REPORT RESILVES

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MATERIALS FOR THE ADULY BASIC EDUCATION ADMINISTRATOR AND TEACHER, BIBLIOGRAPHY.

BY- MACK, LYNN AND OTHERS

NATIONAL UNIV. EXTENSION ASSN., MINNEAPOLIS, MINN.

PUB DATE JUN 67

GRANT OEG-2-6-061894-1894 EDRS PRICE MF-\$0.25 HC-\$2.24 56P.

DESCRIPTORS- *ADULT BASIC EDUCATION, *PROGRAMED INSTRUCTION, *INSTRUCTIONAL TECHNOLOGY, *BIBLIOGRAPHIES, *INFORMATION SOURCES, TEACHING METHODS, COUNSELING, TESTING, ADMINISTRATION, AUDIOVISUAL AIDS, FILMS, LITERACY, LITERACY EDUCATION, INSTRUCTIONAL MATERIALS, DISTRICT OF COLUMBIA

PSYCHOLOGICAL STUDIES CONSISTENTLY TESTIFY TO THE FACT THAT THE ADULT LEARNER REACTS FAVORABLY TO MATERIAL WHICH ENABLES HIM TO PROGRESS AT HIS OWN SPEED. HE DOES NOT WANT TO REVERT TO THE CHILD-ORIENTED CLASSROOM BECAUSE, FOR MANY, THIS ATMOSPHERE PRODUCED FAILURE. FOR THIS REASON, PROGRAMED LEARNING AND ITS RELATED FIELD OF EDUCATIONAL TECHNOLOGY ARE STRESSED IN THIS SELECTED BIBLIOGRAPHY OF MATERIALS SUITABLE FOR USE BY ADMINISTRATORS AND TEACHERS OF ADULT BASIC EDUCATION PROGRAMS. SUBJECTS COVERED ARE PROGRAMED INSTRUCTION, EDUCATION TECHNOLOGY, ADMINISTRATION, TEACHING METHODS AND MATERIALS, UNDERSTANDING THE ADULT BASIC EDUCATION STUDENT, AND TESTING AND COUNSELING. MANY OF THE PUBLICATIONS WERE USED SUCCESSFULLY IN THE 1966 ADULT BASIC EDUCATION TRAINING PROGRAM. (AUTHOR/AJ)

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Materials
For the Adult Basic Education
Administrator and Teacher



PREPARED FOR THE
U.S. OFFICE OF EDUCATION
DIVISION OF ADULT EDUCATION BY
THE NATIONAL UNIVERSITY EXTENSION ASSOCIATION

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE OFFICE OF EDUCATION

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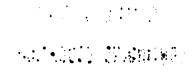
for

Adult Education Branch
Division of Adult Education
U.S. Office of Education

by

National University Extension Association 1820 Massachusetts Avenue, N.W. Washington, D.C. 20036

June, 1967





THE ADULT BASIC EDUCATION ADMINISTRATIVE BIBLIOGRAPHY

This selected bibliography consists of materials suitable for use by administrators and teachers of Adult Basic Education Programs.

Psychological studies consistently testify to the fact that the adult learner reacts favorably to material which enables him to progress at his own rate of speed. He does not want to revert to the child-oriented classroom, where for many, this atmosphere produced failure. For this reason, we have stressed programmed learning and its related field of educational technology.

To conduct a successful ABE program, administrators and teachers should be knowledgeable concerning many areas of adult learning. Accordingly, we have included the following subject headings:

Programmed Instruction

Educational Technology

Administration

Teaching Methods and Materials

Understanding the ABE Student

Counseling and Testing



Many of the publications were successfully used by administrators and teachers in the 1966 ABE Training Program with excellent results. This bibliography should not be considered a complete compilation of materials and the inclusion of any listing does not constitute an endorsement of the United States Office of Education or the National University Extension Association.

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AND

TEACHER

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E.	UNDERSTANDING THE ABE STUDENT	38-42
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University Without Walls. (C) 20 minutes.

Stresses the "what" of P. I. Shows the Edex group programmer in action.

DIVIE-DASH PRODUCTIONS
Suite 217 - 2848 Hollywood Boulevard
Hollywood, California 90027

New Horizons in Vocations. (C) 20 minutes.

Shows people of poverty backgrounds having reached goals that are reasonable for all to reach.

DU ART FILM LABS. INC. 245 West 55th Street New York, New York 10019

8 mm Film in Education: It's Emerging Role.

Gives short glimpses of 8/S8 in its beginning uses, including loops and cartridge-loading sound film, in ten widely different situations.



