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ABSTRACT

To determine the effectiveness of a secondary vocational education program and to establish a pattern for evaluation procedures, a committee composed of five counselors and three teachers used questionnaires to gather data from students, graduates of the program, parents, teachers, and employers. To insure validity, followup telephone calls and additional mailings were made to graduates and their employers. Of the 88 faculty respondents, 79 percent saw themselves as teaching vocationally oriented courses, but 55 percent indicated a need for more information about the programs in existence. Most graduates felt their vocational training had prepared them for their jobs. Students learned about the courses from friends, teachers, or counselors. Some recommendations were: (1) On-the-job training should be a standard part of all vocational courses, (2) Tools and equipment for all vocational courses should be similar to those in industry, and (3) Periodic reviews and evaluation should be made of all vocational programs. Sample questionnaires are appended. (SB)

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PROJECT EVENT

EVALUATION OF VOCATIONAL EDUCATION NOW AND TOMORROW

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JOHN F. KENNEDY MEMORIAL HIGH SCHOOL

ISELIN, NEW JERSEY

JUNE, 1969

VT011297

INTRODUCTION TO THE PROJECT

With the opening of its doors for the first time in September 1964, John F. Kennedy Memorial High School accepted the challenge of meeting the needs of each student as effectively as possible. Earlier studies of the community had revealed that it was likely that four out of every ten graduates would seek entry into the world of work. Thus it was obvious that a relevant curriculum must include training that would lead to vocational competence in a variety of areas. The first year saw offerings in the business areas, and each year additional subjects have been introduced.

How effective are these programs? Are the offerings broad enough to attract our student body? Are the students sufficiently challenged to maintain their interest? Do the courses prepare students for employment available in our community? Do employers perceive our course offerings as realistic and helpful? Do graduates feel that their high school education has given them more than a diploma? Do parents feel that the school has assumed its role of providing meaningful education for their children? How can the present vocational structure be revised to better serve the needs of our student body? These questions needed to be answered before many more graduates could find their place in the "right" sun, a place that would bring them personal satisfaction and eventual fulfillment.

Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow), undertaken by five counselors and three teachers under a mini-grant from the New Jersey Division of Vocational Education, will help provide answers to these and other questions. Since the entire area of Vocational Education has had such phenomenal growth since the

inception of the 1963 Vocational Education Act, it is likely that many school districts are asking the same questions and are attempting to find answers on which to base recommended curriculum changes. Federal and State Funds have made it possible for school systems to expand their offerings in the field of Vocational Education, and this has helped relieve the feeling among some educators that they have been neglecting the job-oriented youngster. In the rush to make up for lost time though, little or no effort has been given to evaluating the effectiveness of the courses being offered and educational goals have been established in a vacuum with the students and future employers rarely consulted.

Through Project E.V.E.N.T. student participants, graduates, employers, parents and teachers, as well as non-participating students and prospective employers were polled and interviewed. The results reveal much interesting data which has been compiled in charts attached to this report.

AN OVERVIEW OF VOCATIONAL EDUCATION AT JOHN F. KENNEDY

The current Vocational Education offerings at John F. Kennedy Memorial High School consist of Clerical Practice, Office Practice, Office Work Experience, Data Processing, Basic Electricity, Vocational Drawing, Distributive Education, Power Mechanics and Fundamentals of Nursing. Office Work Experience, Distributive Education and Fundamentals of Nursing provide for a half day of formal classes and a half day of on-the-job training. Our survey indicates that the opportunity for practical experience where theory learned in the classroom is put to a practical test on the job, is most helpful in giving meaning to the daily school experience.

With the exception of the traditional Business Education courses, Vocational Education courses were introduced at Kennedy as space, equipment and

personnel became available, not in direct response to expressed needs by students or employers. Perhaps this accounts for the relatively low related-placement figures which are apparent on the attached charts.

For the past four years, a proposal has been submitted for the inception of a Technical and Industrial (T & I) Work Experience program, which it is felt would satisfy the needs of the non-academically oriented student who is seeking something in his education that is relevant to his out-of-school hours and will help him prepare for employment after graduation. Budgetary limitations have ruled the course out each year. The findings from Project E.V.E.N.T. help reinforce the need for this program, and accordingly, the introduction of this course is one of the committee's recommendations.

PROCEDURES

The stated objectives in the original proposal were as follows:

- A. To determine the effectiveness of the current structure of Vocational Education as it affects the students and graduates of John F. Kennedy Memorial High School, as well as their future employers.
- B. To establish a pattern for evaluation procedures that can be utilized by other school districts having the same questions concerning the effectiveness of their Vocational Education programs.

Accordingly, the committee, after much deliberation and rewriting, developed the questionnaires attached to this report and distributed them to students (participants and non-participants), graduates of Vocational Programs, parents, teachers and employers. The returns revealed a great deal of interesting information about how these courses have been perceived by the various concerned groups.

In January, a lengthy interim report was filed with the school administration when they were making decisions about course offerings for the

next school year. It is felt that the information from Project E.V.E.N.T., although incomplete and therefore inconclusive, was useful and responsible for improved planning for use of the available facilities in the Vocational areas.

In order to improve the validity of the questionnaire responses, a follow-up procedure was undertaken for graduates and their employers by telephone calls and additional mailings.

In addition, visits were made to industries which have heretofore not employed J. F. Kennedy graduates. A very useful resource chart (attached to this report) was developed which should make it possible for the Guidance Department to negotiate graduate placement with some of these companies in jobs related to our Vocational Programs.

Responses to the faculty questionnaire, which totaled eighty eight and represented the entire building staff including counselors, revealed that while the majority (79%) saw themselves as teaching a vocationally oriented course, more than half (55%) indicated a need for more information about the programs in existence.

Faculty members had all been employed either full-time or part-time before entering the teaching field and this provided a basis for additional courses they suggested in business English, auto shop, the skilled trades, interior decorating, flower arranging and musical instrument repair.

The suggestions for improvement of vocational education were as many as the numbers of persons replying and do not lend themselves to categorization.

EVALUATION OF RESPONSES TO QUESTIONNAIRES

When all of the questionnaires were returned, it was obvious that we had accumulated a tremendous amount of information. The task of coming to conclusions and making recommendations based on the data seemed almost insurmountable and it became evident that it would be necessary to be selective in deciding which information was most meaningful for our purposes.

A review of Project E.V.E.N.T.'s original objectives underscored the fact that we were most concerned about learning how well we are satisfying the needs of our students, graduates and their employers. Although it was interesting to learn about parent and teacher reactions to our Vocational Programs, this information could not help us determine the effectiveness of current programs, and so we did not include these responses in this report.

