Pierce PL *(402) 329-6890	68767	N	Norfolk
Minatare PL (308) 783-1414	69356	P	Scottsbluff	Pilger PL *(402) 396-3198	68768	N	Norfolk
Mitchell, Quivey ML (308) 623-2222	69357	P	Scottsbluff	Plainview Car L (402) 582-4507	68769	N	Norfolk
Monroe TL *(402) 495-2672	68647	N	Columbus	Plattsmouth PL (402) 296-4154	68048	SE	Lincoln
Morrill PL (308) 247-2611	69358	P	Scottsbluff	Polk PL *(402) 765-3141	68654	N	Columbus
Mullen, Hooker Co L (308) 546-2240	69152	MS	Valentine	Ponca PL *(402) 755-2880	68770	N	Norfolk
Nebraska City, Morton-James PL (402) 873-5609	68410	SE	Beatrice	Potter PL (308) 879-4239	69156	P	Sidney
Nehawka PL *(402) 227-3487	68413	SE	Lincoln	Ralston PL (402) 331-7636	68127	M	Omaha
Neligh PL *(402) 887-4444	68756	N	Norfolk	Randolph PL (402) 337-0073	68771	N	Norfolk
Nelson PL *(402) 225-3557	68961	C	Hastings	Ravenna PL *(308) 372-3247	68869	C	Kearney
Nemaha, Mental Culture Club L *(402) 824-5255	68414	SE	Beatrice	Red Cloud, Auld PL (402) 746-3352	68970	C	Hastings
Newman Grove PL (402) 447-2331	68758	N	Norfolk	Rising City Com L *(402) 542-4681	68658	N	Columbus
Niobrara PL *(402) 857-3417	68760	N	Norfolk	Rushville PL *(308) 327-2494	69360	MS	Valentine
Norfolk PL (402) 371-4590	68701	N	(TWX)	Ruskin PL *(402) 226-2811	68974	C	Hastings
North Bend PL (402) 652-8356	68649	M	Omaha	St. Edward PL *(402) 678-2623	68660	N	Columbus
North Loup PL *(308) 496-3428	68859	MS	Valentine	St. Paul PL *(308) 754-4344	68873	C	Grand Island
North Platte PL (308) 532-6560	69101	MS	(TWX)	Sargent PL *(308) 527-3241	68874	MS	Valentine
Oakdale PL *(402) 776-2460	68761	N	Norfolk	Schuyler PL (402) 352-2221	68661	N	Columbus
Oakland PL *(402) 685-5029	68045	N	Columbus	Scotia PL *(308) 245-4060	68875	MS	Valentine
Oconto PL *(308) 858-4859	68860	MS	Valentine	Scottsbluff PL (308) 632-4424	69361	P	(TWX)
Ogallala, Goodall CL (308) 284-4354	69153	MS	North Platte	Scribner PL (402) 664-3213	68057	M	Omaha
Omaha PL (402) 342-4766	68102	M	(TWX)	Seward PL (402) 643-3318	68434	SE	Lincoln
O'Neill, Gratton TL (402) 336-3110	68763	MS	Valentine	Shelton PL (308) 647-5182	68876	C	Kearney
Orchard PL *(402) 893-3686	68764	N	Norfolk	Shickley PL *(402) 627-3045	68436	SE	Lincoln
Ord TL (308) 728-3012	68862	MS	Valentine	Sidney PL (308) 254-3110	69162	P	(TWX)
Orleans, Cordelia B. Preston ML (308) 473-3425	68966	C	Holdrege	Silver Creek TL *(308) 773-2489	68663	C	Grand Island
Osceola PL (402) 747-4301	68651	N	Columbus	Snyder PL (402) 568-2570	68664	M	Omaha
Oshkosh PL (308) 772-3678	69154	P	Sidney	South Sioux City PL *(402) 494-1586	68776	N	Sioux City, Ia.
Osmond PL (402) 748-6752	68765	N	Norfolk	Spalding PL *(308) 497-2663	68665	MS	Valentine
Overton Com L (308) 987-2543	68863	C	Kearney	Spencer TL *(402) Operator Call 3351	68777	MS	Valentine
Oxford PL *(308) 824-3455	68967	C	Holdrege	Springfield PL (402) 253-2204	68059	M	Omaha
				Stanton PL (402) 439-2230	68779	N	Norfolk