EDWARD FEIL PRODUCTIONS 1514 Prospect Avenue Cleveland, Ohio 44115

Step a Little Higher. (C) 20 minutes.

Probes thoughts and inner feeling of men who have never learned to read well. For teacher training: to illustrate the problems of the undereducated adult.

INSTITUTE FOR DEVELOPMENT OF EDUCATIONAL ACTIVITIES Melbourne, Florida 32901

Make a Mighty Reach. (C) 45 minutes.

Kettering Foundation film on the impact of technology and curriculum reform on America's Schools. Free Loan.

LITTON INDUSTRIES FILM LIBRARY 9370 Santa Monica Boulevard Beverly Hills, California 90210

New Paths to Learning. (C) 20 minutes.

WALTER G. O'CONNOR COMPANY 100 North Cameron Street Harrisburg, Pennsylvania 17101

Successful Use of the Language Laboratory.

Shows how to plan and administer a language laboratory. Compares and evaluates new equipment, teaching methods, and methods of testing in the laboratory. Demonstrates common mistakes and how to avoid them.



SAN JOSE STATE COLLEGE A-V Center San Jose, California 95116

Learning Through P. I. (C) 10 minutes.

Part of the USOE Kit on Media. Shows methods of P. I. multimedia programming, and CAI.

TECHNICOLOR CORPORATION 1300 Frawley Drive Costa Mesa, California 92627

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P. O. Box 11
Magnolia, Massachusetts 01930

Schoolfield, Lucille D. Better Speech and Better Reading. 1962.

FLEET PRINTING COMPANY Vancouver, Washington

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FOLLETT PUBLISHING COMPANY 1010 West Washington Boulevard Chicago, Illinois 60607

Botel, Morton. How to Teach Reading. 1962.

Wallace, Mary. <u>Literacy Instructor's Handbook: An Adventure in Teaching</u>. 1965. 114 pp.

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Dolch, Edward W. A Manual for Remedial Reading. 1950.

GENERAL FEDERATION OF WOMEN'S CLUBS Program Office 1734 N Street, N. W. Washington, D. C. 20036

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HARCOURT, BRACE AND WORLD, INC. 757 Third Avenue
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49 East 33rd Street
New York, New York 10017

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KALAMAZOO LIBRARY SYSTEM ADULT READING CENTER 315 South Rose Street Kalamazoo, Michigan 49006

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New York, New York 10036

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Staton, Thomas F. How to Instruct Successfully; Modern Teaching Methods in Adult Education. 1960.

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CHARLES E. MERRILL BOOKS, INC. 1300 Alum Creek Drive Columbus, Ohio 43209

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Reading. 1962. Principles and Practices of Teaching



Kephart, Newell C. The Slow Learner in the Classroom. 1961.

NATIONAL ASSOCIATION FOR PUBLIC SCHOOL ADULT EDUCATORS 1201 Sixteenth Street, N.W. Washington, D. C. 20036

Thatcher, John H. Public School Adult Education: A Guide for Administrators. Revised 1963.

Authors are outstanding adult educators who present not only the theory of public school adult education but specific steps in planning, building, and maintaining a dynamic program. The new chapters added to this edition will be helpful as an overall guide dealing with curriculum, the psychology of adult learning, evaluation, and educational testing for adults.

Adult Basic Education: A Guide for Teachers and Teacher Trainers. September 1966.

In-Service Training for Teachers of Adults. 24 pp.

A Treasury of Techniques for Teaching Adults. 48 pp.

How Adults Can Learn More -- Faster. 48 pp.

When You're Teaching Adults. 24 pp.

Aids to Teachers of Adults. 24 pp.

Teaching Reading to Adults. 1962. 71 pp.

Includes the following topics: The Reading Program, The Introductory Stage, The Elementary Stage, The Intermediate Stage, and the Developmental Stage. Appendixes includes: addresses of publishers, addresses of film companies, addresses of publishers of tests, addresses of suppliers of special reading devices, and books for teachers.



Techniques.

The monthly NAPSAE publication frequently has issues which relate to the needs of adult basic education. A few selections:

- "Helping Educated Adults Improve Their Reading." Vol. VI, No. 4. January 1966.
- "Teaching Techniques in Basic Skills Classes." Vol. VI, No. 3. December 1965.
- "Selecting and Preparing Basic Skills Materials." Vol. V, No. 6. March 1965.
- "How to Group Adult Students." Vol. VI, No. 2, November 1965.
- "Teaching Human Relations Skills." Vol. V, No. 3, December 1964.
- "Five Teaching Methods and How to Use Them." Vol. IV, No. 8. May 1964.
- "How Do People Learn." Vol. IV, No. 7. April 1964.
- "Helping Your Older Students Learn." Vol. V, No. 5. February 1964.