The current educational literature stresses that school objectives, in order to be meaningful to the student, must help him understand where he is, where he is going, and how he is going to get there. In an attempt to translate our material into this framework, items were selected from the questionnaires which bore a direct relationship to the student's perception of himself and his Vocational Courses. Charts were developed so that comparisons could be made among the subject areas in the information considered most crucial. All of the information on the charts has been recorded in percentages of responses received which makes it simpler to note similarities and differences and are based on the following number of responses:

STUDENT QUESTIONNAIRES

| | |
|------------------------|----|
| Office Practice | 26 |
| Vocational Drawing | 11 |
| Distributive Education | 12 |
| Office Work Experience | 19 |
| Clerical Practice | 42 |
| Basic Electricity | 17 |
| Data Processing | 40 |
| Power Mechanics | 6 |

GRADUATE QUESTIONNAIRES

| | |
|--|----|
| Office Practice | 34 |
| Vocational Drawing | 6 |
| Distributive Education | 5 |
| Office Work Experience | 22 |
| Clerical Practice | 52 |
| Basic Electricity | 17 |
| Data Processing (Included in Office Practice, Work Experience and Clerical Practice) | |
| Power Mechanics | 2 |

EMPLOYER QUESTIONNAIRES

| | |
|---------------------------|----|
| Total number of responses | 40 |
|---------------------------|----|

STUDENT PARTICIPATION QUESTIONNAIRE - 1

2. How did you first become aware of the existence of the vocational course in which you are enrolled?

| | Office Practice | Voc. Drawing | Distrib. Education | Office-Work Exp. | Clerical Practice | Basic Electr'y. | Data Proc. | Power Mech. | Intro. to Voc. |
|-----------------------------|-----------------|--------------|--------------------|------------------|-------------------|-----------------|------------|-------------|----------------|
| Friends and fellow students | 50 | 10 | 43 | 37 | 38 | 41 | 20 | 100 | 37 |
| Teachers (b & c) | 19 | 40 | 14 | 42 | 6 | 6 | 35 | 0 | 6 |
| Guidance counselors | 27 | 40 | 35 | 21 | 8 | 30 | 35 | 0 | 56 |
| Written material | 4 | 10 | 0 | 0 | 44 | 6 | 10 | 0 | 0 |
| Other | 0 | 0 | 7 | 0 | 4 | 18 | 0 | 0 | 0 |

10. Is the content of the course thus far what you expected it to be?

| | | | | | | | | | |
|-----------------|----|----|----|----|----|----|----|----|----|
| Yes, definitely | 38 | 46 | 33 | 67 | 54 | 44 | 52 | 16 | 0 |
| To some extent | 58 | 46 | 50 | 33 | 39 | 44 | 48 | 84 | 94 |
| No, not exactly | 4 | 8 | 16 | 0 | 7 | 12 | 0 | 0 | 6 |

18. If you wanted information about jobs related to the course you are taking, which of the following would you consult?

| | | | | | | | | | |
|---------------------|----|----|----|----|----|----|----|----|----|
| Teacher of course | 44 | 33 | 55 | 58 | 35 | 56 | 38 | 43 | 29 |
| Guidance department | 36 | 50 | 17 | 26 | 49 | 44 | 58 | 43 | 64 |
| Relatives | 0 | 6 | 6 | 0 | 8 | 0 | 2 | 0 | 0 |
| Other | 20 | 11 | 22 | 16 | 8 | 0 | 2 | 14 | 6 |

Student Participation Questionnaire - 2

12. Are you satisfied with your progress in the course so far?

| | Off. Prac. | Voc. Draw. | Dist. Ed. | Off. Wk. Exp. | Cler. Prac. | Basic Elec. | Data Proc. | Power Mech. | Intro. to Voc. |
|-----|------------|------------|-----------|---------------|-------------|-------------|------------|-------------|----------------|
| Yes | 79 | 73 | 100 | 78 | 91 | 69 | 88 | 84 | 94 |
| No | 21 | 27 | 0 | 22 | 9 | 31 | 12 | 16 | 6 |

14. In your own case, which of the following is the best indication of your successful progress?

| | | | | | | | | | |
|----------------------------------|----|----|----|----|----|----|----|-----|----|
| Ratings and tests | 42 | 22 | 19 | 40 | 34 | 19 | 15 | 0 | 13 |
| Verbal acknowledgment by teacher | 16 | 11 | 44 | 20 | 6 | 19 | 10 | 0 | 56 |
| Personal satisfaction | 42 | 67 | 38 | 40 | 60 | 63 | 74 | 100 | 51 |

8. Based on the room to which you are assigned, do you feel the work area is sufficiently large and adequate to meet your needs?

| | | | | | | | | | |
|-----|----|----|----|----|----|----|----|----|----|
| Yes | 92 | 82 | 67 | 89 | 79 | 59 | 60 | 84 | 94 |
| No | 8 | 18 | 33 | 11 | 21 | 41 | 40 | 16 | 6 |

9. Are you provided with all the tools and materials needed to carry out assigned work and to fill allotted time?

| | | | | | | | | | |
|-----|-----|----|----|----|----|----|----|----|----|
| Yes | 100 | 91 | 77 | 88 | 93 | 65 | 95 | 16 | 93 |
| No | 0 | 9 | 23 | 12 | 7 | 35 | 5 | 84 | 6 |

13. Do you receive sufficient individual help from the teacher?

| | Off. Prac. | Voc. Draw. | Dist. Ed. | Off.-Wk. Exp. | Cler. Prac. | Basic Elec. | Data Proc. | Power Mech. | Intro. to Voc. |
|-----------|------------|------------|-----------|---------------|-------------|-------------|------------|-------------|----------------|
| Yes | 52 | 55 | 75 | 74 | 57 | 88 | 80 | 84 | 59 |
| No | 12 | 9 | 25 | 5 | 7 | 6 | 0 | 0 | 41 |
| Sometimes | 36 | 36 | 0 | 21 | 36 | 6 | 20 | 16 | 0 |

19. How would you describe the interest shown by the teacher in regard to your vocational plans?

| | | | | | | | | | |
|-----------------|----|----|----|----|----|----|----|----|----|
| Very interested | 42 | 8 | 50 | 41 | 29 | 38 | 23 | 0 | 41 |
| Interested | 54 | 46 | 50 | 59 | 64 | 63 | 40 | 84 | 59 |
| Not interested | 4 | 46 | 0 | 0 | 7 | 0 | 3 | 16 | 0 |

15. Are you certain that you are learning a skill that will enable you to secure a job?

| | | | | | | | | | |
|------------|----|----|-----|----|----|----|----|----|----|
| Yes | 83 | 46 | 100 | 75 | 67 | 81 | 78 | 17 | 39 |
| No | 4 | 8 | 0 | 13 | 2 | 0 | 5 | 17 | 17 |
| Don't know | 13 | 46 | 0 | 12 | 31 | 19 | 18 | 67 | 44 |

16. On what do you base your certainty?

| | | | | | | | | | |
|--------------------|----|----|----|----|----|----|----|----|----|
| Teacher's say-so | 16 | 20 | 0 | 0 | 10 | 12 | 10 | 0 | 0 |
| Knowledge of field | 44 | 50 | 78 | 53 | 55 | 65 | 46 | 33 | 56 |
| Confidence in work | 40 | 30 | 21 | 47 | 35 | 12 | 44 | 67 | 44 |
| No preference | 0 | 0 | 0 | 0 | 0 | 12 | 0 | 0 | 0 |