TOWN-LIBRARY	ZIP	NETWORK	REGIONAL LIBRARY
Stapleton, Logan Co L *(308) 636-2456	68163	MS	Valentine
Stella PL None	68442	SE	Beatrice
Sterling PL *(402) 866-4451	68443	SE	Beatrice
Stratton PL *(308) 276-3396	69043	MS	McCook
Stromsburg PL *(402) 764-5717	69666	N	Columbus
Stuart TL *(402) 924-3246	68780	MS	Valentine
Superior Car L (402) 879-4200	68978	C	Hastings
Sutherland PL *(308) 386-4412	69165	MS	North Platte
Sutton PL *(402) 773-5305	68979	C	Hastings
Swanton PL None	68445	SE	Lincoln
Syracuse PL (402) 269-5431	68446	SE	Beatrice
Table Rock PL *(402) 839-4209	68447	SE	Beatrice
Talmage PL *(402) 264-3425	68448	SE	Beatrice
Taylor PL *(308) 942-3365	68879	MS	Valentine
Tecumseh City L *(402) 335-3429	68450	SE	Beatrice
Tekamah Car PL (402) 374-2453	68061	N	Columbus
Thedford, Thomas Co L (308) 645-2237	69166	MS	Valentine
Tilden PL (402) 368-9389	68781	N	Norfolk
Tobias Com L *(402) 243-2465	68453	SE	Lincoln
Trenton PL (308) Operator Call 5139	69044	MS	McCook
Ulysses TL *(402) 549-2201	68669	N	Columbus
Union PL None	68455	SE	Lincoln
Valentine PL (402) 645-2237	69201	MS	(TWX)
Valley PL (402) 359-2251	68064	M	Omaha

TOWN-LIBRARY	ZIP	NETWORK	REGIONAL LIBRARY
Valparaiso PL (402) 784-6141	68065	M	Omaha
Verdigré PL *(402) 668-2339	68783	N	Norfolk
Wahoo PL (402) 443-3871	68066	M	Omaha
Wakefield, Graves PL (402) 287-2334	68784	N	Norfolk
Walhill PL *(402) 846-5614	68067	N	Norfolk
Waterloo PL *(402) 779-2423	68069	M	Omaha
Waugeta PL *(308) 394-5531	69045	MS	McCook
Wausa, Lincoln TL *(402) 586-2925	68786	N	Norfolk
Wayne PL (402) 375-3135	68787	N	Norfolk
Weeping Water PL None	68463	SE	Lincoln
West Point PL (402) 372-3831	68788	N	Columbus
Western PL *(402) 433-2522	68464	SE	Lincoln
Wilber, Dvoracek ML (402) 821-4311	68465	SE	Lincoln
Wilcox TL *(308) 478-2011	68982	C	Holdrege
Wilsonville PL None	69046	C	Holdrege
Winnebago, Leona Johnson ML None	68071	N	Sioux City, Ia.
Winside PL *(402) 286-4953	68790	N	Norfolk
Wisner PL (402) 529-6018	68791	N	Columbus
Wolbach PL *(308) 246-2361	68882	MS	Valentine
Wood River, Maltman ML (308) 583-2349	68883	C	Grand Island
Wymore PL (402) 645-3787	68466	SE	Beatrice
York PL (402) 362-3039	68467	SE	Lincoln
Yutan PL *(402) 625-3717	68073	M	Omaha

NETWORK ABBREVIATIONS

Central	C
Mari Sandoz	MS
Metropolitan	M
Northern	N
Panhandle	P
Southeastern	SE

KEY TO LIBRARIES

Carnegie Library	Carl L
Community Library	Com L
County Library	Co L
Memorial Library	ML
Public Library	PL
Township Library	TL

*Indicates Librarian Home Phone

PART VII REGIONAL LIBRARY'S TWX NUMBER

BEATRICE	910-623-8321	NEBRASKA LIBRARY COMMISSION	910-621-8119
COLUMBUS	910-626-8317		910-621-8120
FAIRBURY	910-623-8171	NORFOLK	910-623-0160
FREMONT	910-623-0968	NORTH PLATTE	910-628-7498
GRAND ISLAND	910-629-3723	OMAHA	910-622-0755
HASTINGS	910-624-0454	SCOTTSBLUFF	910-627-0063
HOLDREGE	910-960-4716	SIDNEY	910-620-9020
KEARNEY	910-960-3732	SIoux CITY, IA.	910-968-1734
LINCOLN	910-621-8121	VALENTINE	910-623-8130
MCCOOK	910-960-4732		

INDEX

ABBREVIATIONS

Bibliographic Tools and Associated Terms 18
TWX 11, 18

ADDITIONAL OPERATION PROCEDURES

TWX 19

AMERICAN LIBRARY ASSOCIATION (ALA)