Film.

"Learning for Life." Black and White and Color.

NEW YORK, UNIVERSITY OF THE STATE OF The State Education Department Division of Continuing Education Bureau of Basic Continuing Education Albany, New York 12224

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NOBLE AND NOBLE 750 Third Avenue New York, New York 10017

Cass, Angelica, and Crabtree, Arthur. Adult Elementary Education. 275 pp.

Cass, Angelica. Adult Elementary Education Teaching Methods and Practices: Administrative Procedures. 1956.

Cass, Angelica. Everyday English and Basic Word List for Adults. 1960.

ODDESSY PRESS 55 Fifth Avenue New York, New York 10003

Wolf, D. M. Creative Ways to Teach English. 1958.

Excellent, basic new ideas.

Language Arts and Life Patterns. 1958.

Levels 7-8. Material is adaptable to adult interests, includes elementary English materials.

OHIO STATE UNIVERSITY, THE Division of Adult Education Bureau of Educational Research and Service Columbus, Ohio 43210

Barnes, Robert F. and Hendrickson, Andrew. Graded Materials for Teaching Adult Illiterates. 1965.

The annotations in this bibliography provide a classified list of materials for teaching the skills of reading, writing, and arithmetic from the beginning level through eighth grade. Materials are also included in such content areas as nutrition, health and safety, consumer education, and employment skills. Also offered is a review of research on instructional materials, tests, methods, and programs for adult literacy education.



Moore, Clarence D. and Hendrickson, Andrew. Annotated Bibliography of Materials for Teachers of Americanization and Literacy Classes. 1958. 12 pp.

OREGON, UNIVERSITY OF School of Education Eugene, Oregon 97361

A Concise Summary of the Content of Word Attack Skills. Curriculum Bulletin. Volume 20. 1964.

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Training Center for Teachers of
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Monmouth, Oregon

Richardson, William and Shelton, Donald. Ed. 44G. Syllabus for Adult Education Programs for Teachers of Disadvantaged. November 1966.

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Barbe, Walter B. Educator's Guide to Personalized Reading Instruction.

Dechant, Emerald V. Improving the Teaching of Reading. 1964.

Gilbert, D. W. Breaking the Reading Barrier. 1959.

READER'S DIGEST SERVICE, INC. Educational Division Pleasantville, New York 10570

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Smith, Edwin H. Teacher's Manual for Adult Readers.



REGENTS PUBLISHING COMPANY 200 Park Avenue New York, New York 10003

Dixson, Robert J. Practical Guide to the Teaching of English as a Foreign Language.

Fisher, Isobel and Dixon, Robert J. <u>Beginning Lessons</u> in English.

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Gray, William S. and Monroe, Marion. Guidebook. 1953.

To accompany <u>Just Imagine Helpful Aids for</u> Remedial Reading Teacher.

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SEABURY PRESS, INC. 815 Second Avenue New York, New York 10017

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Participants. 1963.

STATE DEPARTMENT OF EDUCATION Tallahassee, Florida 32301

Smith, E. H. and M.P. <u>Let's Teach Adults Reading</u>. 1961. 63 pp.

CHARLES C. THOMAS 301 East Lawrence Avenue Springfield, Illinois 62703

Schubert, Delwyn G. The Doctor Eyes the Poor Reader.1957
Short and practical.



W. E. UPJOHN INSTITUTE FOR EMPLOYMENT RESEARCH 300 South Westnedge Avenue Kalamazoo, Michigan 49007

Smith, H.T. Education and Training for the World of Work. (Studies in Employment and Unemployment). 1963. 165 pp.

U.S. GOVERNMENT PRINTING OFFICE Superintendent of Documents Washington, D.C. 20402

U.S. Department of Health, Education and Welfare.

Brice, Edward Warner. Education of the Adult Migrant. OE-13012, Bulletin 1961. No. 6. 96 pp.

Education of the "industrial" migrant.

Curriculum Guide to Adult Basic Education. (Beginning Level). OE 7020. 1966.

Curriculum Guide to Adult Basic Education. (Intermediate Level). OE 13031. 1966.

U.S. OFFICE OF EDUCATION Adult Education Branch R.O.B. Washington, D.C. 20202

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J. WESTON WALCH PUBLISHERS Box 1075 Portland, Maine 04104

Bowker, B. J. and Walch, Carolyn R. Garbled Grammer. 1956.