Student Participation Questionnaire - 4

20. Is your present occupational goal directly related to this course?

| | Off. Prac. | Voc. Draw. | Dist. Ed. | Off.-Wk. Exp. | Cler. Prac. | Basic Elec. | Data Proc. | Power Mech. | Intro. to Voc. |
|-----------------|------------|------------|-----------|---------------|-------------|-------------|------------|-------------|----------------|
| Yes, definitely | 48 | 55 | 67 | 37 | 29 | 60 | 25 | 0 | 5 |
| To some extent | 32 | 0 | 25 | 37 | 49 | 27 | 35 | 67 | 53 |
| Unknown | 4 | 36 | 8 | 13 | 14 | 7 | 18 | 33 | 16 |
| Not at all | 16 | 9 | 0 | 13 | 8 | 7 | 23 | 0 | 26 |

21. Do you expect some assistance from the school in job placement after graduation?

| | | | | | | | | | |
|-------|----|----|----|----|----|----|----|----|----|
| Yes | 64 | 64 | 10 | 66 | 56 | 50 | 51 | 16 | 50 |
| No | 32 | 36 | 90 | 34 | 44 | 50 | 49 | 84 | 50 |
| Maybe | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

22. To whom would you look mostly for assistance in job placement?

| | | | | | | | | | |
|--------------------|----|----|----|----|----|----|----|----|----|
| Teacher of course | 69 | 27 | 67 | 66 | 28 | 31 | 23 | 0 | 12 |
| Guidance Counselor | 21 | 64 | 8 | 34 | 56 | 38 | 53 | 50 | 53 |
| Relatives | 3 | 9 | 8 | 0 | 11 | 13 | 10 | 17 | 29 |
| Other | 7 | 0 | 17 | 0 | 5 | 19 | 15 | 33 | 6 |

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GRADUATE QUESTIONNAIRE - 1

6. How well did the vocational training which you received in high school prepare you for your job?

Off. Voc. Dist. Off.- Cler. Basic Data Power Intro.
Prac. Draw. Ed. Wk. Esp. Prac. Elec. Proc. Mech. to Voc.

| | | | | | | | | | |
|--------------|----|----|----|----|----|----|-----|-----|---|
| Very helpful | 53 | 80 | 20 | 59 | 29 | 18 | 0 | 0 | - |
| Some help | 44 | 20 | 60 | 27 | 50 | 41 | 0 | 100 | - |
| No help | 3 | 0 | 20 | 14 | 21 | 41 | 0 | 0 | - |
| No response | 0 | 0 | 0 | 0 | 0 | 0 | 100 | 0 | - |

8. Would you advise other students to take the same type of course in high school?

| | | | | | | | | | |
|-----|----|-----|-----|----|----|-----|---|-----|---|
| Yes | 97 | 100 | 100 | 95 | 85 | 100 | 0 | 100 | - |
| No | 3 | 0 | 0 | 5 | 15 | 0 | 0 | 0 | - |

9. How would you rate the course in terms of instruction?

| | | | | | | | | | |
|------|----|----|----|----|----|----|---|-----|---|
| Good | 74 | 83 | 40 | 82 | 54 | 50 | - | 100 | - |
| Fair | 26 | 17 | 60 | 9 | 29 | 44 | - | 0 | - |
| Poor | 0 | 0 | 0 | 9 | 17 | 6 | - | 0 | - |

9b. How would you rate the course in terms of skills learned?

Off. Voc. Dist. Off.- Cler. Basic Data Power Intro.
 Prac. Draw. Ed. Wk. Exp. Prac. Elec. Proc. Mech. to Voc.

| | | | | | | | | | |
|------|----|----|----|----|----|----|---|----|---|
| Good | 68 | 67 | 80 | 68 | 59 | 42 | - | 50 | - |
| Fair | 32 | 33 | 0 | 23 | 36 | 42 | - | 50 | - |
| Poor | 0 | 0 | 20 | 9 | 5 | 16 | - | 0 | - |

9c. How would you rate the course in terms of equipment available?

| | | | | | | | | | |
|------|----|----|----|----|----|----|---|-----|---|
| Good | 47 | 68 | 60 | 59 | 61 | 28 | - | 0 | - |
| Fair | 53 | 16 | 40 | 41 | 33 | 50 | - | 0 | - |
| Poor | 0 | 16 | 0 | 0 | 6 | 22 | - | 100 | - |

4. Why did you enroll in this program?

| | | | | | | | | | |
|-------------------------|----|-----|----|----|----|----|---|-----|---|
| Preparation for job | 94 | 100 | 20 | 90 | 82 | 61 | - | 100 | - |
| Parents desired program | 0 | 0 | 0 | 5 | 6 | 17 | - | 0 | - |
| Suggested by counselor | 3 | 0 | 0 | 0 | 12 | 6 | - | 0 | - |
| Other | 3 | 0 | 80 | 5 | 0 | 16 | - | 0 | - |

12. Please comment on your reactions to the course.

| Strong Points | Off. Prac. | Voc. Draw. | Dist. Ed. | Off.-Wk. Exp. | Cler. Prac. | Basic Data Elec. Proc. | Power Intro. Mech. | to Voc. | |
|-----------------------------------|------------|------------|-----------|---------------|-------------|------------------------|--------------------|---------|---|
| Equipment | 0 | 40 | 60 | 33 | 38 | 25 | - | 0 | - |
| Interested and competent teachers | 24 | 60 | 0 | 53 | 20 | 43 | - | 100 | - |
| Simulated on-the-job training | 73 | 0 | 40 | 14 | 22 | 25 | - | 0 | - |
| Decision making opportunities | 3 | 0 | 0 | 0 | 0 | 0 | - | 0 | - |
| None | 0 | 0 | 0 | 0 | 20 | 7 | - | 0 | - |

Weak Points

| | | | | | | | | | |
|-----------------------------------|----|----|----|----|----|----|---|-----|---|
| Lack of equipment | 21 | 25 | 0 | 9 | 18 | 33 | - | 100 | - |
| Lack of time | 21 | 0 | 0 | 27 | 9 | 20 | - | 0 | - |
| Need for more on-the-job training | 31 | 50 | 20 | 45 | 2 | 20 | - | 0 | - |
| Smaller classes | 27 | 25 | 0 | 9 | 5 | 0 | - | 0 | - |
| Need better teacher | 0 | 0 | 80 | 0 | 34 | 20 | - | 0 | - |
| Fear of employment | 0 | 0 | 0 | 9 | 0 | 7 | - | 0 | - |
| None | 0 | 0 | 0 | 0 | 32 | 0 | - | 0 | - |

Suggestions

| | | | | | | | | | |
|------------------------|---|---|---|---|---|----|---|---|---|
| Longer course (3 year) | 0 | 0 | 0 | 0 | 0 | 20 | - | 0 | - |
|------------------------|---|---|---|---|---|----|---|---|---|