Interlibrary Loan Request (ILLRO) Mail Form 16,17
TWX Format 15,16

ANSWER- BACK CODE 10

BACK SPACE (B SP) 11

BIBLIOGRAPHICAL CENTER FOR RESEARCH, DENVER (BIB) 7, 10,17

Costs 11

Requests 11

BIBLIOGRAPHIC TOOLS 8

Abbreviations and Related Abbreviations 18

BIOMEDICAL REQUEST SEARCH 18

BOOK PUBLISHER RECORD (BPR) 8

BOOK REVIEW DIGEST (BK REV DIG) 8

BOOKS IN PRINT (BIP) 8,10

BOOKLIST (BKLIST) 8

BORROWING LIBRARY 15,17

BRAILLE (BR) BOOKS 18

BREAK KEY 19

BREAK RELEASE KEY 19

CASSETTE BOOKS (CB) 18

CLEAR (CLR) KEY 13

COLLEGE AND UNIVERSITY DIRECTORY 21

COMMUNITY INFORMATION SPECIALISTS 7

CONSULTANTS 7

CORRECTIONS (TWX) 11

CUMULATIVE BOOK INDEX (CBI) 8,11

DIRECTORY TO THE PUBLIC LIBRARIES 22-25

ENCYCLOPEDIA BRITANNICA 8

FILM DISTRIBUTION SERVICE 7, 18

FLOW CHART 7

FORTHCOMING BOOKS (FORTH) 8

GOVERNMENT DOCUMENT REQUEST 12

HERE IS KEY 10, 13

INTERLIBRARY LOAN REQUESTS (ILLRO) 15, 17

LARGE PRINT (LP) BOOKS 18

LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED 7, 18

Message 13

LIBRARY JOURNAL (LJ) 8

LINE FEED KEY 10, 13

LINE SPACING

TWX 10

LOANING LIBRARY 17

LOCAL BUTTON (LCL) 10

LOCAL COOPERATING LIBRARY 6, 7, 8, 14, 17

Definition 6

MAGAZINES ON MICROFILM 11

MAGNETIC TAPE (MT) (OPEN REEL) 18

MAIL ILLRO FORM 16,17

MODEL CODE 15, 19-20

MONTHLY CATALOG OF U.S. GOVERNMENT PUBLICATIONS 12

NATIONAL UNION CATALOG (NUC) 8

NEBRASKA LIBRARY COMMISSION (NLC)

Definition 6

NEBRASKA LIBRARY TELECOMMUNICATIONS NETWORK 15

Definition 6

Map 4

NEBRASKA PUBLICATIONS CLEARINGHOUSE 7

NEBRASKA STATE PUBLICATIONS CHECKLIST 12

NETWORK

Coordinators 7

Definition 6

NUMBERING TWX REQUESTS 10

OFF KEY 13

ON-THE-LINE COMMUNICATION 19

ORIGINAL KEY (ORIG) 13

PAPERBOUND BOOKS IN PRINT (PAP BIP) 8

PARTICIPATING LIBRARIES 13, 14, 15

PERIODICAL HOLDINGS LIST OF REGIONAL LIBRARIES 11

PERIODICAL HOLDINGS OF THE PANHANDLE LIBRARIES 11

PUBLIC LIBRARIES - DIRECTORY 22-25

RE DATE 11

READER'S GUIDE TO PERIODICAL LITERATURE (RG) 11, 13

REGIONAL LIBRARY 6-9, 15, 17

TWX Numbers 25

REGIONS

Definition 6

REPEAT (REPT) KEY 10, 13

REPLY TO TWX REQUEST 14-15

REQUESTING LIBRARY 15

RETURN KEY 10, 13

RUBOUT KEY 10, 11, 13

SAMPLE FORMS 8, 9, 14-15, 16, 17

START SWITCH KEY 13

SUBJECT REQUESTS

TWX 11, 12

SUBSTITUTION REQUESTS 12

SUPERINTENDENT OF DOCUMENTS

CLASSIFICATION NUMBER 12

TAPE ATTACHMENT 10

TWX

ALA TWX Format 15, 16

Abbreviations 11, 18

Bib Requests 11

Corrections 11

Government Documents Requests 12

Instructions for Operation 10, 13, 19

Numbers 25

Request Sample 9

Substitution Request 12

Subject Requests 11, 12

Supplies 18-19

Xerox Requests 11

TELETYPEWRITER OPERATING INSTRUCTION HANDBOOK # 33 19

UNION CATALOG (UCI) 6, 13-14

Accessions 14

Locations 15

Symbols 13-14

Withdrawals 14

UNIVERSITY AND COLLEGE DIRECTORY 21

UNIVERSITY OF NEBRASKA MEDICAL CENTER IN OMAHA 18

VERIFICATION

Definition 6

WESTERN UNION 19

WILSON STANDARD CATALOGS (STAND CAT) 8

XEROX REQUESTS

TWX 9, 11