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Teacher's manual.

WEBSTER PUBLISHING COMPANY 2225 Briarcliff Road, N.E. Atlanta, Georgia 30306

Kottmeyer, William. Handbook for Remedial Reading.

Teacher's handbook.

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BEACON PRESS, INC. 25 Beacon Street Boston, Massachusetts 02108

Bagdikian, Ben H. In the Midst of Plenty. 1964.

CHANDLER PUBLISHING COMPANY 124 Spear Street San Francisco, California 94105

Gordon, Margaret. Poverty in America. 1965.

COOK COUNTY DEPARTMENT OF PUBLIC AID Chicago, Illinois

Brooks, Deton J. A Study to Determine the Literacy Level of Able-Bodied Persons Receiving Public Assistance. August 1. 1962.

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Miller, Herman P. Rich Man, Poor Man. 1964.

FOLLETT PUBLISHING COMPANY 1010 West Washington Boulevard Chicago, Illinois 60607

Crosby, Muriel. An Adventure in Human Relations. 1965.

THE FREE PRESS OF GLENCO DIVISION OF MACMILLAN COMPANY 866 Third Avenue New York, New York 10022

Caplovitz, D. The Poor Pay More. 1963.



Hunter, David R. The Slums: Challenge and Response. 1964.

Riessman, Arthur and Pearl. New Careers for the Poor. 1965.

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New York, New York 10017

Peltason, J. W. Fifty-Eight Lonely Men. 1961.

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Clark, Kenneth. Dark Ghetto. Dilemmas of Social Power. 1965.

May, Edgar. The Wasted Americans. 1964.

P. J. KENNEDY & SONS 12 Barclay Street New York, New York 10008

Dunne, G. H. Poverty in Plenty. 1964.

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THE NEW AMERICAN LIBRARY OF WORLD LITERATURE 1301 Avenue of Americas New York, New York 10019

Sorbo, George. Men, Wages, and Employment in the Modern U. S. Economy. 1964.

PRENTICE-HALL, INC. Englewood Cliffs, New Jersey 17632

Friedlander, W. A. Introduction to Social Welfare. 1965.

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Weisbrod, B. A. The Economics of Poverty. 1965.

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Princeton, New Jersey 08540

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RUSSELL AND RUSSELL 156 Fifth Avenue New York, New York 10010

Centers, R. Psychology of Social Classes: A Study of Class Consciousness. 1961.

SCIENCE RESEARCH ASSOCIATES 259 East Erie Street Chicago, Illinois 60611

Edwards, Thomas. Learning Problems in Cultural Deprivation.

Emphasizes the importance that this special type of learner experience success; be led to behave individually; receive teacher encouragement and praise; be challenged; have his achievement recognized; learn to set goals within his grasp.

SIGNET & MENTOR BOOKS
Division of New American Library of
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1310 Avenue of Americas
New York, New York 10019

Griffin, John H. Black Like Me.

King, Martin Luther, Jr. Why We Can't Wait. 1964.



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Seago, A., Naumann, Theodore F. and Wallace, Mary C. A Study of Basic Training of Functionally Illiterate Adults. 1963.

Excellent background of illiteracy situation.

TALLAHASSEE STATE DEPARTMENT OF EDUCATION 111 West Jefferson Street Tallahassee, Florida 32304

Hand, S. E. Adult Education: A Review of Physiological and Psychological Changes in Ageing and Their Implications for Teachers of Adults. 1957. 31 pp.

THE TWENTIETH CENTURY FUND 41 East 70th Street New York, New York 10021

deGrazie, Sebastian. Of Time, Work and Leisure. 1962.

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Kemp, Barbara. The Youth We Haven't Served.

Manpower Report of the President. 1966.



1. Counseling Materials

CALIFORNIA STATE DEPARTMENT OF EDUCATION Sacramento, California 90012

DeGabriele, E. M. Guidance Services for Adults. 1961. 97 pp.

HARPER AND ROW 49 East 33rd Street New York, New York 10017

Fenlason, Ann F. Essentials. 1962.

Excellent reference for the interviewer. Includes examples.

LOS ANGELES CITY SCHOOL DISTRICTS Division of College and Adult Education Los Angeles, California 90012

Criteria for Evaluating Instruction in Adult Education. 1963. 46 pp.

McGRAW-HILL BOOK COMPANY 330 West 42nd Street New York, New York 10036

Bennett, Margaret E. Guidance and Counselling in Groups. 1963.