5. Describe briefly what you are doing on your present job.

Off. Voc. Dist. Off.- Cler. Basic Data Power Intro.
 Prac. Draw. Ed. Wk.Exp.Prac. Elec, Proc. Mech.to Voc.

| | | | | | | | | | |
|------------------------------|----|-----|------|-----|----|----|---|-----|---|
| Job related to course | 91 | 50* | 40 | 100 | 88 | 5 | - | 100 | - |
| Job not related to course | 0 | 16 | 60** | 0 | 12 | 40 | - | 0 | - |
| School not related to course | 3 | 0 | 0 | 0 | 0 | 5 | - | 0 | - |
| School related to course | 3 | 17 | 0 | 0 | 0 | 30 | - | 0 | - |
| Service | 0 | 17 | 0 | 0 | 0 | 20 | - | 0 | - |
| Unemployed | 3 | 0 | 0 | 0 | 0 | 0 | - | 0 | - |

11. Would you select the same vocation again?

| | | | | | | | | | |
|-------|----|----|----|----|----|----|---|-----|---|
| Yes | 79 | 80 | 80 | 90 | 80 | 94 | - | 100 | - |
| No | 18 | 20 | 20 | 10 | 20 | 6 | - | 0 | - |
| Maybe | 3 | 0 | 0 | 0 | 0 | 0 | - | 0 | - |

10. Does the type of work you are doing give:

| | | | | | | | | | |
|-------------------|----|----|----|----|----|----|---|----|---|
| Much satisfaction | 64 | 75 | 40 | 64 | 71 | 69 | - | 50 | - |
| Some satisfaction | 33 | 25 | 40 | 36 | 20 | 25 | - | 50 | - |
| No satisfaction | 3 | 0 | 20 | 0 | 9 | 6 | - | 0 | - |

* Carpenter, tracer of drawings, highway inspector

** Mechanic, secretaries

CONCLUSIONS

OFFICE PRACTICE

Student Questionnaires

1. 75% of those enrolled learned about the course through peers and the guidance department.
2. Practically all students enrolled in this course find it to be what they expected.
3. 80% would depend on school for job information.
4. The majority are satisfied with their course progress, and personal satisfaction and ratings and tests are the best indications to them of their progress.
5. Students felt space and materials and tools were very adequate.
6. Teacher interest in conducting class and assisting in vocational plans was rated high by the vast majority of students.
7. Most students felt they were learning a skill that would help them to secure a job on graduation since the Office Practice course is directly related to their occupational goals.
8. More than $\frac{1}{2}$ of the students expect job placement assistance from the school.

Graduate Questionnaires

1. Almost all who responded felt that their vocational training in high school prepared them for their jobs and on the basis of this, they would highly recommend the course to other students.
2. All respondees rated skills and equipment as fair or better.
3. Strong points mentioned were simulated on-the-job training and interested and competent teachers.
4. Weak points mentioned were lack of equipment, lack of time, need for more on-the-job training and smaller classes.

VOCATIONAL DRAWING

Student Questionnaires

1. 80% learned about the course through teachers or counselors and found the course to be what they expected. They would go to school people for job information.
2. 75% are satisfied with their progress because they have derived a tremendous amount of personal satisfaction.
3. Almost all felt that room and equipment were adequate to carry out assigned work.
4. Only 10% felt they did not get enough individual help from their teacher, although almost $\frac{1}{2}$ felt that the teacher did not show sufficient interest in their vocational plans.
5. 50% felt sure they were learning a skill that would enable them to obtain a job. The rest were not certain.
6. For $\frac{1}{2}$ of the students, the feeling is that their present occupational goal is directly related to the course and they expect assistance from the school in job placement.

Graduate Questionnaires

1. Most graduates found the course to be extremely helpful in terms of vocational instruction, skills and equipment and would highly recommend the course to other students.
2. The strongest point brought out was that the course was taught by an interested and competent teacher, and the weakest point was a lack of simulated or real on-the-job training.
3. 67% of the graduates are employed in jobs related to the course, or attending school for further training in the same field.

DISTRIBUTIVE EDUCATION

Student Questionnaires

1. Most students became acquainted with the course through friends or counselors.
2. The content of the course fulfilled their expectations, and for job information they would go to the teacher of the course.
3. Most students were satisfied with the course because facilities were more than adequate and on-the-job training gave them tremendous personal satisfaction.
4. Students found the teacher to be most helpful in on-the-job training and vocational planning.
5. Nine out of ten students have an occupational goal directly related to the course.
6. They do not feel a great need for placement assistance since they are employed and will continue on their jobs.

Graduate Questionnaires

1. 20% of the graduates did not feel that they were adequately prepared in the area of skills learned.
2. In view of the fact that 80% of the graduates did not enroll with a strong vocational goal in mind, it is interesting to note that 40% are employed in a job related to the field.
3. Strong points noted were equipment and on-the-job training.
4. Under weak points, the need for stronger teacher was mentioned.

OFFICE WORK EXPERIENCE

Student Questionnaires

1. All students became aware of the course through friends, teachers and counselors.
2. No student is unhappy with the course content and they would all rely heavily on the teacher of the course for information about jobs.
3. 75% of the students are satisfied with their progress in the course due to personal satisfaction and increased skills based on test results.
4. Most students felt that facilities and teacher cooperation are very adequate and that many skills have been learned which will enable them to secure a job.
5. Most students felt that they had a knowledge of the field and thus felt confident when placed on the job.
6. Approximately 80% of the students plan to enter the field. If there is need for help, many would look to the school for the placement.

Graduate Questionnaires

1. Only a very small percentage of the graduates felt that the course had not met their vocational needs.
2. Almost all students rated the course very high in all areas and would advise other students to take the course.
3. Practically all took the course because they were seeking preparation for a job, and every graduate of the program is now employed in a job related to the training.
4. Most students attributed the strength of the course to interested and competent teachers and adequate equipment. Some felt the equipment was good, but others thought there should have been additional modern equipment.
5. Almost half of the students felt that the classroom activities should be more like an actual office experience.
6. Only 9% get no satisfaction from their jobs.

CLERICAL PRACTICE

Student Questionnaires

1. More than half of the students found the course to be what they expected. 7% are disappointed with course content.
2. 50% would consult the guidance department and one-third would look to the teacher for job information.
3. 90% are satisfied with their progress and feel that the room and equipment are adequate.
4. Two-thirds felt they are learning a skill that will enable them to secure a job and the same number have occupational goals related to the course. $\frac{1}{2}$ will expect school assistance in job placement.

Graduate Questionnaires

1. 21% felt that Clerical Practice did not help prepare them for their job.
2. 50% rated the instruction as good and 60% felt that skills and equipment were good.
3. Strong points stressed job training, but one-third of the graduates complained about the teacher. (note: During the 1967-68 school year, substitute teachers were used for several Clerical Practice classes.)
4. Eight out of ten are in jobs related to the course and 80% would select the same occupation again.

FOWER MECHANICS

Student Questionnaires

1. All learned of the course through friends and fellow students and are satisfied with the course content.
2. Two-thirds have vocational goals related to the course and one-third have no vocational goal at present. 84% do not expect school assistance in job placement and will seek help outside of school.
3. Every respondent would advise others to take the course.

Graduate Questionnaires

1. All felt that the course provided some help in training for their present job and would advise others to take the course.
2. All felt that the instruction was good but that equipment was poor.
3. All are employed in jobs related to the course and would select the same vocation again.

BASIC ELECTRICITY

Student Questionnaires

1. Only 12% have not found the course to be what they expected, but 69% are satisfied with their progress.
2. Almost half find the work area and equipment inadequate.
3. The large majority get adequate help from the teacher and find him interested in their vocational plans. 80% feel they are learning a remarkable skill and have related occupational goals.
4. One-third would look for job placement and assistance outside of school.

Graduate Questionnaires

1. 59% felt that they had received adequate vocational preparation, yet all would advise others to take the course.
2. 50% felt that the instruction was good and only 17% rated skills learned as poor. For 22% the equipment was poor and 33% felt it was inadequate.
3. 20% suggested a three year sequential course.
4. Although only 5% are employed in jobs related to the course, 30% are attending schools related to the course.

PROJECT E.V.E.H.T.
JOHN F. KENNEDY MEMORIAL HIGH
ISELIN, NEW JERSEY

INDUSTRIAL VISITS

| <u>NAME</u> | <u>ADDRESS</u> | <u>CONTACT</u> | <u>ENTRY JOBS</u> | <u>STARTING SALARY</u> |
|------------------------------|---|---------------------|---|--|
| Acme Markets | Green St. Circle Iselin | Mr. Ed. Bohansky | Cashier Stock Clerk Meat Apprentice | \$78.00 70.00 89.00 |
| American Tel. & Tel. | Rariton River Ctr. Hoes Lane Piscataway | Miss Joan Gallagher | Key Punch Trainee Computer Clerk Clerical | \$79.50 - - 82.50 - - 82.50 |
| Automated Data Associates | 1333 Lawrence Ave. Rahway | Mr. Nolan | Key Punch Console Operator | \$85.00 95.00 |
| Central Jersey Fine Arts | 1505 Highway #27 Highland Park | Mr. Bard | Draftsman Clerical Cameraman | \$2-2.50 hr. 1.50 hr 1.75 hr. |
| Elizabethtown Gas Co. | 1 Brown Ave. Iselin | Mr. E. Veltre | Draftsman B | \$95.00 |
| First Bank and Trust Co. | Iselin | Mr. Haney | Secretarial Typist Teller | \$70.00 70.00 |
| General Dynamics | 150 Avenel St. Avenel | Mr. Carlson | Draftsman, Learner Jr. Designer | \$79.00 93.00 107.00 103.00 122.00 140.00 |

PROJECT E.V.E.N.T.
 KEENEY MEMORIAL HIGH SCHOOL
 ISELIN, NEW JERSEY

INDUSTRIAL VISITS

STARTING SALARY

QUALIFICATIONS

MISCELLANEOUS

| | <u>STARTING SALARY</u> | <u>QUALIFICATIONS</u> | <u>MISCELLANEOUS</u> |
|------------------|--|---|---|
| ck ntice | \$70.00 70.00 09.00 | High School Diploma, Dependable, honest, clean - for all jobs | Union - \$5.00 mo. Scholarships |
| Trainee Clerk | \$79.50 - - 02.50 - - 02.50 | Typing or Keypunch Interest in machines For all jobs - "dependability" is a must. | Company tests all applicants Tuition Aid Plan |
| operator | \$85.00 95.00 | Knowledge of machine, ability to get along with people, anxious to learn | Company tests all applicants Prefer experience |
| | \$2-2.50 hr. 1.50 hr. 1.75 hr. | - Drafting Training. - Typing, some steno. - No training, apprenticeship program For all - conscientious, responsible, interest in job, aptitude. | Interested in participating in T & I Work-Experience Program |
| B | \$95.00 | H.S. Graduation 2 yrs. drafting education | Salary reaches \$131 in 2 years; No unions; tuition paid for courses related to work. |
| al Typist | \$70.00 70.00 | Typing - steno helps For all - dependable, honest, neat | Company tests applicants; no union |
| , Learner | \$79.00 93.00 107.00 103.00 122.00 140.00 | For all - H.S. graduate, understanding of business, accept challenges | Promotions by review and supervisor's recommendation |
| ner | | | |

Project B.V.E.N.T. - Industrial Visits - 2

| NAME | ADDRESS | CONTACT | ENTRY JOBS | STARTING SALARY |
|------------------------------------|-----------------------------------|--------------------|--|--|
| G.E. Time Sharing Services | 320 Raritan Ave. Highland Park | Mr. Robert King | No entry level jobs | |
| Goodman, Allgair, and Scott | 510 Amboy Ave. Woodbridge | Mr. John Goodman | Draftsman Rodman Transit Man | \$110.00 - - 90.00 125.00 - - |
| Indiana General Corp., Elect. Div. | Crows Mill Road Keasbey | Mr. H. Ladd | Electrician Maintenance mech. Assemblers (girls) | \$2.81 hr. -- 2.81 hr. -- 2.04 hr. -- |
| Johnson & Johnson Company | 301 George St. New Brunswick | Mr. Bauldwin | Beginning Draftsman | \$ 70.00 |
| Lockheed Electronics Co. | U.S. H'way #22 Plainfield | Mr. Kelley | Draft B Draft A | \$ 93.60 |
| Hackay Marine ITT | 133 Terminal Ave. Clark | Mr. Steven Wendell | Assemblers w/irer Electronic Tech. Tester Sheet Metal Worker Jr. Draftsmen | \$1.90 hr. -- 2.50 hr. -- 2.50 hr. -- 2.50 hr. -- |
| M & T Chemicals Inc. | Rahway Avenue Rahway | Mr. Curran | Computer Console Operator | \$105.00 |

| | STARTING SALARY | QUALIFICATIONS | MISCELLANEOUS |
|---------------|-----------------------|---|--|
| level jobs | | | |
| | \$110.00 - - 90.00 | Mech. Draw. I with Math 1/4 to 1 yr. experience | Will train; H.S. graduates |
| an | 125.00 - - | All jobs - neat, reliable, has initiative, desires to learn. | |
| an | \$2.01 hr. -- | Electrical training | Pre-employment test |
| ce Mech. | 2.81 hr. -- | Some training | Tuition reimbursement |
| s (girls) | 2.04 hr. -- | General ability test for coordination. For all - neat, no long hair, courteous | On-the-job training |
| an | \$ 70.00 | H.S. education, reasonably intelligent, initiative, skilled, sociability, desire to work and advance | Tested by company. Tuition paid for courses with grade of "C" or better. |
| | \$ 93.60 | 18 yrs.; H.S. education; ambitious, cleancut, dedicated | Tuition reimbursement if course is passed. |
| ra wirer | \$1.90 hr. -- | On-job training | On-the-job training for 2-week period |
| c Tech. | 2.50 hr. -- | Background in Electronics (Basic theory) | Tuition reimbursement |
| tal Worker | 2.50 hr. -- | Brake, punch press | |
| smen | 2.50 hr. -- | Mechanical tolerance All jobs - neat, clean, good attitude, work well with others. | |
| Console or | \$105.00 | Interest, ability to learn, follow instructions, eagerness to learn - Opportunity for young men to enter Data Processing field. | Tested by company Raises on merit Tuition reimbursed to full-time employees. |