Brazziel, William. "Counseling Needs in Scientific and Technical Education." Higher Education in Science and Engineering. (Edited by Herman Estrin.) 1963.

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Counseling and Interviewing Adult Students. 1966.

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Beck, Carlton E. Philosophical Foundations of Guidance. 1963.

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Baer, Max F. and Roeerb, Edward, Occupational Information: Its Nature and Use. 1951

FRANKLIN WATTS, INC. Grolier, Inc. 575 Lexington Avenue New York, New York 10022

Orr, Douglass Winnett. <u>Professional Counseling on Human</u> Behavior. 1965.



2. Tests Used in Federal Adult Basic Education Programs

Until recently, there were almost no goal-oriented tests for adults. Tests devised for children were -- and still are -- used extensively to test adults. Assume that the tests in this list are used for both children and adults unless a title or description indicates otherwise.

Intelligence tests are used in Federal ABE programs only if there is doubt that a student lacks basic mental ability to learn.

Some programs use placement and achievement tests that publishers provide to be used expressly with their materials.

AMERICAN COUNCIL ON EDUCATION 1785 Massachusetts Avenue, N.W. Washington, D. C. 20036

Tests of General Educational Development.

A battery given to those of post-high school age who wish to qualify through the test for a high school equivalency diploma. GED programs are administered by a State authority, usually the State board of education. Content and scoring are the same for all States, but standards for attainment of high school equivalency vary.



BOBBS-MERRIL COMPANY, INC. 4300 East 62nd Street Indianapolis, Indiana 46206

Gray Oral Reading Test.

For children and youth in grades 1 through 16 and for adults. Most used among reading tests employed for placement in Federal ABE programs.

CALIFORNIA TEST BUREAU
Curriculum Publications Division
Del Monte Research Park
Monterey, California

California Reading Test.

Tests vocabulary and comprehension at four levels for grade 1-14. A subtest of the California Achievement Tests.

COLUMBIA UNIVERSITY Teachers College New York, New York

Gates Reading Survey.

Tests ability and achievement for grades 3.5 through 10.

FOLLETT PUBLISHING COMPANY 1010 W. Washington Boulevard Chicago, Illinois 60607

Adult Basic Education Student Survey Test.

Tests ability on two levels.

Botel Reading Inventory

For placement: grades 1 through 12.



HARCOURT, BRACE AND WORLD, INC. 757 Third Avenue
New York, New York 10017

Adult Basic Learning Exam.

Tests vocabulary, reading, comprehension, spelling, etc. On two levels (3rd or 4th grade and 6th grade). Story problems describe adult situations.

Iowa Silent Reading Tests.

Tests meaning and comprehension on two levels.

Otis Quick-Scoring Mental Ability Tests.

Group IQ tests for three levels: grade 1.5-4, 4-9, and 9-16.

Stanford Achievement Test (Reading).

In addition to reading, tests achievement in arithmetic, science, social studies, spelling and language, and study skills. On three levels.

HOUGHTON MIFFLIN COMPANY 2 Park Street Boston, Massachusetts 02107

Iowa Tests of Basic Skills.

Measure vocabulary, reading comprehension, language skills, work study skills, and arithmetic skills for grades 3 through 9.

Lorge-Thorndike Intelligence Test.

A group IQ test on five levels covering kindergarten through grade 12. Has verbal and non-verbal sections.



PSYCHOLOGICAL CORPORATION 304 E. 45th Street New York, New York 10017

Gilmore Oral Reading Tests.

Test ability.

Wechsler Adult Intelligence Scale.

An individual IQ test for ages 16 and over. Has verbal and non-verbal sections. A revision of Form I of the Wechsler-Bellevu Intelligence Scale.

Wide-Range Achievement Test.

Tests reading, spelling, and arithmetic achievement from kindergarten through college levels.

PSYCHOLOGICAL TEST SPECIALISTS Box 1441 Missoula, Montana 59801

The Quick Test.

An individual IQ test for ages 2 and over. Based on the Full Range Picture Vocabulary Test (FRPV).

SCHOLASTIC TESTING SERVICE 480 Neyer Road Bensenville, Illinois 60106

The Adult Basic Reading Inventory.

Tests ability and achievement.



SCIENCE RESEARCH ASSOCIATES, INC. 259 East Erie Street Chicago, Illinois 60611

Kuder Preference Record-Vocational,

Inventories subject interest in broad fields, e.g. clerical and social service areas. Chiefly a counseling aid. Not a test of achievement or capacity to learn.

THE LIBRARY OF
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