Project E.V.E.N.T. - Industrial Visits - 3

| NAME | ADDRESS | CONTACT | ENTRY JOBS | STARTING SALARY |
|-----------------------------|--|------------------|----------------------|-----------------|
| N.J. Bell Tel. | 80 W. Grand Elizabeth | Virginia Short | Telephone Installer | \$90.00 -- |
| | | | Repairman | 90.00 -- |
| | | | Clerk, typist | 72.50 -- |
| | | | Key punch | 72.50 |
| | | | Switchboard | 75.00 -- |
| | | | Service Rep. | 86.00 |
| N.J.E. Corp. | 20 Boright Ave. Kenilworth | Mr. Dick O'Neill | Electrical Inspector | \$1.90 hr.-- |
| | | | Assembly Wirers | 1.00 hr.-- |
| News Tribune | Jefferson St. Perth Amboy | Mr. Andrew Fogas | Clerk | \$70-80 -- |
| | | | Copy Boy | 70-80 -- |
| | | | Ad. Salesman | 70-80 -- |
| | | | Printers | 100 + -- |
| | | | | |
| R.C.A. | St. George Ave. Avenel | Mr. Kelly | Detailer B (Draft'g) | \$90.00 |
| | | | Detailer A | 90.00 |
| Ed. C. Reilly Associates | 400 New Brunswick Avenue Perth Amboy | Mr. Ed. Reilly | Rod Hen | \$4000 yr. -- |
| | | | Draftsman | 6250 yr. -- |

| | STARTING SALARY | QUALIFICATIONS | MISCELLANEOUS |
|-----------|-----------------|--|--|
| Installer | \$90.00 | -- Math, driver's license, good physical condition | Testing by company Unions |
| | 90.00 | -- Good physical condition | 75% of tuition paid |
| it | 72.50 | -- Typing, filing, spelling | |
| | 72.50 | | |
| | 75.00 | -- Good voice, good hearing, spelling | |
| | 86.00 | | |
| Inspector | \$1.90 hr. | -- Recognize electrical parts | Might be interested in work-experience |
| ers | 1.00 hr. | -- Understanding of electronics, functions of components For all - good attitude, respectful, enthusiastic, prompt, neat appearance, good communication | Start from bottom and work way up in company |
| | \$70-80 | - - H.S. grad, typing-shorthand | Unions |
| | 70-80 | - - H.S. graduate | |
| | 70-80 | - - H.S. grad, business ed course, public speaking | |
| | 100 + | - - Apprentorship For all - neatness, project good image | |
| Draft'g) | \$90.00 | H.S. grad., some training | No unions |
| | 95.00 | For all - clean cut, eager to learn, responsible | Some refund on tuition |
| | \$4000 yr. | -- On-the-job training | |
| | 6250 yr. | -- High School Drafting For all - responsible, initiative, math background | |

RECOMMENDATIONS

1. On-the-job training should be installed as a standard part of all vocational courses. Teachers should be given released time for supervision and should be concerned with placement after graduation.
2. A periodic review and evaluation should be made of all vocational programs to determine if additions or deletions in the offerings should be made.
3. A Technical and Industrial (T & I) Work Experience program should be initiated.
4. John F. Kennedy should have its own Distributive Education and Power Mechanics courses.
5. Tools and equipment for all Vocational Courses should be as similar as possible to those currently used by local industry.
6. The entire faculty should be provided with information concerning all vocational programs so that they may relate their subject matter where possible.
7. Vocational education teachers should work closely with the Guidance Department for dissemination of information and job placement.
8. The vocational education program should be expanded in due time to include additional offerings.
9. The final report will be circulated as extensively as possible to elicit further comments and evaluation.

PERSONNEL - PROJECT E.V.E.N.T.

Counselors

Roslyn Gross, Director

Kathryn Hinkle

John Hoagland

Louis Kuhn

Burton Weber

Teachers

Michael Reitmeyer - Business Education

John Mercuro - Basic Electricity

Richard Reskow - Vocational Drawing

Secretary

Barbara Spencer

PROJECT E.V.E.N.T.
JOHN F. KENNEDY MEMORIAL HIGH SCHOOL
ISELIN, NEW JERSEY

STUDENT (PARTICIPANT) QUESTIONNAIRE

YEAR OF GRADUATION _____
MALE _____ FEMALE _____

In order to determine the value of the vocational offerings at John F. Kennedy Memorial High School, the Guidance Department has undertaken Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow). Your frank and complete answers on this questionnaire will be used not only to evaluate what presently exists, but also to make recommendations for changes and innovations which will better meet the needs of all of those involved. Thank you for your cooperation.

1. Which of the vocational courses listed below are you presently enrolled in?

- | | |
|-------------------------------|----------------------------------|
| A. ___ Office Work Experience | F. ___ Vocational Drawing |
| B. ___ Data Processing | G. ___ Introduction to Vocations |
| C. ___ Office Practice | H. ___ Distributive Education |
| D. ___ Clerical Practice | I. ___ Power Mechanics |
| E. ___ Basic Electricity | J. ___ Fundamentals of Nursing |

Complete a separate questionnaire for each course in which you are enrolled

2. How did you first become aware of the existence of the vocational course in which you are presently enrolled?

- | | |
|------------------------------------|---------------------------|
| A. ___ Friends and fellow students | D. ___ Guidance Counselor |
| B. ___ Teachers of the course | E. ___ Written material |
| C. ___ Other teachers | F. ___ Other (explain): |

3. What was the most influential factor in your selecting this course?

- | | |
|---------------------------------------|---|
| A. ___ Yourself | E. ___ A person employed in a field related to the course |
| B. ___ Parents | F. ___ For credit only |
| C. ___ Friends and/or fellow students | G. ___ Other (explain): |
| D. ___ Guidance Counselor | |

4. Why are you presently enrolled in the course?

- | | |
|-------------------------------------|-------------------------|
| A. ___ You want to be there | C. ___ For credit only |
| B. ___ School policy of "no change" | D. ___ Other (explain): |

5. What additional information about this course would you have wanted before enrolling and starting the course?

6. Where could you have turned for this information?

7. Whose responsibility do you think it is for acquiring additional information about a program?

- | | |
|-----------------|----------------------------|
| A. ___ Your own | C. ___ Guidance Department |
| B. ___ Parents | D. ___ Other (explain): |

STUDENT (PARTICIPANT) QUESTIONNAIRE

Now that you are directly involved in the course, we would like your opinion on some things.

8. Based on the room to which you are assigned, do you feel that the work area is sufficiently large and adequate to meet your need? If no, please explain:
Yes _____
No _____

9. Are you provided with all the tools and materials needed to carry out assigned work and to fill the allotted time. If no, please explain.
Yes _____
No _____

10. Is the content of the course thus far what you expected it to be?
Yes, definitely _____ No, not exactly _____ Why?
To some extent _____

11. What percentage of your classroom time do you work alone? _____
With others? _____

12. Are you satisfied with your progress in the course thus far?
Yes _____ If no, please explain:
No _____

13. Do you receive sufficient individual help from the teacher?
Yes _____ Sometimes _____
No _____

14. In your own case, which of the following is the best indication of your successful progress?
A. ___ Ratings and tests
B. ___ Verbal acknowledgment by teacher
C. ___ Personal satisfaction

15. Are you certain that you are learning a skill that will enable you to secure a job?
Yes _____ Don't know _____
No _____

16. On what do you base your certainty?
A. ___ Teacher's say-so
B. ___ Knowledge of general field
C. ___ Confidence in your work

17. What changes - either added or subtracted - would you like to see made in the course?

STUDENT (PARTICIPANT) QUESTIONNAIRE

18. If you wanted information about jobs related to the course you are taking, which of the following would you consult?
- A. Teacher of course
B. Guidance Department
C. Relatives
D. Other sources outside of school
E. Other (explain):
19. How would you describe the interest shown by the teacher in regard to your vocational plans?
- A. Very interested
B. Interested
C. Not interested
20. Is your present occupational goal directly related to this course?
- A. Yes, definitely
B. To some extent
C. Unknown
D. Not at all
21. Do you expect some assistance from the school in job placement after graduation?
- Yes
No
22. To whom would you look mostly for assistance in job placement?
- A. Teacher of course
B. Guidance Counselor
C. Relatives
D. Other (explain):
23. Please add any comments you think will be useful in our study.

PROJECT E.V.E.N.T.
JOHN F. KENNEDY MEMORIAL HIGH SCHOOL
ISELIN, NEW JERSEY

STUDENT QUESTIONNAIRE

YEAR OF
GRADUATION _____
MALE _____ FEMALE _____

In order to determine the value of the vocational offerings at John F. Kennedy Memorial High School, the Guidance Department has undertaken Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow). Your frank and complete answers on this questionnaire will be used not only to evaluate what presently exists, but also to make recommendations for changes and innovations which will better meet the needs of all of those involved. Thank you for your cooperation.

I. How did you first become aware of the various vocational programs offered in our school?

- A. ___ A classroom teacher
B. ___ Guidance Counselor
C. ___ Classmates
D. ___ Wasn't aware they existed
E. ___ Other---Please explain

II. Which of the following programs would you be interested in?

- A. ___ Office Work Experience
B. ___ Data Processing
C. ___ Office Practice
D. ___ Clerical Practice
E. ___ Basic Electricity
F. ___ Vocational Drawing
G. ___ Introduction to Vocations
H. ___ Distributive Education
I. ___ Power Mechanics
J. ___ Fundamentals of Nursing
K. ___ None of These
L. ___ Other (Specify) _____

III. Why haven't you enrolled in one of these courses?

- A. ___ No interest in these fields
B. ___ No room in your schedule
C. ___ Course content never fully explained
D. ___ Courses poorly taught
E. ___ Did not want to travel to another school
F. ___ Refused admittance into course you wanted---If so, why?

IV. What are your future plans?

- A. ___ College
B. ___ Trade or Technical School
C. ___ Service
D. ___ Obtain a Job

V. Information explaining the vocational programs in our school is:

- A. ___ Readily available
B. ___ Listed and fully explained
C. ___ Listed but poorly explained
D. ___ Not available

VI. List two places you expect to receive information about these courses.

- A. _____ B. _____

STUDENT QUESTIONNAIRE

VII. If you had fully understood what the courses involved, would you have enrolled in at least one of them?
Yes _____ Which one? _____
No _____

VIII. What type of vocational courses do you feel should be offered to pupils in this school?
A. _____ B. _____

IX. Do you feel there is pressure put upon you to take academic rather than vocational courses?
Yes _____ No _____

X. If this pressure for you to take only academic courses is present, from where does it come?
A. ___ Parents D. ___ Guidance Counselors
B. ___ Teachers E. ___ Myself
C. ___ Friends

XI. If any of your classmates have discussed the vocational course offerings with you, which of the following would best describe their feelings?

Name of Program: _____
A. ___ Excellent Program
B. ___ Good Program
C. ___ Fair Program
D. ___ Poor Program
E. ___ Should eliminate the program

Why? _____

XII. Do you have any suggestions which would improve our vocational programs?

PROJECT E.V.E.N.T.
JOHN F. KENNEDY MEMORIAL HIGH SCHOOL
ISLIP, NEW JERSEY

GRADUATE QUESTIONNAIRE

In order to determine the value of the vocational offerings at John F. Kennedy Memorial High School, the Guidance Department has undertaken Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow). Your frank and complete answers on this questionnaire will be used not only to evaluate what presently exists, but also to make recommendations for changes and innovations which will better meet the needs of all of those involved. Thank you for your cooperation.

1. Name: _____
2. Employer: _____ Address: _____
3. In which vocational program were you enrolled?
 - A. ___ Office Work Experience
 - B. ___ Data Processing
 - C. ___ Office Practice
 - D. ___ Clerical Practice
 - E. ___ Basic Electricity
 - F. ___ Vocational Drawing
 - G. ___ Introduction to Vocations
 - H. ___ Distributive Education
 - I. ___ Power Mechanics
 - J. ___ Fundamentals of Nursing
4. Why did you enroll in this program? (Check one)
 - A. ___ Preparation for job
 - B. ___ Easy five credits
 - C. ___ Parents desired program
 - D. ___ Suggested by teacher or counselor
 - E. ___ Earn salary while attending school
5. Describe briefly what you are doing on your present job.
6. How well did the vocational training which you received in high school prepare you for your job?
Very helpful _____ Some help _____ No help _____
7. Are you now taking additional training? Yes _____ No _____
If yes, where?
8. Would you advise other students to take the same type of course in high school? Yes _____ No _____
9. How would you rate the course in terms of:

| | <u>GOOD</u> | <u>FAIR</u> | <u>POOR</u> |
|------------------------|-------------|-------------|-------------|
| A. Instruction | _____ | _____ | _____ |
| B. Skills learned | _____ | _____ | _____ |
| C. Equipment available | _____ | _____ | _____ |

GRADUATE QUESTIONNAIRE

10. Does the type of work you are doing give:
Much satisfaction _____ Some satisfaction _____ No satisfaction _____
11. Would you select the same vocation again? Yes _____ No _____
12. Please comment on your reactions to the course:
- A. Strong points _____

- B. Weak points _____

- C. Additional suggestions:

PROJECT E.V.E.N.T.
JOHN F. KENNEDY MEMORIAL HIGH SCHOOL
ISELIN, NEW JERSEY

FACULTY QUESTIONNAIRE

NAME: _____

DEPARTMENT: _____

In order to determine the value of the vocational offerings at John F. Kennedy Memorial High School, the Guidance Department has undertaken Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow). Your frank and complete answers on this questionnaire will be used not only to evaluate what presently exists, but also to make recommendations for changes and innovations which will better meet the needs of all of those involved. Thank you for your cooperation.

1. Do you teach a vocationally oriented program? Yes _____ No _____
2. Please check those areas in which you are aware that we offer vocationally oriented courses.

| | |
|-------------------------------|----------------------------------|
| A. ___ Office Work Experience | F. ___ Vocational Drawing |
| B. ___ Data Processing | G. ___ Introduction to Vocations |
| C. ___ Office Practice | H. ___ Distributive Education |
| D. ___ Clerical Practice | I. ___ Power Mechanics |
| E. ___ Basic Electricity | J. ___ Fundamentals of Nursing |
3. Do you feel the need to be better informed as to the vocational programs at Kennedy? Yes _____ No _____
4. In what area(s) would you like to see additional vocational education programs? Why?
5. Which of the above courses would you like to see eliminated? Why?
6. From the point of view of your subject, do you have any suggestions that might improve the vocational education program at Kennedy?
7. How many years of experience have you had in any vocational field outside of the classroom? What fields?

| | | |
|----------|-----------------|-----------------|
| 1. _____ | Part time _____ | Full time _____ |
| 2. _____ | Part time _____ | Full time _____ |

FACULTY QUESTIONNAIRE

8. Would you be interested in teaching a vocationally oriented subject for which you are qualified? Yes _____ No _____

Which one? _____

The following section should be filled out by those teachers currently teaching a vocationally oriented course.

9. How many years of experience do you have in the classroom?

0 - 1 years _____

4 - 5 years _____

2 - 3 years _____

over 5 years _____

10. How many years of experience do you have in the vocational field you are teaching, outside of the classroom?

11. How did you obtain this experience, (working summers, etc.)?

12. How many pupils were enrolled in your course?

1966 _____

1967 _____

1968 _____

Any comments on enrollment figures?

13. How many classroom periods do you teach each day? _____

14. Have you conducted a follow-up program to determine the value of your course to the students? Yes _____ No _____

15. If yes, please enclose a copy of your results.

16. Have you been provided with adequate equipment to conduct your course of study? Yes _____ No _____ If no, please explain.

17. How could the faculty, guidance department and/or administration aid in the development of your program?

PROJECT E.V.E.N.T.
JOHN F. KENNEDY MEMORIAL HIGH SCHOOL
ISELIN, NEW JERSEY

EMPLOYER QUESTIONNAIRE

In order to determine the value of the vocational offerings at John F. Kennedy Memorial High School, the Guidance Department has undertaken Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow). Your frank and complete answers on this questionnaire will be used not only to evaluate what presently exists, but also to make recommendations for changes and innovations which will better meet the needs of all of those involved. Thank you for your cooperation.

1. Name of Company _____
2. Address _____
3. In what capacities do you employ John F. Kennedy graduates? _____
4. Do you feel that John F. Kennedy Memorial High School graduates have sufficient knowledge in the following areas when they enter employment upon graduation? Please rate these employees in the following areas:

| FUNDAMENTALS | <u>Superior</u> | <u>Above Average</u> | <u>Average</u> | <u>Poor</u> |
|----------------------|-----------------|--------------------------|----------------|-------------|
| Handwriting | _____ | _____ | _____ | _____ |
| Grammar | _____ | _____ | _____ | _____ |
| Spelling | _____ | _____ | _____ | _____ |
| Arithmetic | _____ | _____ | _____ | _____ |
| PRODUCTION | | | | |
| Volume of Work . . | _____ | _____ | _____ | _____ |
| Quality of Work. . | _____ | _____ | _____ | _____ |
| Steadiness | _____ | _____ | _____ | _____ |
| PERSONAL TRAITS | | | | |
| Attendance | _____ | _____ | _____ | _____ |
| Dependability. . . | _____ | _____ | _____ | _____ |
| Initiative | _____ | _____ | _____ | _____ |
| Appearance | _____ | _____ | _____ | _____ |
| Manners. | _____ | _____ | _____ | _____ |
| Judgment | _____ | _____ | _____ | _____ |
| Self-Control . . . | _____ | _____ | _____ | _____ |
| Self-Confidence. . | _____ | _____ | _____ | _____ |
| Safety Habits. . . | _____ | _____ | _____ | _____ |

EMPLOYER QUESTIONNAIRE

5. If the proper technical courses could be provided in the high school, in what jobs would you employ a high school graduate?

A. _____ B. _____ C. _____

6. In your judgment, do you feel that JFK High School has done an adequate job in preparing students for immediate employment upon graduation?
Yes _____ No _____ Please elaborate. Include strengths and weaknesses of present program as well as suggestions for additional areas to be explored.

Signed _____

Position _____

PROJECT E.V.E.N.T.
JOHN F. KENNEDY MEMORIAL HIGH SCHOOL
ISSELIN, NEW JERSEY

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PARENT QUESTIONNAIRE

In order to determine the value of the vocational offerings at John F. Kennedy Memorial High School, the Guidance Department has undertaken Project E.V.E.N.T. (Evaluation of Vocational Education Now and Tomorrow). Your frank and complete answers on this questionnaire will be used not only to evaluate what presently exists, but also to make recommendations for changes and innovations which will better meet the needs of all of those involved. Thank you for your cooperation.

Please check one:

1. Do you have a child in one of John F. Kennedy's vocational programs listed below? Yes No

If yes, check which program.

- | | |
|--|---|
| A. <input type="checkbox"/> Office Work Experience | F. <input type="checkbox"/> Vocational Drawing |
| B. <input type="checkbox"/> Data Processing | G. <input type="checkbox"/> Introduction to Vocations |
| C. <input type="checkbox"/> Office Practice | H. <input type="checkbox"/> Distributive Education |
| D. <input type="checkbox"/> Clerical Practice | I. <input type="checkbox"/> Power Mechanics |
| E. <input type="checkbox"/> Basic Electricity | J. <input type="checkbox"/> Fundamentals of Nursing |

2. Why did he/she select the course?

3. When and how did you first hear of the program?

4. Do think the program is of: A. Much value
B. Some value
C. No value

5. Is it preparing him/her adequately for employment after graduation?
Yes No Not sure

6. Are you employed in any of these fields?

Mother: Yes No Job _____
Father: Yes No Job _____

7. Does your employer hire high school graduates with no additional training?
Yes No Not sure

8. Would you have wanted your child to be enrolled in a vocational program?
Yes No

Which of the programs listed in question 2 above? _____

9. Should more school hours be devoted to:

A. Academic subjects C. Other? _____
B. Vocational subjects

10. Would you recommend the program to other children? Yes No
To your own children? Yes No

11. What new vocational programs would you wish to see initiated?
(Please use reverse side, if necessary.)